

RECORD OF PROCEEDINGS
Regular Council

Minutes of

Meeting

Held January 12, 2026

Prior to the start of the meeting, Mayor Timothy Pedro administered the oath of office to newly elected Council member Mary Duncan.

The regular meeting of the Waterville Council was called to order by Mayor Tim Pedro at 6:30 p.m. in the Council Chambers of the Waterville Municipal Building.

The prayer was offered by Mrs. Duncan. The Pledge of Allegiance was then recited and led by Jack and Scott Duncan.

Present at roll call were Mary Duncan, Wayne Wagner, Tim Pedro, Rod Frey and Todd Borowski.

Also present this evening was Jon Gochenour, Municipal Administrator; Austin Klapp, Assistant Law Director and Jeni Malaczewski, Recording Secretary.

Mayor Pedro made a motion to elect Mr. Borowski as Vice-Mayor. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

Staff Present:

Tiffany Bachman – Finance Director
Joe Valvano – Police Chief

Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

Approval of Minutes

Mr. Frey moved to approve the minutes of the December 8, 2025 Regular Council meeting. Mrs. Duncan seconded the motion, which passed by a unanimous voice vote.

Citizens Comments

Dave Weber, 4902 Rudgate Blvd., Toledo, Ohio, gave an update on the activities of his organization which seeks to delay the demolition of the Interurban Bridge by the Ohio Department of Transportation.

Staff Reports

Administrator: Jon Gochenour

- No Report

Assistant Law Director: Austin Klapp

- No Report

Finance Director: Tiffany Bachman

- Reviewed details from the November 2025 Month End Finance Report highlighting fund balances and income tax revenues.

Treasurer:

- In Mr. Schult's absence, Mrs. Bachman reviewed details of the Treasurer's Report for the month of November 2025. All City accounts have been reconciled for the month of November 2025.

Communications from Council Members/Committees

Mrs. Duncan

- Thank you for the opportunity to be Vice Mayor. Also, good luck to Mr. Borowski in his new role as Vice Mayor.

Mr. Frey

- No Report

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Mr. Wagner

- No Report

Mr. Borowski

- Thanked the Mayor and Council for the appointment and their confidence in him to be Vice Mayor.

Mayor Pedro

- Discussed "Waterville Forward", the City of Waterville Council and staff look forward to a successful 2026. Invited Council and the public to the "State of the City" luncheon sponsored by the Waterville Chamber of Commerce at Browning Masonic on January 20, 2026 at 11:30 a.m.
- Mentioned that he was the first Mayor invited to participate on a new WGTE Program called "Monday with Mayors" on January 12, 2026. Nick Kaufman of Kaufman Engineering was also on the program.
- Discussed planning for the upcoming celebration of the 250th Anniversary of the United States of America this July 4, 2026.
- Discussed the proposed appointment of two new council members and the process Council would follow this evening.

OLD BUSINESS:

- A. ORDINANCE 11-25 AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATIONS FOR THE MUNICIPALITY OF WATERVILLE FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026, AND REPEALING ORDINANCE 12-25 AND DECLARING AN EMERGENCY
Second Reading and Public Hearing

A copy of the proposed FY 2026 Appropriation Ordinance was included in the Council packet. The Finance Committee reviewed and recommended approval of the budget at their November 21, 2025 public meeting. Mayor Pedro opened the public hearing on the 2026 Appropriations at 6:52 p.m. After receiving no public comments, Mayor Pedro closed the public hearing at 6:52 p.m.

NEW BUSINESS:

- A. RESOLUTION 01-26 A RESOLUTION DECLARING THE INTENT AND AUTHORIZING THE SALE OF MUNICIPALLY OWNED PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES, ROAD MACHINERY, EQUIPMENT, TOOLS OR SUPPLIES, WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE WHICH IT WAS ACQUIRED, DURING THE CALENDAR YEAR 2026 BY INTERNET AUCTION, PURSUANT TO OHIO REVISED CODE SECTION 721.15(D)

The Ohio Revised Code, specifically Section 721.15(D), requires a yearly resolution of intent to sell municipally owned personal property when sold by internet auction. In November 2008, Council approved Resolution 54-08 authorizing a contract with GovDeals, Inc. to conduct internet auctions to sell municipally owned personal property on behalf of the City. This Resolution also includes a second internet auction service called Municibid.Com, LLC as a provider of this service. Due to the yearly requirement, this Resolution is one of our annual legislative "housekeeping" items.

Mr. Borowski moved to adopt Resolution 01-26. Mr. Frey seconded the motion, which passed by unanimous voice vote.

- B. RESOLUTION 02-26 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH PROUDFOOT ASSOCIATES INC FOR ENGINEERING SERVICES TO

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PREPARE PLANS, SPECIFICATIONS AND BID DOCUMENTS FOR THE ANTHONY WAYNE TRAIL SHARED USE PATH EXTENTION PROJECT

This resolution would authorize the Municipal Administrator to enter into an agreement with Proudfoot Associates, Inc. to prepare plans, specifications and bid documents for the Anthony Wayne Trail Shared Use Path Extension Project. The proposed project involves the extension of the new shared use path on the west side of the Anthony Wayne Trail approximately 4,300 feet from Canal Road to Dutch Road. The City received a \$392,000 federal grant for this project which currently has an estimated construction cost of \$535,000. Since this project involves the use of federal grant funding, the engineering plans and specifications will also need to be reviewed and approved by the Ohio Department of Transportation (ODOT) prior to putting this project out for public bid. Consequently, construction is not expected to begin until 2028 and must be coordinated with the Lucas County Engineer's construction of a planned roundabout at Dutch Road and the Anthony Wayne Trail. The cost of this proposed work is \$56,656 and is included in the 2026 Capital Improvement Budget.

Mrs. Duncan moved to adopt Resolution 02-26. Mr. Wagner seconded the motion, which passed by unanimous voice vote.

Executive Session

Mr. Wagner made a motion to move into Executive Session for Consideration of a Matter per ORC 121.22(G)(1): To Consider the Appointment, Employment or Compensation of a Public Employee at 7:23 p.m. Mr. Borowski seconded the motion.

Roll Call: Mayor Pedro – yes, Mr. Frey – yes, Mrs. Duncan – yes, Mr. Borowski – yes and Mr. Wagner – yes. The motion passed unanimously.

Return to Regular Session

Mr. Wagner made a motion to come out of Executive Session and resume the regular Council meeting at 9:55 p.m. Mrs. Duncan seconded the motion. Motion passed unanimously.

Mayor Pedro made a motion to appoint Scott Jahns to a vacant seat on City Council. Mrs. Duncan seconded the motion.

Roll Call: Mayor Pedro – yes, Mrs. Duncan – yes, Mr. Frey – yes, Mr. Borowski – yes and Mr. Wagner – yes. The motion passed unanimously.

Mrs. Duncan made a motion to appoint Nicholas Sargent to a vacant seat on City Council. Mr. Frey seconded the motion.

Roll Call: Mrs. Duncan – yes, Mr. Frey – yes, Mr. Borowski – yes, Mayor Pedro - yes and Mr. Wagner – yes. The motion passed unanimously.

Other Business - none

Adjournment

There being no further business to come before Council, Mr. Wagner made a motion to close the meeting at 10:00 p.m. Mr. Borowski seconded the motion, which passed by a unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Timothy G. Pedro, Mayor