

## Regular Council

December 9

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The regular meeting of the Waterville Council was called to order by Mayor Tim Pedro at 7:30 p.m. in the Council Chambers of the Waterville Municipal Building.

The prayer was offered by Mrs. Duncan. The Pledge of Allegiance was then recited and led by Elijah Moore.

Present at roll call were Mary Duncan, Todd Borowski, Anthony Garver, Tim Pedro, Wayne Wagner, John Rozic and Anthony Bruno.

Also present this evening was Jon Gochenour, Municipal Administrator; Kati Tharp, Law Director; Steve Schult, Treasurer and Jeni Malaczewski, Recording Secretary.

### Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

### Presentation

A. Mayor Pedro- Oath of Office: Waterville Fire Department

Mayor Pedro administered the "Oath of Office" to David Moore who was recently hired as the Deputy Fire Chief of the Waterville Fire Department.

### Approval of Minutes

Mr. Wagner moved to approve the minutes of the November 25, 2024 Regular Council meeting. Mr. Rozic seconded the motion, which passed by a unanimous voice vote.

### Citizens Comments

None

### Staff Reports

Administrator: Jon Gochenour

- Stated that in 2024 the City of Waterville received \$917,411 in grant revenue. The City of Waterville is expected to receive \$937,958 in grant revenue for the year of 2025 and \$1,379,565 in grant revenue for the year of 2026

Law Director: Kati Tharp

- No Report

Treasurer: Steve Schult

- No Report

Police Chief: Joe Valvano

- On December 10<sup>th</sup> the Waterville Officers participated in Shop with a Cop
- Thanked the Public Works Department for December 3<sup>rd</sup> snow removal.

Fire Chief: Doug Meyer:

- No Report

Public Works Director: Rob Binkley

- Stated the tree lighting went well
- Leaf collection will end on December 13<sup>th</sup>.
- Stated that the ice rink is up but needs to freeze. Please stay off until the caution tape is removed.

### Communications from Council Members/Committees

Mrs. Duncan

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- “A Christmas to Remember” event was fabulous. Thanked all that volunteers for their hard work.
- Shawn Irish Tavern’s Toledo location had a fire. The Shawn’s Waterville location is accepting donations for those employees that lost their jobs to the fire.

Mr. Borowski

- No Report

Mr. Garver

- “A Christmas to Remember” event was amazing. Asked if we there could be more advertising.

Mr. Wagner

- No Report

Mr. Rozic

- Attended the Finance Meeting.
- Asked about Social Media Policy for Council, Administration, and Department Heads.

Mr. Bruno

- No Report

Mayor Pedro

- “A Christmas to Remember” was a great event.
- Attended the Inclusive Park Committee meeting. The committee is gaining for volunteer and has had donations made.
- After further consideration Council decided that it was best not to move forward with the Grant application, brought to the city by Maumee Valley Heritage Corridor board member Dave Weber, to renovate a portion of the Roche de Bouef.

### OLD BUSINESS:

- A. RESOLUTION 38-24 A RESOLUTION APPROVING AND ADOPTING THE CITY OF WATERVILLE FY 2025 FIVE-YEAR CAPITAL PLANNING PROGRAM FOR ALL MUNICIPAL FUNDS AND DEPARTMENTS

This is the annual 5-Year Capital Planning Program. The Finance Committee discussed and recommended approval of the program at a special meeting on November 1. This item is for ongoing discussion throughout the budget preparation process.

Mr. Gochenour provided an overview of the proposed Five-Year Capital Planning Program for 2025. Council took no action on this Resolution.

### NEW BUSINESS:

- A. SET SALARY OF THE MUNICIPAL TREASURER

The Ohio Public Employees Retirement System (OPERS) is proposing to increase the minimum amount that members must earn each month to qualify for a full year of service credit to \$734.07 for 2025. In developing the 2025 Operating Budget, it was noticed that the Municipal Treasurer currently earns \$722.00 per month and would not be eligible for a full year of OPERS service credit in 2025. Since the Treasurer's salary has remained unchanged since 2023, it is the recommendation of the

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Administration to raise the Treasurer's salary to \$750 per month effective January 1, 2025 in order to meet the new contribution requirements established by the state retirement system through 2026.

Mr. Bruno made a motion to approve an increase in Municipal Treasurer salary to \$750 per month. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

**B. ORDINANCE 11-24 AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATIONS FOR THE MUNICIPALITY OF WATERVILLE FOR THE FISCAL YEAR ENDING DECEMBER 31 2025 AND REPEALING ORDINANCE 12-24 AND DECLARING AN EMERGENCY**

*First Reading Scheduled for December 9, 2024; Second Reading Scheduled for January 13, 2025; Third Reading, Public Hearing and Legislative Action scheduled for January 27, 2025*

A copy of the proposed FY 2025 Appropriations is included in your packet. The Finance Committee reviewed and recommended approval of the budget at their December 6, 2024 public meeting. A public hearing on the appropriations is scheduled for the January 13, 2025 Council meeting.

**C. ORDINANCE 12-24 AN ORDINANCE ADOPTING TEMPORARY APPROPRIATIONS FOR THE MUNICIPALITY OF WATERVILLE FOR THE MONTHS OF JANUARY AND FEBRUARY 2025 AND REPEALING ORDINANCE 13-24 AND DECLARING AN EMERGENCY**

According to the Municipal Charter, the permanent appropriations are not required to be adopted until March 1. The passage of temporary appropriations to allow the City to meet its financial obligations during the months of January and February is therefore necessary. This Ordinance would adopt the temporary appropriations to cover these months.

Mayor Pedro made a motion to suspend the rules to allow for the passage of Ordinance 12-24 as an emergency measure. Mrs. Duncan seconded the motion.

Roll Call: Mayor Pedro - yes, Mrs. Duncan – yes, Mr. Borowski – yes, Mr. Garver – yes, Mr. Wagner – yes, Mr. Rozic – yes, Mr. Bruno – yes. The motion passed unanimously.

Mayor Pedro made a motion to move for the passage of Ordinance 12-24 as an emergency measure. Mr. Bruno seconded the motion.

Roll Call: Mr. Wagner – yes, Mr. Garver – yes, Mr. Borowski – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Rozic – yes, Mayor Pedro – yes. The motion passed unanimously

**D. RESOLUTION 41-24 A RESOLUTION AUTHORIZING THE TRANSFER OF CASH FUNDS FROM THE GENERAL FUND (100) TO THE AMERICAN RESCUE ACT FUND (270)**

This Resolution authorizes the transfer of \$6,184 from the General Fund (100) to the American Rescue Act Fund (270) to pay for the final costs of construction projects financed with American Rescue Act Grant Funds. A budget amendment, which is also on this evening's agenda, proposes to increase expenditures in this fund to cover these anticipated costs. Although various inter-fund transfers were authorized by the 2024 Appropriation Ordinance as amended, the State Auditor has issued a bulletin requiring

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specific legislative action to ratify such actions. This Resolution would meet that requirement with respect to a proposed transfer from the General Fund (100) to the American Rescue Act Fund (270).

Mr. Wagner moved to adopt Resolution 41-24. Mr. Garver seconded the motion, which passed by unanimous voice vote.

**E. ORDINANCE 13-24 AN ORDINANCE AMENDING ORDINANCE 10-24 THE AMENDED FY 2024 ANNUAL APPROPRIATIONS ORDINANCE AND DECLARING AN EMERGENCY**

This budget amendment is the annual end-of-year "clean-up" legislation, which will adjust all department line items budgets to conform to approved appropriations and allow any appropriation adjustments as needed. Significant items included in this amendment are: the December 2024 sewer utility bill expense (\$22,858); increases for health insurance (\$27,366); accounting expense for CD reinvestments and bank fees (\$14,606); expense adjustments to various line items to cover anticipated expenses for the remainder of the year and other routine items. Detailed information on this amendment is enclosed with this ordinance.

Mayor Pedro made a motion to suspend the rules to allow for the passage of Ordinance 13-24 as an emergency measure. Mr. Rozic seconded the motion.

Roll Call: Mayor Pedro - yes, Mrs. Duncan – yes, Mr. Borowski – yes, Mr. Garver – yes, Mr. Wagner – yes, Mr. Rozic – yes, Mr. Bruno – yes. The motion passed unanimously.

Mayor Pedro made a motion to move for the passage of Ordinance 12-24 as an emergency measure. Mr. Wagner seconded the motion.

Roll Call: Mr. Wagner – yes, Mr. Garver – yes, Mr. Borowski – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Rozic – yes, Mayor Pedro – yes. The motion passed unanimously

**F. ORDINANCE 14-24 AN ORDINANCE APPROVING THE PLAT OF FARNSWORTH VILLAGE AT WATERVILLE LANDING PLAT SIX AND AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO SIGN THE PLAT**

*First Reading Scheduled for December 9, 2024; Second Reading Scheduled for January 13, 2025; Third Reading, Public Hearing and Legislative Action scheduled for January 27, 2025*

This Ordinance authorizes the approval of the final plat of Farnsworth Village at Waterville Landing Plat Six. Approval of the final plat for this subdivision was recommended by the Planning Commission at their December 2, 2024 public meeting by a vote of 4-0, with one member absent, contingent on the conditions of approval specified in the Ordinance. Attached is an engineering review letter from the City Engineer indicating the purposed plat is acceptable.

**G. ORDINANCE 15-24 AN ORDINANCE APPROVING THE PLAT OF FIDDLERS GREEN AT WATERVILLE LANDING PLAT THREE AND AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO SIGN THE PLAT**

*First Reading Scheduled for December 9, 2024; Second Reading Scheduled for January 13, 2025; Third Reading, Public Hearing and Legislative Action*

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*scheduled for January 27, 2025*

This Ordinance authorizes the approval of the final plat of Fiddlers Green at Waterville Landing Plat Three. Approval of the final plat for this subdivision was recommended by the Planning Commission at their December 2, 2024 public meeting by a vote of 4-0, with one member absent, contingent on the conditions of approval specified in the Ordinance. Attached is an engineering review letter from the City Engineer indicating the purposed plat is acceptable.

**H. ORDINANCE 16-24 AN ORDINANCE APPROVING THE PLAT OF FIDDLERS GREEN AT WATERVILLE LANDING PLAT FOUR AND AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO SIGN THE PLAT**

*First Reading Scheduled for December 9, 2024; Second Reading Scheduled for January 13, 2025; Third Reading, Public Hearing and Legislative Action scheduled for January 27, 2025*

This Ordinance authorizes the approval of the final plat of Fiddlers Green at Waterville Landing Plat Four. Approval of the final plat for this subdivision was recommended by the Planning Commission at their December 2, 2024 public meeting by a vote of 4-0, with one member absent, contingent on the conditions of approval specified in the Ordinance. Attached is an engineering review letter from the City Engineer indicating the purposed plat is acceptable.

**I. RESOLUTION 42-24 A RESOLUTION IMPOSING A MORATORIUM ON THE ISSUANCE OR GRANTING OF APPLICATIONS OR PERMITS FOR SELF-STORAGE FACILITIES IN THE CITY OF WATERVILLE OHIO FOR THE PERIOD OF TWELVE MONTHS (365)**

This Resolution would authorize a moratorium on the issuance or granting of new permits for self-storage unit facilities for a period of twelve months (365 days) in the City of Waterville. Since the City is currently updating its 2012 Comprehensive Land Use Plan, a moratorium will allow the Comprehensive Land Use Plan Update Committee, the Planning Commission and staff to research the appropriate placement of such facilities, the potential use of increased design standards and the availability of land for other developments. At their December 2, 2024 public meeting, the Planning Commission recommended a moratorium on the development of new self-storage facilities for a period twelve months to Council by a vote of 4-0, with one member absent, in order to allow for further study in regard to their regulation.

Mr. Garver moved to adopt Resolution 42-24. Mr. Wagner seconded the motion, which passed by unanimous voice vote.

**J. RESOLUTION 43-24 A RESOLUTION IMPOSING A MORATORIUM ON THE ISSUANCE OR GRANTING OF APPLICATIONS OR PERMITS FOR CAR WASH FACILITIES IN THE CITY OF WATERVILLE OHIO FOR A PERIOD OF TWELVE MONTHS (365 DAYS)**

This Resolution would authorize a moratorium on the issuance or granting of new permits for car wash facilities for a period of twelve months (365 days) in the City of Waterville. Since the City is currently updating its 2012 Comprehensive Land Use Plan, a moratorium will allow the Comprehensive Land Use Plan Update Committee, the Planning Commission and staff to research the appropriate placement of such facilities, the potential use of increased design standards and the availability of land for

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other developments. At their December 2, 2024 public meeting, the Planning Commission recommended a moratorium on the development of new car wash facilities for a period twelve months to Council by a vote of 4-0, with one member absent, in order to allow for further study in regard to their regulation.

Mr. Rozic moved to adopt Resolution 43-24. Mr. Wagner seconded the motion, which passed by unanimous voice vote.

### Executive Session

Mrs. Duncan made a motion to move into Executive Session for Consideration of a Matter per ORC 121.22(G)(1): Consider the Appointment, Employment or Compensation of a Public Employee at 8:24 p.m. Mr. Borowski seconded the motion.

Roll Call: Mayor Pedro – yes, Mr. Garver – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Borowski – yes, Mr. Wagner – yes, Mr. Rozic – yes. The motion passed unanimously.

### Return to Regular Session

Mr. made a motion to come out of Executive Session and resume the regular Council meeting at p.m. Mr. seconded the motion which carried by unanimous voice vote.

### Other Business

None

### Adjournment

There being no further business to come before Council, Mr. made a motion to close the meeting at p.m. Mr. seconded the motion, which passed by a unanimous voice vote.

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Jon D. Gochenour, Clerk of Council

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Timothy G Pedro, Mayor