

## Regular Council

November 22

21

The regular meeting of the Waterville Council was called to order by Mayor Timothy Pedro at 7:30 p.m. in the Council Chambers of the Waterville Municipal Building.

The prayer was offered by Anthony Bruno. The Pledge of Allegiance was then recited and led by John Rozic.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mayor Pedro, Mr. Rozic, Mr. Borowski and Mrs. Duncan.

Also present this evening was Jon Gochenour, Municipal Administrator; Kati Tharp, Assistant Law Director and Melissa Cook, Recording Secretary.

### Staff Present:

Mark Williams – Director of Finance and Administration

Joe Valvano – Police Chief

Doug Meyer – Fire Chief

Ken Blair – Public Works Director

### Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

### Proclamation

#### A. Small Business Saturday – November 27, 2021

Mayor Pedro read a Proclamation which proclaimed November 27, 2021 as Small Business Saturday in the City of Waterville. He urged all residents to support small businesses on “Small Business Saturday” and throughout the year.

### Approval of Minutes

Mr. Rozic moved to approve the minutes of the November 8, 2021 Regular Council meeting. Mr. Frey seconded the motion, which passed by unanimous voice vote.

### Citizens Comments

Jim and Paula Renda, 34 Mattatuck Way, were in attendance this evening to talk to Council about a flooding issue that they experienced in their backyard. He explained how the plat for Mattatuck Way shows specific elevations on each property to drain storm water away from their homes and yards. He stated that in April his neighbor installed an above ground pool approximately four feet in the ground and spread the excavated dirt around the rear portion of his yard. By raising the ground elevation, his neighbor caused flooding in his backyard. After trying to discuss the issue with the neighbor without success, they involved the City Administrator and the Public Works

## Regular Council

November 22

21

Director, who visited the site and wrote a violation for not applying for and receiving an approved zoning permit for two sheds and the pool. Some of the dirt was then removed, but the neighbor's yard was still 5 inches above the plat elevation and the flooding continued. A zoning violation was then sent and the ground has since been leveled. This action, according to Mr. Renda, seems to have resolved the issue. Mr. Renda then asked that the City put something in place to prevent this from happening to other homeowners in the future. Mayor Pedro stated that the Administrator and the Law Director worked with the Renda's attorney to resolve the issue with the neighbor without a lawsuit. He stated that this was a learning experience and that the City was trying to be neighborly in dealing with both parties in this situation. He thanked Mr. and Mrs. Renda for attending tonight's meeting.

### Staff Reports

Administrator: Jon Gochenour –

- Reported that in preparing the 2022 Operating Budget, the City will be receiving \$1,097,300 in grant funding for 2022 Capital Improvement Projects totaling \$1,478,600. Approximately 74% of the cost of these projects will be paid with grant funding.

Assistant Law Director: Kati Tharp – No report.

Finance Director: Mark Williams –

- Reviewed details from the FY 2021 Third-Quarter Budget Report, covering 1/1/21 – 9/30/21, highlighting fund balances, investments and income tax revenues. Reviewed details of the October 2021 Month End Finance Report.

Treasurer: Steve Schult –

- Reviewed details of the Treasurer's Report for the month of October 2021.

Police Chief: Joe Valvano –

- Reported that the Boo-to-Do held in downtown Waterville was a huge success. He then thanked the Public Works Department and the Fire Department for their part in the event.
- Stated that the new officer position has been filled. Andrew Glover will begin on Monday, November 29. His training period will be five months and take place on second shift.
- Reported that the WPD Law Enforcement Service Installation and Recognition Ceremony will take place on Thursday, December 9 at 7:00 p.m. at the Zion Lutheran Church Fellowship Hall at 22 N. Second St. Refreshments will follow.

## Regular Council

November 22

21

Fire Chief: Doug Meyer –

- Reported that 11 members of the Waterville Fire Department completed Tactical Emergency Casualty Care (TECC) Training.

Mr. Bruno asked if there was an update on the digital sign for the Fire Department. Mr. Gochenour stated that it was put in the 5-Year Capital Budget for next year.

Public Works Director: Ken Blair –

- Reported that the 2021 Street Resurfacing Program has been completed.
- Stated that the Downtown Street Lighting Repair and Replacement Project Phase 7 started last week.
- Reported that the Radio Water Meter Replacement Project is near completion.
- Reported that the 2021 Sidewalk Program is near completion.
- Stated that both the 2021 Leaf Collection Program and the Downtown Holiday Decoration installation are in progress.

### Communications from Council Members/Committees

Mr. Bruno –

- Suggested that the City consider adding dog waste receptacles with bags along Pray Blvd.

Mrs. Bruno – No report.

Mr. Frey – No report.

Mr. Rozic –

- Brought to Council's attention an editorial printed in the Blade regarding the restoration of the old Roche De Boeuf Bridge.

Mrs. Duncan –

- Wished all a happy and safe Thanksgiving.

Mr. Borowski –

- Reported that he met with Rick Meiring and Stephanie Miller (ODNR) by the silver oak located on Farnsworth by the Columbian House. She suggested that the tree is hazardous and needs to be taken down.
- Stated that the City has received two volunteer applications to fill open vacancies on the Tree Commission.

Mayor Pedro –

## Regular Council

November 22

21

- Stated the Waterville Area Chamber of Commerce has appointed a new Executive Director. He will invite her to attend a future Council meeting.
- Asked that Council review their list of committee volunteers and get him a list with recommendations for future and current vacancies.
- Wished everyone a safe and happy Thanksgiving.

### OLD BUSINESS:

#### A. PUBLIC HEARING – RESOLUTION 45-21 A RESOLUTION APPROVING AND ADOPTING THE CITY OF WATERVILLE FY 2022 FIVE-YEAR CAPITAL PLANNING PROGRAM FOR ALL MUNICIPAL FUNDS AND DEPARTMENTS

This is the annual 5-Year Capital Planning Program. The Finance Committee discussed and recommended approval of the program at a special meeting on October 15. This item is for ongoing discussion throughout the budget preparation process. According to the typical annual budget schedule, Council action to approve this Resolution would not be taken until the second Council meeting in January. Proposed changes made to the 5-Year Capital Planning Program since the last Council meeting were included in Council's packet: an additional \$150,000 was added to the residential street resurfacing program at the request of the Mayor and an additional \$107,600 was added for the Prairie Trail Park Path Improvement Project. The City was recently awarded a \$69,300 grant for the resurfacing of the existing multi-use paths in Prairie Trail Park and the construction of a path extension to a new pedestrian crosswalk signal at the intersection of Waterville-Monclova and Pray Boulevard. A revised "Special Property Schedule" which categorizes our special equipment inventory by Fire, Police and Public Works Departments was also included in Council's packet.

Mayor Pedro opened the Public Hearing at 8:30 p.m.

Mr. Gochenour briefly went over his cover memo which gave an overview of the FY 2022 Five-Year Capital Budget Proposal. Council addressed questions to Mr. Gochenour and held a brief discussion on some of the components of the Five-Year Capital Planning Program.

Mayor Pedro closed the Public Hearing at 8:40 p.m. He then encouraged Council to continue to review the Five-Year Capital Planning Program.

#### B. RESOLUTION 46-21 - A RESOLUTION AFFIRMING THE 5 I'S OF DISABILITY JUSTICE AND COMMITTING TO THE USE OF THE 5 I'S OF DISABILITY JUSTICE FRAMEWORK IN POLICY REVIEW AND DEVELOPMENT

## Regular Council

November 22

21

This Resolution affirms the support of the City of Waterville to the 5 I's of Disability Justice to include individuals with disabilities in the formulation of public policies regarding employment, education, housing, healthcare, transportation, physical access and social opportunity. Passage of this Resolution was requested by the Toledo Lucas County Commission on Disabilities after a recent presentation of the "5 I's" of Disability Justice" policy framework to Council. This Resolution was tabled at the November 8, 2021 Council meeting.

There was no action taken on Resolution 46-21 and it remained tabled.

### NEW BUSINESS:

- A. RESOLUTION 49-21 – A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO SIGN AN AGREEMENT WITH ATLANTIC EMERGENCY SOLUTIONS, INC. FOR THE PURCHASE OF A HUSKY 3 FOAM FIRE SUPPRESSION SYSTEM FOR THE 2021 PIERCE AERIAL PLATFORM FIRE TRUCK

In the development of the financing for the purchase of the new Pierce 100-foot Aerial Platform Ladder Truck, additional funds were included for the purchase of equipment for this new vehicle. The Fire Department would like to purchase a "Husky 3 Foam Fire Suppression System" for this vehicle at a cost of \$28,073.92. Fire foam suppression systems are extremely efficient in quickly extinguishing structure, automotive and wildland fires. With the installation of this equipment on this vehicle, all of the City's new or existing fire vehicles which will be remaining in service in 2022 will be equipped with this system. Funds for this purchase have been appropriated and are in the current City budget.

Chief Meyer explained to Council how the foam system works. He stated that it will allow the department to put out fires more quickly and with less water. Discussion continued.

Mr. Rozic moved to adopt Resolution 49-21. Mr. Bruno seconded the motion, which passed by unanimous voice vote.

### Other Business

None

### Executive Session

Mrs. Duncan made a motion to move into Executive Session for Consideration of a Matter per ORC 121.22(G)(1): Personnel at 8:47 p.m. Mr. Borowski seconded the motion.

## Regular Council

November 22

21

Roll Call: Mayor Pedro – yes, Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Borowski – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

### Return to Regular Session

Mrs. Bruno made a motion to come out of Executive Session and resume the regular Council meeting at 9:26 p.m. Mr. Borowski seconded the motion which carried by unanimous voice vote.

### Adjournment

There being no further business to come before Council, Mrs. Duncan made a motion to close the meeting at 9:28 p.m. Mr. Borowski seconded the motion, which carried by unanimous voice vote.

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Jon D. Gochenour, Clerk of Council

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Timothy G. Pedro, Mayor