

Regular Council

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Prior to the start of this evening's meeting, Lucas County Commissioner Gary Byers administered the oath of office to re-elected Council members Anthony Bruno, John Rozic and Mary Duncan. He then provided Council with an update on what is happening in Lucas County.

The regular meeting of the Waterville Council was called to order by Mayor Timothy Pedro at 7:37 p.m. in the Council Chambers of the Waterville Municipal Building.

The prayer was offered by Mr. Bruno. The Pledge of Allegiance was then recited and led by Mr. Frey.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mayor Pedro, Mr. Rozic, Mr. Borowski and Mrs. Duncan.

Also present this evening was Jon Gochenour, Municipal Administrator; Jim Hart, Assistant Law Director; Steve Schult, Treasurer and Melissa Cook, Recording Secretary.

Mayor Pedro made a motion to elect Mr. Frey as Vice-Mayor. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

Staff Present:

Mark Williams – Director of Finance and Administration

Joe Valvano – Police Chief

Doug Meyer – Fire Chief

Ken Blair – Public Works Director

Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

Approval of Minutes

Mr. Rozic moved to approve the minutes of the December 13, 2021 Regular Council meeting. Mr. Bruno seconded the motion, which passed by unanimous voice vote. Mrs. Bruno abstained.

Citizens Comments

None

Staff Reports

Administrator: Jon Gochenour –

- Stated that he didn't have anything to add to his report that wasn't agenda specific. Mr. Rozic asked Mr. Gochenour about item in his report concerning

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his work with ODOT to finalize a local project participation agreement for future joint capital improvement projects. Mr. Gochenour stated that periodically the City is asked to update or renew existing joint project agreements with ODOT.

Assistant Law Director: Jim Hart – No report.

Finance Director: Mark Williams –

- Reviewed details from the November 2021 Month End Finance Report highlighting fund balances and income tax revenues.

Treasurer: Steve Schult –

- Reviewed details of the Treasurer's Report for the month of November 2021.

Communications from Council Members/Committees

A. Determination of Membership of the Public Safety Committee

Section 121.03(b) of the Codified Ordinances states: "At the first Council meeting in January following a municipal general election, a majority of members of Council shall determine the total number of members each advisory or study committee shall have for the new two-year term." It was the recommendation of the Public Safety Committee to reduce the size of its membership from 11 to 9 members. Council may wish to consider reducing the size of this Committee further to 7 members. The size of the membership of all other City Commissions, Boards, or Committees does not exceed 7 members.

Mayor Pedro moved to reduce the size of the Public Safety Committee membership from 11 to 9 members. Mr. Bruno seconded the motion, which passed by unanimous voice vote.

B. Appointment to Various Commissions, Boards and Committees

A list of appointments proposed by the Mayor for Council's consideration and approval was included in the Council packet.

Mr. Rozic moved to approve the appointment of Nicholas Sargent, Tim Guzman, Scott Yoder, Mike Metzger and Stephanie Gabel for two-year terms (expiring 12/31/23) to the Public Safety Committee and Brad Fox, Cindy Schultz and Greg Aubell for two-year terms (expiring 12/31/23) to the Public Works Committee. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

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Mrs. Duncan – No report.

Mr. Borowski –

- Stated that he noticed that Toledo Edison crews were in town recently to trim trees. He stated that they are “butchering” our trees. He asked if there was a way that we could monitor this. Mr. Blair stated that a federal law from the 1980s allows them to trim trees that are near power lines or utility easements to prevent power outages. He added that their tree trimming is out of our control.
- Stated that he noticed on the Police Department Report that there were a number of false alarm calls at the Sunoco Gas Station on Farnsworth Rd. He asked if we could charge a fee for the PD responding to these unnecessary false alarms. Mr. Gochenour stated that a letter has been sent to the owner of the station notifying them that they need to repair their alarm system or they could be charged “false alarm” fees for each call.
- Stated that he noticed that Ohio Excavating was assisting the Public Works Department on a water main break on S. Third St. and South. He stated that he was told by some of our employees that we were short staffed due to illness, light duty and cemetery work. Mr. Blair stated that it doesn’t happen often, but there have been times when a private contractor assists the City in getting an emergency repair completed.

Discussion continued on water drainage issues and the connection of the S. River Rd. water line into the 16-inch waterline that crosses into Waterville from Wood County.

Mr. Rozic –

- Wished everyone a happy, healthy and prosperous New Year.

Mr. Frey –

- Asked about the water line break on River Rd. by the Heritage Village Nursing Home. Chief Meyer stated that the break was on the nursing home’s property and was not a city line. In order for the nursing home to fix their line, the City had to lower the pressure on the City line. The break affected the nursing home’s fire sprinkler system. Mr. Blair added that the nursing home contractor was assisted by the Public Works Department.
- Stated that he had a property owner on Second St. ask him about the installation of the replacement street lights. Mr. Blair stated that they are still on back order and are scheduled to arrive in March.

Mrs. Bruno – No report.

Mr. Bruno – No report.

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Mayor Pedro –

- Stated that the Waterville Area Chamber of Commerce will be holding their first meeting of the year on Tuesday, January 18 from 11:30 a.m. to 1:00 p.m. at Shawn's. He added that Council is invited and that he will be giving a "State of the City" report.
- Wished Council and residents a very Happy New Year.

OLD BUSINESS:

A. RESOLUTION 45-21 - A RESOLUTION APPROVING AND ADOPTING THE CITY OF WATERVILLE FY 2022 FIVE-YEAR CAPITAL PLANNING PROGRAM FOR ALL MUNICIPAL FUNDS AND DEPARTMENTS

This is the annual 5-Year Capital Planning Program. The Finance Committee discussed and recommended approval of the program at a special meeting on October 15. This item is for ongoing discussion throughout the budget preparation process. According to the typical annual budget schedule, Council action to approve this Resolution would not be taken until the second Council meeting in January. The following changes to the Five-Year Capital Planning Program were distributed to Council at the last meeting: an additional \$45,000 was added to the residential street resurfacing program at the request of the Mayor and an additional \$60,000 was added for the Urban Tree Canopy Restoration Project. The City was recently awarded a \$25,000 grant to plant 142 street trees throughout the City.

B. RESOLUTION 46-21 - A RESOLUTION AFFIRMING THE 5 I's OF DISABILITY JUSTICE AND COMMITTING TO THE USE OF THE 5 I's OF DISABILITY JUSTICE FRAMEWORK IN POLICY REVIEW AND DEVELOPMENT

This Resolution affirms the support of the City of Waterville to the 5 I's of Disability Justice to include individuals with disabilities in the formulation of public policies regarding employment, education, housing, healthcare, transportation, physical access and social opportunity. Passage of this Resolution was requested by the Toledo Lucas County Commission on Disabilities after a recent presentation of the "5 I's of Disability Justice" policy framework to Council. The Resolution was tabled at the November 8, 2021 Council meeting. Mayor Pedro asked that this Resolution remain tabled.

C. PUBLIC HEARING – ORDINANCE 23-21 - AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATIONS FOR THE MUNICIPALITY OF WATERVILLE FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022, AND REPEALING ORDINANCE 24-21, AND DECLARING AN EMERGENCY

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Second Reading and Public Hearing

A copy of the proposed FY 2022 Appropriations was included in Council's packet. The Finance Committee reviewed and recommended approval of the budget at their November 19, 2021 public meeting. The proposed 2022 Appropriations have been revised to reflect an estimated increase of \$292,614 in income tax revenue for 2022. The increase is based on a projected 1% increase in revenue over the \$3,955,068 in income tax collected in 2021. Additional expenditures of approximately \$27,201 were also added for bond registration fees, roadway testing and legal expenses. A public hearing on the appropriations is scheduled for this evening's meeting.

Mayor Pedro opened and closed the public hearing at 8:15 p.m.

NEW BUSINESS:

- A. RESOLUTION 01-22 - A RESOLUTION DECLARING THE INTENT AND AUTHORIZING THE SALE OF MUNICIPALLY OWNED PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES, ROAD MACHINERY, EQUIPMENT, TOOLS OR SUPPLIES, WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, DURING THE CALENDAR YEAR 2022 BY INTERNET AUCTION, PURSUANT TO OHIO REVISED CODE SECTION 721.15 (D).

The Ohio Revised Code, specifically Section 721.15 (D), requires a yearly resolution of intent to sell municipally owned personal property when sold by internet auction. In November 2008, Council approved Resolution 54-08 authorizing a contract with GovDeals, Inc. to conduct internet auctions to sell municipally owned personal property on behalf of the City. This Resolution also includes a second internet auction service called Municibid.Com, LLC as a provider of this service. Due to the yearly requirement, this Resolution is one of our annual legislative "housekeeping" items.

Mrs. Duncan moved to adopt Resolution 01-22. Mr. Borowski seconded the motion, which passed by unanimous voice vote.

- B. RESOLUTION 02-22 - A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH PROUDFOOT ASSOCIATES INC. FOR ENGINEERING SERVICES TO PREPARE PLANS, SPECIFICATIONS AND BID DOCUMENTS FOR THE 2022 PAVING PROGRAM

The Public Works Director and the City Engineer have completed their annual update

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of the City's Pavement Inventory. As listed on the enclosed December 1, 2021 letter from the City Engineer, 12 streets are recommended for rehabilitation work. At their December 20, 2021 public meeting, it was the recommendation of the Public Works Committee to Council to proceed with the rehabilitation of Continental Drive, Heritage Lane, Colonial Court and the Alley between Farnsworth Road and South Street. This Resolution would authorize the engineering work to prepare plans, specifications and bid documents for this year's paving program at a cost of \$24,000.

Mr. Borowski moved to adopt Resolution 02-22. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

Other Business

Mr. Bruno asked that Council have a moment of silence in honor of Eric Reimer, a Waterville business owner that recently passed away. He was the owner of Hall of Framers.

Mrs. Bruno asked Mr. Blair to look at a light post in Waterworks Park that recently fell over due to high winds. She then added that he might want to check out all the light posts in the park for potential issues.

Adjournment

There being no further business to come before Council, Mrs. Duncan made a motion to close the meeting at 8:25 p.m. Mr. Borowski seconded the motion, which passed by unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Timothy G. Pedro, Mayor