

## Regular Council

February 28

22

The regular meeting of the Waterville Council was called to order by Mayor Timothy Pedro at 7:30 p.m. in the Council Chambers of the Waterville Municipal Building.

The prayer was offered by Mrs. Duncan. The Pledge of Allegiance was then recited and led by Mr. Frey.

Present at roll call were Mr. Borowski, Mr. Rozic, Mr. Bruno, Mayor Pedro, Mrs. Duncan, Mrs. Bruno and Mr. Frey.

Also present this evening was Jon Gochenour, Municipal Administrator; Phil Dombey, Law Director; Steve Schult, Treasurer and Melissa Cook, Recording Secretary.

### Staff Present:

Mark Williams – Director of Finance and Administration

Joe Valvano – Police Chief

Doug Meyer – Fire Chief

Ken Blair – Public Works Director

### Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

### Approval of Minutes

Mr. Rozic moved to approve the minutes of the February 14, 2022 Regular Council meeting. Mrs. Bruno seconded the motion, which passed by a voice vote.

### Citizens Comments

Kelly McNellis, resident at 38 Pennsylvania Lane and a coach for the 10 years and under Lady Generals softball team, came to this evenings meeting to ask Council to consider allocating funds to revitalize the ball diamonds at Waterworks Park for softball practice and games. Council then had a brief discussion on the flooding issues at the park. Mrs. Bruno invited Mrs. McNellis to attend the March 1 meeting of the Parks and Recreation Committee where they will discuss this and other issues.

### Staff Reports

Administrator: Jon Gochenour –

- Stated that along with the City Treasurer, he gave a presentation on local government public budgeting to students at the University of Toledo on February 24.
- Reported that he discussed the planning for “Food Truck Tuesdays” at Conrad Park and a musical event on Third St. with representatives of the Anthony Wayne Area Arts Commission and the Toledo Jazz Society. He added that the

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scheduled dates for Food Truck Tuesdays are Tuesday, June 7, July 12 and August 2 from 5:00 to 7:00 p.m. at Conrad Park.

- Stated that he attended a meeting at TMACOG regarding increased funding for the Anthony Wayne Trail Intersections Improvement Project. He then stated that TMACOG has approved a grant increase of approximately \$155,000 to offset the increased cost of this project, which came in at \$821,728.

Law Director: Phil Dombey – No report.

Finance Director: Mark Williams –

- Reviewed details from the January 2022 Month End Finance Report highlighting fund balances, investments and income tax revenues.
- Reviewed details from the 2021 Fourth Quarter Budget Report, covering 1/1/21 -12/31/21, highlighting Fund Balances, Investments and Income Tax Revenues. A detailed cover memo of this report was included in Council's packet.

Treasurer: Steve Schult –

- Reviewed details from the January 2022 Month End Treasurer's Report.

Police Chief: Joe Valvano –

- Stated that Council members received copies of both the December and January Police Department Council Reports.
- Noted that the date for this year's Safety City has been changed to July 18 – July 22.
- Reported that the Firearms Simulator will be here April 11 – April 14. Training will be held at the Waterville Fire Station.
- Stated that the next National Prescription Drug Drop-Off Day will be held on Saturday, April 30 from 10:00 a.m. to 2:00 p.m.
- Reported that they are finalizing the installation of equipment on the new patrol car. It should be road ready by next week.

Chief Valvano stated that there was a change in reporting on vehicles that pass school buses illegally. This change made it appear that there was a jump in the number of such incidents on his report. He added that with current technology, cameras on buses show the license plate numbers of those who pass buses. Council asked the Chief to work on a public campaign about school bus safety. The discussion continued on corrections that are being made to County 911 dispatching in order to prevent sending emergency crews to the wrong location with a similar address.

Public Works Director: Ken Blair –

- Stated that his month end and year end reports were included in Council's packet.

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- Reported that the Public Works Department has been busy with snow removal. 600 tons of salt is being delivered this week.
- He stated that the City hasn't put a lot of resources into the Waterworks Park Ball Diamonds over the past few years due to flooding issues.

Fire Chief: Doug Meyer –

- Stated that Deputy Chief Bingham and Captain Grogan are currently in Appleton, Wisconsin inspecting the new engine. Pierce will make the repairs to any issues that are found. We can expect delivery of the engine mid to late March.
- Stated that the Department has hired two new part-time employees.
- Reported that they are continuing to work on getting information/costs on the new digital sign for the Fire Station.

### Communications from Council Members/Committees

Mr. Frey – No report.

Mrs. Bruno –

- Reported that the next Parks and Recreation Committee meeting will be held tomorrow, Tuesday, March 1 at 7:00 p.m. The public is welcome.

Mrs. Duncan –

- Stated that Rep. Bob Latta's visit to Waterville Council Chamber and area businesses went great. She added that it was well attended and also very organized. She thanked Mayor Pedro for putting this together.
- Reported that Sweet Retreat will be opening on March 13. She added that Chowders n' Moor will now be open on Monday until 9:00 p.m.

Mr. Bruno –

- Stated that a neighbor put a note in his mailbox with comments regarding the proposed soccer fields on Choctaw Dr. She asked that no entrances/exits be allowed through the adjoining neighborhoods, if outside participants/groups would be charged to use the fields and who would be responsible to maintain the fields.
- Stated that he was contacted by the resident at 1245 Applegate concerning flooding or standing water along the back of their condos in the parking lot area. Mr. Dombey stated that since this is private property they are in charge of the maintenance.

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Mr. Rozic –

- Stated that he thought the visit from Rep. Bob Latta was very informative and well attended. He asked that holding these sessions regularly would be great.

Mr. Borowski –

- Stated that it was great to have the Congressman here in Chambers. He added that it was a great event and wonderful to see him visiting our local businesses.
- Stated that he had a neighbor ask him for the non-emergency police number. Chief Valvano stated that residents can use a non-emergency number to contact the police by calling (419) 878-8184 during office hours or (419) 255-8443 after hours.
- Commented on the change in zoning request that they referred to the Planning Commission for their recommendation. He stated that there is a family living in a unit about the garage on the property.

Mayor Pedro –

- Reported that he sits on the 911 Committee and stated that the incident that Council discussed earlier was an accident/human error and was addressed by Lucas County immediately.
- Stated that the visit last Friday by Rep. Bob Latta was a team effort. He thanked Mr. Gochenour, Chief Valvano and Chief Meyer for all their help. He stated that Rep. Latta spent about five hours of his time in the community. He then thanked all who attended.
- Attended the Waterville Primary School Third Grade Student Council Election.
- Reported that the Downtown Revitalization District is off the ground and running. Council should look for more information in the coming weeks.

### OLD BUSINESS:

- A. RESOLUTION 04-22 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO RUPP ROSEBROCK INC. FOR THE PARKER SQUARE AND MEMORIAL PARK IMPROVEMENT PROJECT PHASE 1

*Tabled February 14, 2022*

This Resolution authorizes a contract with Rupp Rosebrock Inc. of Liberty Center, Ohio for the Parker Square and Memorial Park Improvement Project Phase 1. Bids were opened on February 9, 2022 and the City received four competitive bids for this project which included a base bid and two alternate bids. The alternate bids were added to provide more options for the City if the base bid cost was lower than expected. “Alternate Bid 1” involves the substitution of concrete for the asphalt walking path and “Alternate Bid 2” includes the resurfacing of the existing parking lot

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as well as curb and pavement repairs on River Road to improve storm water drainage. Based on a comprehensive review of all costs and the scope of work purposed, it was determined by the City Engineer and administrative staff that Rupp Rosebrock Inc. submitted the best and most responsive base and alternate bids. Consequently, it is the recommendation of the staff to award them the contract, which includes the base and both alternate bids, for a cost of \$562,425.30. The project, as currently purposed, conforms with all of the options presented in the 2018 Master Plan and 2021 Parker Square “Overlook” Plan. Originally put out to bid in July 2021, the re-bid of this planned work has resulted in a savings of \$72,546 over the earlier single bid.

Mayor Pedro stated that this Resolution was tabled at their last meeting. He then suggested tabling the Resolution again for another two weeks because there were members of Council who still had questions and concerns. Mr. Rozic stated that some of the drawings had made it unclear as to what is included in Phase One. Mrs. Bruno stated that she believes that the Parkers’ will be disappointed that the entrance wall and signage to Parker Square isn’t included in the first phase. Mr. Bruno and Mr. Frey voiced their concerns that the June 30, 2022 deadline to spend \$150,000 in grant money might be missed if construction was delayed any further. After discussion, Mr. Frey made a motion to take Resolution 04-22 off the table. Mr. Bruno seconded the motion, which passed by unanimous voice vote. Mr. Bruno then moved to adopt Resolution 04-22. Mr. Frey seconded the motion. The motion passed with Mr. Bruno, Mayor Pedro, Mrs. Duncan, Mr. Frey and Mr. Borowski voting “yes” and Mr. Rozic and Mrs. Bruno voting “no.”

### NEW BUSINESS:

- A. ORDINANCE 01-22 AN ORDINANCE AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A SUPPLIER AGREEMENT FOR THE PROVISION OF ELECTRICITY FOR RESIDENTIAL AND SMALL COMMERCIAL AGGREGATION PARTICIPANTS WITHIN THE CITY OF WATERVILLE AND DECLARING AN EMERGENCY

The City is a member of the Northwest Ohio Aggregation Coalition (NOAC) which negotiates the price of electricity with suppliers on behalf of the City for its electric aggregation program. Palmer Energy Company is the consultant working with NOAC members on a new agreement for the aggregation of electricity for residential and small commercial customers. The current agreement with Energy Harbor expires in May 2022. Palmer Energy sent out 8 requests for proposals and received bids from Dynegy, Energy Harbor and MidAmerican Energy Services Solutions. Palmer Energy selected Dynegy and Energy Harbor for further evaluation to determine which supplier offers the best proposal for the NOAC. The Ordinance authorizes the Municipal Administrator to enter into a supplier agreement with the best bidder based upon the final review and recommendation of Palmer Energy and the City Law Director. The

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emergency measure is requested in order to ensure uninterrupted electrical service to residential and small commercial customers in the City of Waterville.

Mrs. Duncan made a motion to suspend the rules to allow for the passage of Ordinance 01-22 as an emergency measure. Mrs. Bruno seconded the motion. Roll Call: Mr. Borowski – yes, Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mayor Pedro – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

Mrs. Duncan made a motion to move for the passage Ordinance 01-22 as an emergency measure. Mr. Borowski seconded the motion. Roll Call: Mr. Rozic – yes, Mrs. Bruno – yes, Mayor Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Frey – yes, Mr. Borowski – yes. The motion passed unanimously.

- B. A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH JONES AND HENRY ENGINEERS LTD. FOR ENGINEERING SERVICES TO PREPARE PLANS, SPECIFICATIONS AND BID DOCUMENTS FOR IMPROVEMENTS TO THE RIVER ROAD SANITARY SEWER PUMPING STATION

This Resolution authorizes an agreement with Jones and Henry Engineers Ltd. of Toledo to prepare plans, specifications, bid documents and provide construction engineering services for improvements to the River Road Sanitary Sewer Pumping Station at a cost of \$24,000. The proposed improvements include the replacement of the two main pumps, several valves, electric lighting and the installation of a bypass connection for improved future maintenance. The improvements were recommended in a 2020 engineering evaluation study of all three (3) of the City's sanitary sewer pumping stations. In 2021, the City received an \$88,100 grant from the Ohio Department of Development to help pay for the cost of this project which is estimated to be approximately \$110,000. As outlined in the approved 2022 Five Year Capital Budget, the funds for the City's share of the project cost will be provided from the American Rescue Plan Act (270) Fund.

Mr. Rozic moved to adopt Resolution 05-22. Mr. Borowski seconded the motion, which passed by unanimous voice vote.

### **Other Business**

None

### **Adjournment**

There being no further business to come before Council, Mr. Borowski made a motion to close the meeting at 8:55 p.m. Mr. Bruno seconded the motion, which carried by unanimous voice vote.

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Jon D. Gochenour, Clerk of Council

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Timothy G. Pedro, Mayor