

Regular Council

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The regular meeting of the Waterville Council was called to order by Mayor Timothy Pedro at 7:30 p.m. in the Council Chambers of the Waterville Municipal Building.

The prayer was offered by Mayor Pedro. The Pledge of Allegiance was then recited and led by Mr. Frey.

Present at roll call were Mr. Bruno, Mr. Frey, Mayor Pedro, Mr. Rozic, Mr. Borowski and Mrs. Duncan.

Mayor Pedro made a motion to excuse the absence of Mrs. Bruno. Mr. Frey seconded the motion, which passed by unanimous voice vote.

Also present this evening was Jon Gochenour, Municipal Administrator; Phil Dombey, Law Director; Steve Schult, Treasurer and Melissa Cook, Recording Secretary.

Staff Present:

Mark Williams – Director of Finance and Administration

Joe Valvano – Police Chief

Doug Meyer – Fire Chief

Ken Blair – Public Works Director

Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

Approval of Minutes

Mr. Rozic moved to approve the minutes of the November 22, 2021 Regular Council meeting. Mr. Borowski seconded the motion, which passed by unanimous voice vote.

Citizens Comments

None

Staff Reports

Administrator: Jon Gochenour –

- Reported that he met with the City Engineer and other consultants to finalize the re-bid of the Parker Square/Memorial Park Improvement Project, Phase 1. A bid opening is scheduled for February 9.
- Stated that he received notice from the Ohio Department of Development that the City received a grant of \$88,100 for improvements to the River Road Sanitary Sewer Pumping Station. The estimated cost of the project is \$109,000.
- Stated that he received notice from the Ohio Department of Natural Resources that the City received a grant of \$25,000 for the Urban Tree Canopy

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Restoration Project. The grant will allow the planting of 142 street trees throughout the City.

- Stated that he received notice from TMACOG that the City received a grant of \$396,000 for the 2023 Shared Use Path Improvement Project which will eliminate dead ends and gaps in the path system.
- Reported that he, along with the Public Works Director and City Engineer, attended a preconstruction meeting for the US 24/St. Rt. 64 Traffic Signal Improvement Project. Underground work on this project is now underway. The estimated completion date is April 2022.
- Stated that he, along with the Department Heads, met with a resident to discuss the likely return of the “Polar Bear Plunge” at Memorial Park.

Law Director: Phil Dombey – No report.

Finance Director: Mark Williams – No Report

Treasurer: Steve Schult – No Report

Police Chief: Joe Valvano –

- Reported that the Swearing-In Ceremony held on December 9 at Zion Lutheran Church went very well. He thanked Officer Newman for all of her help in planning and putting this event together.
- Stated that Officer A.J. Glover is in his second week of training.

Fire Chief: Doug Meyer –

- Reported that the Fire Department did break their all-time high run record in 2021. The Department has responded to 909 calls so far this year which is up from 833 last year.

Public Works Director: Ken Blair –

- Reported that the Residential Street Resurfacing Program and 2021 Sidewalk Program (except for restoration work) has been completed.
- Stated that the bid opening for Phase 1 of the Public Square Improvement is scheduled for February 9.
- Stated that we are waiting on pole delivery for Phase 7 of the Downtown Street Lighting Repair and Replacement.
- Stated that the Radio Read Water Meter Replacement Project is near completion.
- Reported that the underground work on the St. Rt. 64/U.S. 24 Signal Improvement Project is now underway. The estimated completion date is April 2022.
- Stated that the 2021 Leaf Collection Program is wrapping up and should be

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completed by Wednesday.

Communications from Council Members/Committees

A. Appointment to Various Commissions, Boards and Committees

A list of appointments proposed by the Mayor for Council's consideration and approval was included in the Council packet.

Mayor Pedro moved to approve the appointments of Mike Roetter and Pauline Glaza for four-year terms (expiring 12/31/25) to the Board of Zoning Appeals; David Glaza for a three-year term (expiring 12-31-24) to the Finance Committee; Doug Parrish for a four-year term (expiring 12-31-25) to the Planning Commission; Peg Ryan and William Albert for three-year terms (expiring 12-31-24) to the Tree Commission; Mary Ann Hagy and Merle Wilhelm (filling vacancies, term expiring 12-31-22) to the Tree Commission; Robert Kennedy, Rose Kandik, Paul Frank, Elaine Parrish, Robert Lineen for two-year terms (expiring 12-31-23) to the Parks and Recreation Committee; Jeff Lohse for three-year term (expiring 12-31-24) to the Civil Service Commission; John Rozic and Anthony Bruno for a one-year term (expiring 12-31-22) to the Fire Fighters' Dependents Fund Board. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

Mr. Bruno –

- Stated that he has a relative that lives on Applegate St. that has been experiencing some storm sewer issues. He spoke with Mr. Gochenour regarding this and he is going to pass this information on to the Public Works Department.

Mr. Frey –

- Wished all a Merry Christmas and a Happy New Year.

Mr. Rozic –

- Wished all a Merry Christmas and a safe and healthy New Year.

Mr. Borowski –

- Wished all a Merry Christmas and a Happy New Year.

Mrs. Duncan –

- Encouraged all residents to drive through the City to see all the beautiful holiday light displays. Wished all a Merry Christmas.

Mayor Pedro –

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- Also encouraged residents to get out and see all the lights in Waterville.
- Stated that the lights and decorations in Downtown Waterville look great.
- Attended the Third St. Blooms “Light Up” event on December 7.
- Attended the Police Department “Swearing-In Ceremony.”
- Wished Council and all a Merry Christmas and a Happy and Prosperous New Year.

OLD BUSINESS:

A. RESOLUTION 45-21 A RESOLUTION APPROVING AND ADOPTING THE CITY OF WATERVILLE FY 2022 FIVE-YEAR CAPITAL PLANNING PROGRAM FOR ALL MUNICIPAL FUNDS AND DEPARTMENTS

This is the annual 5-Year Capital Planning Program. The Finance Committee discussed and recommended approval of the program at a special meeting on October 15. This item is for ongoing discussion throughout the budget preparation process. According to the typical annual budget schedule, Council action to approve this Resolution would not be taken until the second Council meeting in January. Enclosed in Council’s packet are the proposed changes to the Five-Year Capital Planning Program made since the last Council meeting: an additional \$45,000 was added to the residential street resurfacing program at the request of the Mayor and an additional \$60,000 was added for the Urban Tree Canopy Restoration Project. The City was recently awarded a \$25,000 grant to plant 142 street trees throughout the City.

Mr. Gochenour briefly went over the proposed changes on the replacement pages for the 2022 Five-Year Capital Planning Program that was provided to Council members in their packets. Council addressed questions to Mr. Gochenour and held a brief discussion.

B. RESOLUTION 46-21 A RESOLUTION AFFIRMING THE 5 I’S OF DISABILITY JUSTICE AND COMMITTING TO THE USE OF THE 5 I’S OF DISABILITY JUSTICE FRAMEWORK IN POLICY REVIEW AND DEVELOPMENT

This Resolution affirms the support of the City of Waterville to the 5 I’s of Disability Justice to include individuals with disabilities in the formulation of public policies regarding employment, education, housing, healthcare, transportation, physical access and social opportunity. Passage of this Resolution was requested by the Toledo Lucas County Commission on Disabilities after a recent presentation of the “5 I’s of Disability Justice” policy framework to Council. This Resolution was tabled at the November 8, 2021 Council meeting.

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Mr. Borowski made a motion to retable Resolution 46-21 until Mrs. Bruno was in attendance for discussion. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

NEW BUSINESS:

- A. ORDINANCE 23-21 AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATIONS FOR THE MUNICIPALITY OF WATERVILLE FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022, AND REPEALING ORDINANCE 24-21, AND DECLARING AN EMERGENCY

First Reading

A copy of the proposed FY 2022 Appropriations was included in Council's packet. The Finance Committee reviewed and recommended approval of the budget at their November 19, 2021 public meeting. A public hearing on the appropriations is scheduled for the January 10, 2022 Council meeting.

Mr. Gochenour briefly reviewed the FY 2022 Appropriation Notes on pages 3 - 5 of the document. He then answered questions from Council.

- B. ORDINANCE 24-21 AN ORDINANCE ADOPTING TEMPORARY APPROPRIATIONS FOR THE MUNICIPALITY OF WATERVILLE FOR THE MONTHS OF JANUARY AND FEBRUARY 2022, REPEALING ORDINANCE 25-21, AND DECLARING AN EMERGENCY

According to the Municipal Charter, the permanent appropriations are not required to be adopted until March 1. The passage of temporary appropriations to allow the City to meet its financial obligations during the months of January and February is therefore necessary. This Ordinance would adopt the temporary appropriations to cover these months.

Mayor Pedro made a motion to suspend the rules to allow for the passage of Ordinance 24-21 as an emergency measure. Mrs. Duncan seconded the motion.

Roll Call: Mr. Borowski – yes, Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mayor Pedro – yes, Mr. Rozic - yes. The motion passed unanimously.

Mr. Borowski made a motion to move for the passage of Ordinance 24-21 as an emergency measure. Mr. Rozic seconded the motion.

Roll Call: Mr. Rozic – yes, Mayor Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Frey – yes, Mr. Borowski - yes. The motion passed unanimously.

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C. ORDINANCE 25-21 AN ORDINANCE AMENDING ORDINANCE 22-21, THE AMENDED FY 2021 ANNUAL APPROPRIATIONS ORDINANCE AND DECLARING AN EMERGENCY

This budget amendment is the annual end-of-year “clean-up” legislation, which will adjust all department line items budgets to conform to approved appropriations and allow any appropriation adjustments as needed.

Mayor Pedro made a motion to suspend the rules to allow for the passage of Ordinance 25-21 as an emergency measure. Mr. Rozic seconded the motion.

Roll Call: Mr. Rozic – yes, Mayor Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Borowski – yes, Mr. Frey - yes. The motion passed unanimously.

Mr. Rozic made a motion to move for the passage of Ordinance 25-21 as an emergency measure. Mr. Borowski seconded the motion.

Roll Call: Mr. Borowski – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mayor Pedro – yes, Mr. Rozic - yes. The motion passed unanimously.

D. RESOLUTION 50-21 A RESOLUTION AUTHORIZING THE TRANSFER OF CASH FUNDS FROM THE GENERAL FUND (100) TO THE STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND (210), THE FIRE LEVY FUND (265), THE WATER OPERATING FUND (610) AND THE SEWER OPERATING FUND (650)

Although various inter-fund transfers were authorized by the 2021 Appropriation Ordinance as amended, the State Auditor has issued a bulletin requiring specific legislative action to ratify such actions. This Resolution would meet that requirement.

Mr. Rozic moved to adopt Resolution 50-21. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

E. RESOLUTION 51-21 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A CONTRACT WITH JONES AND HENRY ENGINEERS, LTD. FOR THE PREPARATION OF A WATER AND SEWER STUDY

The Village/City has had a longstanding practice of preparing a detailed study of water and sewer rates every four years toward the goal of having self-supporting water and sanitary sewer operations. A new water and sewer rate study is now needed for the period of 2022 to 2026. As mentioned at prior Council meetings, due to the small fund

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balances in the Water and Sewer Capital Funds, it has become nearly impossible to undertake any significant water or sewer capital improvement without having to issue debt for such projects. Moreover, the City is anticipating an increase in debt service in 2023 for improvements undertaken by Lucas County at the County Wastewater Treatment Plant. Due to expected increases in debt service requirements, the Finance Committee has also recommended the completion of a water and sewer rate study for the next four years. This Resolution would authorize the preparation of a study by Jones and Henry Engineers of Toledo at a cost of \$28,500. The cost of this study was included in the 2021 Appropriation.

Mrs. Duncan moved to adopt Resolution 51-21. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

Other Business

Mayor Pedro stated that re-elected Council members, Anthony Bruno, Mary Duncan and John Rozic will be sworn into office during the Monday, January 10 meeting.

Adjournment

There being no further business to come before Council, Mr. Borowski made a motion to close the meeting at 8:12 p.m. Mr. Bruno seconded the motion, which passed by unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Timothy G. Pedro, Mayor