

Regular Council

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The regular meeting of the Waterville Council was called to order by Mayor Timothy Pedro at 7:30 p.m. by video conference with Council members.

The prayer was offered by Mrs. Duncan. The Pledge of Allegiance was then recited and led by Mr. Bruno.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mayor Pedro, Mr. Rozic, Mr. Borowski and Mrs. Duncan.

Also present this evening in Council Chambers was Jon Gochenour, Municipal Administrator and Clerk of Council; Phil Dombey, Law Director and Melissa Cook, Recording Secretary. Steve Schult, Treasurer was present by video conference.

Staff Present:

Mark Williams – Director of Finance and Administration by video conference

Joe Valvano – Police Chief by video conference

Doug Meyer – Fire Chief by video conference

Ken Blair – Public Works Director by video conference

Citizens Present:

Karen Gerhardinger, Mirror Newspaper by video conference

Approval of Minutes

Mrs. Bruno moved to approve the minutes of the February 8, 2021 Council meeting.

Mr. Borowski seconded the motion, which passed by voice vote.

Citizens Comments

None

Staff Reports

Administrator: Jon Gochenour -

- Stated that he was notified by the Ohio Public Works Commission that the City received a grant of \$97,615.00 for the St. Rt. 64/U.S. 24 Traffic Signal Improvement Project. He added that production of traffic light poles and arms is taking up to 20 weeks to produce so he would recommend placing the order now in order to ensure that the intersection improvements can be completed this year. The total cost of the project is estimated at about \$200,000.

Law Director: Phil Dombey – No report.

Finance Director: Mark Williams –

- Reviewed details from the January 2021 Month End Finance Report highlighting fund balances, investments and income tax revenues.
- Reviewed details from the FY 2020 Fourth Quarter Budget Report, covering 1/1/20 – 12/31/20, highlighting Fund Balances, Investments and Income Tax Revenues. A detailed cover memo of this report was included in Council's packet.

Treasurer: Steve Schult –

- Reviewed details of the Treasurer's Report for the month of January 2021.

Police Chief: Joe Valvano –

- Reported that the Police Department is in the process of training 3 new officers. He added that 2 candidates have been interviewed for a fourth position. A conditional offer was extended, pending a background check, physical and psychological tests, to one of the two candidates.
- Reported that there has been an increase in fraud reports in January and February. He is working with the U.S. Secret Service on substantial losses and

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is currently sending information to area senior living/care facilities to warn residents about phone scams, elder fraud and cybercrimes.

- Stated that we are now in middle of tax season. He added that the department is encouraging everyone to double check and verify anything that may look or sound suspicious and to not give out any personal/banking information.
- The Police Department and Public Works are currently working on letters to send out to residents or businesses about clearing their sidewalks after a snowfall.

Mrs. Duncan asked that some of the fraud information be placed on Channel 1021.

Fire Chief: Doug Meyer –

- Reported that 3 full-time contingent employees are in the hiring process. They are completing their background checks and are scheduling health physicals.
- Stated that he has been working with Mr. Gochenour on some gear rental ideas.

Discussion continued on possible campaigns to promote digging out fire hydrants from underneath the snow. The Department is looking at purchasing flags to place on lower hydrants so that they are easier to locate. For the safety of all, residents are encouraged to clear out at least three feet around a hydrant.

Public Works Director – Ken Blair

- Attended a post construction meeting/final walk-through for the Waterville Bridge project on January 27. The project is now completed.
- Reported that he will be meeting with the City Engineer in the next few weeks to update the street pavement inventory. The completed list will be provided to Council.
- Stated that the City Engineer is currently working on plans/bid documents for phase 7 of the Downtown Street Lighting Project.
- Reported that a bid opening was held for the path repaving project at Conrad and Waterworks Parks.
- The Water Meter Replacement Project is in progress. The next meeting is scheduled for March 2.
- Thanked his Department for the outstanding job they did during this last snow event. They were able to keep the City roads passable at all times and completed a very rapid clean up.
- Reported that the Public Works Department Year End Report was included in the Council packet.

Council members then recognized the great job the Public Works Department did in clearing the City's streets during last week's snow emergency.

Communications from Council Members/Committees

A. Appointment to Various Commissions, Boards and Committees

A list of appointments proposed by the Mayor for Council's consideration and approval was included in the Council packet.

Mrs. Duncan made a motion to appoint Robert Lineen to the Parks and Recreation Committee. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

Mrs. Duncan – No report.

Mrs. Bruno – No report.

Mr. Bruno –

- Stated that he recently had a discussion with Monclova Township Administrator Harold Grim about whether the City could provide a quote on the cost of police protection for the township. Mr. Gochenour noted that Monclova Township is

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also working with Maumee on a possible contract to provide that service. Mr. Bruno stated that he felt that because of Waterville's close proximity to Monclova Twp. it would make more sense for us to provide that service versus Maumee. A lengthy discussion continued. Chief Valvano stated that we would need to look at the Township's calls for service over the past few years adding that it is a big jurisdiction. He suggested a private/independent study to see if it would be feasible. Council agreed that a conversation with Monclova Township and further discussion on this request would be appropriate. Mr. Gochenour will reach out to Mr. Grim.

Mr. Borowski –

- Attended the last Tree Commission meeting on February 11 where several members were sworn in. A tree program will be held for both the 4th and 5th graders at Waterville Primary this year.

Mr. Frey –

- Gave a brief update on the Fallen Timbers Cemetery District covering revenue, expenses and capital improvements. He added that a used pick-up truck has been purchased for the Cemetery Sexton and they are getting bids for the repaving of Wakeman Cemetery.

Mr. Rozic – No report.

Mayor Pedro –

- Stated that he attended the last Finance Committee meeting.
- Reported that he has had discussion with several area business owners on their current projects and added that exciting things are happening.

OLD BUSINESS:

- A. RESOLUTION 46-20 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO THE SIXTH AMENDMENT WITH LUCAS COUNTY AND THE CITIES OF MAUMEE, OREGON, SYLVANIA AND TOLEDO FOR THE ESTABLISHMENT OF A REGIONAL COMBINED HEALTH DISTRICT FOR THE ADMINISTRATION OF HEALTH AND ENVIRONMENTAL SERVICES WITHIN THE GEOGRAPHICAL JURISDICTION OF LUCAS COUNTY, OHIO
Tabled, December 14, 2020

The Cities of Maumee, Oregon, Sylvania, Toledo and Waterville have all contracted with Lucas County to establish a regional combined health district that is known as the Toledo – Lucas County Health Department. This contract expires on January 1, 2021. This resolution would authorize an amendment to the operating agreement to extend the expiration date of the current agreement to December 31, 2021.

Mr. Borowski made a motion to remove the Resolution from the table and to adopt Resolution 46-20. Mr. Frey seconded the motion, which passed by unanimous voice vote.

NEW BUSINESS:

- A. RESOLUTION 08-21 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO FILE AN APPLICATION AND TO ENTER INTO AN AGREEMENT WITH THE OHIO PUBLIC WORKS COMMISSION (OPWC) CLEAN OHIO FUND GREEN SPACE CONSERVATION PROGRAM FOR THE PARKER SQUARE/MEMORIAL IMPROVEMENT PROJECT

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This Resolution would authorize the submission of an application for financial assistance from the Ohio Public Works Commission (OPWC) Clean Ohio Fund Green Space Conservation Program for future improvements to the Parker Square/Memorial Park Improvement Project. The grant would facilitate the future purchase of land for additional public open space along the Maumee River. The application is for a grant of \$125,000. If awarded, grant proceeds must be utilized within a period of 12 months.

Mr. Rozic moved to adopt Resolution 08-21. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

B. RESOLUTION 09-21 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE CITY OF OREGON TO OBTAIN COMMUNICATION EQUIPMENT THROUGH PARTICIPATION IN THE 2020 ASSISTANCE TO FIREFIGHTERS GRANT (AFG) PROGRAM

This Resolution authorizes a Memorandum of Understanding (MOU) between the City of Waterville and the City of Oregon to participate in a regional grant application to obtain fire communication equipment through the Federal Emergency Management Agency's (FEMA) Assistance to Firefighters Grant (AFG) program. The radio communication equipment grant request is a regional application consisting of requests from several area fire departments being prepared by the City of Oregon. Waterville is submitting a request for 35 portable radios along with required charging and battery equipment. If the application is successful, the City's estimated \$59,339 local share would be a reimbursement to the City of Oregon. The future purchase of new portable radios is currently planned in the 2021-2025 Five-Year Capital Improvement Program. The estimated cost to purchase this equipment without this grant assistance is approximately \$176,402. The federal government is expected to announce AFG awards in August 2021. The Memorandum of Understanding with the City of Oregon is attached for your review.

Mr. Rozic moved to adopt Resolution 09-21. Mr. Borowski seconded the motion, which passed by unanimous voice vote.

C. RESOLUTION 10-21 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO MORLOCK ASPHALT LIMITED TO RESURFACE THE WALKING PATHS IN WATERWORKS AND CONRAD PARKS AND AN ALLEY/PARKING LOT IN THE 500 BLOCK OF MICHIGAN AVENUE

This Resolution authorizes a contract with Morlock Asphalt Limited of Portage, Ohio to resurface the walkways in Waterworks and Conrad Parks. This project was included in the 2021 Five-Year Capital Program and approved in the 2021 Appropriations. The City received five competitive bids and it was determined by the City Engineer and administrative staff that Morlock Asphalt submitted the best and most responsive bid of \$35,559.00, therefore the recommendation to award them the contract. Also included in the project is the paving of a portion of an alley in the 500 block of Michigan Ave. An adjacent property owner who operates a licensed home daycare facility as agreed to share a portion of the alley paving cost which is estimated to be \$4,200 of the total project cost since it improves access to his property. The engineer's letter of the bid summary and recommendation is included with the copy of this legislation.

Mr. Bruno moved to adopt Resolution 10-21. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

Adjournment

There being no further business to come before Council, Mrs. Bruno made a motion to

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close the meeting at 9:05 p.m. Mr. Rozic seconded the motion, which carried by unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Timothy G. Pedro, Mayor