

Regular Council

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The regular meeting of the Waterville Council was called to order by Mayor Timothy Pedro at 7:30 p.m. by video conference with Council members.

The prayer was offered by Mr. Rozic. The Pledge of Allegiance was then recited and led by Mr. Borowski.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mayor Pedro, Mr. Rozic, Mr. Borowski and Mrs. Duncan.

Also present this evening in Council Chambers was Jon Gochenour, Municipal Administrator and Clerk of Council and Melissa Cook, Recording Secretary. Steve Schult, Treasurer and Phil Dombey, Law Director were present by video conference

Staff Present:

Mark Williams – Director of Finance and Administration by video conference

Citizens Present:

Karen Gerhardinger – Mirror Newspaper

Jim & Renee Valtin – Property owner, 19 School Place

Approval of Minutes

Mrs. Duncan moved to approve the minutes of the December 14, 2020 Council meeting. Mr. Bruno seconded the motion, which passed by voice vote.

Citizens Comments

Jim & Renee Valtin came to this evening's meeting to address an article that appeared in The Mirror Newspaper regarding the property they own at 19 School Pl. which is in the middle of Memorial Park. In the article, Councilwoman Barb Bruno stated that the property is a "burr in the saddle" of the future park plans. Mr. and Mrs. Valtin stated that this statement was very troublesome to them because the last they knew, the City wasn't interested in the purchasing the property. Mr. Valtin stated that when the city did inquire about buying the property, both in 2017 and 2018, he obtained property valuations to present to the city. After the valuations, the city stated that they weren't interested. He added that since then he hasn't had contact from the city nor have they made an offer. He then stated that he has heard people in town suggest that the city is representing that they are refusing to sell or unwilling to negotiate. Mayor Pedro stated that Council is not prepared to have a discussion this evening but apologized if they were misrepresented. Mrs. Bruno apologized also stating that the comment did come from her at a Parks and Recreation Committee meeting adding that it is the property and not the Valtins that initially seemed to be an obstacle. Mr. and Mrs. Valtin wanted it reflected in the minutes that the city has never made an offer.

Staff Reports

Administrator: Jon Gochenour

- Reported that we are currently in the process of conducting background investigations of four police patrol officer candidates and one candidate for Deputy Fire Chief. He added that later this week he, along with the Fire Chief, will be interviewing 4 individuals for the new full-time position of Firefighter/Paramedic/EMT at the Fire Dept.
- Stated that he included in Council's packet a copy of "Development Activity in the City of Waterville in 2020" which was presented to members of the Waterville Economic Development Corporation at their annual meeting.
- Reported that the city received a letter from Ben and Jamie Perkins of 8340 Waterville-Neapolis Rd. They are proposing a lot split of the property and an extension of the sewer line to their property, which is located within the city limits. This request will be on Council's next agenda.

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Law Director: Phil Dombey – No report.

Finance Director: Mark Williams –

- Reviewed details from the December 2020 RITA Income Tax Report.

Treasurer: Steve Schult – No report.

Communications from Council Members/Committees

Mrs. Duncan – No report.

Mrs. Bruno – No report.

Mr. Bruno – No report.

Mr. Borowski –

- Wished all a very Happy New Year.

Mr. Frey – No report.

Mr. Rozic –

- Wished all a very Happy New Year.

OLD BUSINESS:

- A. RESOLUTION 43-20 A RESOLUTION APPROVING AND ADOPTING THE CITY OF WATERVILLE FY 2021 FIVE-YEAR CAPITAL PLANNING PROGRAM FOR ALL MUNICIPAL FUNDS AND DEPARTMENTS

This is the annual 5-Year Capital Planning Program. The Finance Committee discussed and recommended approval of the program at a special meeting on October 16. This item is for ongoing discussion throughout the budget preparation process. According to the typical annual budget schedule, Council action to approve this Resolution would not be taken until the second Council meeting in January.

- B. ORDINANCE 16-20 AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATIONS FOR THE MUNICIPALITY OF WATERVILLE FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021, AND REPEALING ORDINANCE NO. 17-20, AND DECLARING AN EMERGENCY

Second reading and Public Hearing

A copy of the proposed FY 2021 Appropriations was included in Council's packet for the December 14, 2020 meeting. The Finance Committee reviewed and recommended approval of the budget at their November 20, 2020 public meeting.

Mayor Pedro opened and closed the Public Hearing at 7:53 p.m.

- C. RESOLUTION 46.20 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO THE SIXTH AMENDMENT WITH LUCAS COUNTY AND THE CITIES OF MAUMEE, OREGON, SYLVANIA AND TOLEDO FOR THE ESTABLISHED OF A REGIONAL COMBINED HEALTH DISTRICT FOR THE ADMINISTRATION OF HEALTH AND ENVIRONMENTAL SERVICES WITH THE GEOGRAPHICAL JURISDICTION OF LUCAS COUNTY, OHIO

The Cities of Maumee, Oregon, Sylvania, Toledo and Waterville have all contracted with Lucas County to establish a regional combined health district that is known as the

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Toledo – Lucas County Health Department. This contract expires on January 1, 2021. This Resolution would authorize an amendment to the operating agreement of the Regional Combined Health District to extend the expiration date of the current agreement to December 31, 2021.

This Resolution is still tabled pending further clarification on the amended Resolution and discussion.

NEW BUSINESS:

- A. RESOLUTION 01-21 A RESOLUTION DECLARING THE INTENT AND AUTHORIZING THE SALE OF MUNICIPALLY OWNED PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES, ROAD MACHINERY, EQUIPMENT, TOOLS OR SUPPLIES, WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, DURING THE CALENDAR YEAR 2021 BY INTERNET AUCTION, PURSUANT TO OHIO REVISED CODE SECTION 721.15 (D).

The Ohio Revised Code, specifically Section 721.15(D), requires a yearly resolution of intent to sell municipally owned personal property when sold by internet auction. In November 2008, Council approved Resolution 54-08 authorizing a contract with GovDeals, Inc. to conduct internet auctions to sell municipally owned personal property of behalf of the City. This Resolution also includes a second internet auction serviced called Municibid.Com, LLC as a provider of this services. Due to the yearly requirement, this Resolution is one of our annual legislative “housekeeping” items.

Mrs. Duncan moved to adopt Resolution 01-21. Mr. Borowski seconded the motion, which passed by unanimous voice vote.

- B. RESOLUTION 02-21 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO SIGN A PURCHASE AGREEMENT WITH ATLANTIC EMERGENCY SOLUTIONS, INC. FOR THE PURCHASE OF A FIRE TRUCK FOR THE FIRE DEPARTMENT

This resolution would authorize the Municipal Administrator to sign a purchase agreement with Atlantic Emergency Solutions, Inc. of Manassas, Virginia for the purchase of a Pierce Enforcer Top Mounted Pumper Fire Truck for the Fire Department. The quoted selling price is \$680,605. However, if the City signs a purchase agreement before January 29, 2021, Waterville will receive a discount of \$12,638.38 for a final purchase price of \$667,966.62. A down payment of \$340,302.50 would be due by April 1, 2021 with the remaining balance due after the final delivery of the vehicle in late 2021 or early 2022. The purchase would be made through the State of Ohio Cooperative Purchasing Program. The cost of the new fire truck is included in the 2021 Five Year Capital Budget. The new vehicle will replace an existing 1987 fire engine/pumper. The proposed model and type of engine was carefully selected by the members of the Fire Department’s “Engine Selection Committee” who recommended the purchase of this vehicle after several months of research and evaluation.

Mr. Rozic moved to adopt Resolution 02-21. Mayor Pedro seconded the motion, which passed by unanimous voice vote.

- C. RESOLUTION 03-21 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH PROUDFOOT ASSOCIATES, INC. FOR ENGINEERING SERVICES TO PREPARE PLANS, SPECIFICATIONS AND BID DOCUMENTS FOR THE PHASE ONE CONSTRUCTION OF PARKER SQUARE/MEMORIAL PARK

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This resolution would authorize the Municipal Administrator to enter into an agreement with Proudfoot Associates, Inc. to prepare plans, specifications and bid documents for the construction of the first phase of “Parker Square/Memorial Park.” In accordance with the 2018 Parker Square and Memorial Park Master Plan, phase one plan preparation will include: a boundary and topographic survey of the site; preparation of graphic renderings of the proposed outlook along the river; soil borings and required underground testing; a landscaping plan and detailed construction drawings and bid documents. The proposed cost of this work is \$62,375 which includes the costs of sub-consultants on this project. A breakdown of all the costs is included in the Proudfoot proposal along with the individual proposals of each of the sub-consultants. Proudfoot will coordinate all of the work among the sub-consultants and incorporate each part of their work into the final construction plans and documents for public bidding.

Mr. Frey moved to adopt Resolution 03-21. Mrs. Bruno seconded the motion, which passed by a voice vote of 6-0. Mayor Pedro abstained.

Other Business

None

Executive Session

Mr. Rozic made a motion to move into Executive Session for a Conference with the Law Director concerning ORC 121.22 (G) (2), to consider the sale or purchase of property at 8:04 p.m. Mr. Borowski seconded the motion.

Roll Call: Mayor Pedro – yes, Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Borowski – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

Return to Regular Session

Mr. Borowski made a motion to come out of Executive Session and resume the regular Council meeting at 8:30 p.m. Mr. Frey seconded the motion which carried by unanimous voice vote.

Adjournment

There being no further business to come before Council, Mrs. Bruno made a motion to close the meeting at 8:30 p.m. Mr. Rozic seconded the motion, which carried by unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Timothy G. Pedro, Mayor