

Regular Council

December 14

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The regular meeting of the Waterville Council was called to order by Mayor Timothy Pedro at 7:30 p.m. by video conference with Council members.

The prayer was offered by Mrs. Bruno. The Pledge of Allegiance was then recited.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mayor Pedro, Mr. Rozic, Mr. Borowski and Mrs. Duncan.

Also present this evening in Council Chambers was Jon Gochenour, Municipal Administrator and Clerk of Council; Shellie McCann, Recording Secretary and Phil Dombey, Law Director. Steve Schult, Treasurer was present by video conference.

Staff Present:

Mark Williams – Director of Finance and Administration by video conference

Joe Valvano – Police Chief by video conference

Doug Meyer – Fire Chief by video conference

Ken Blair – Public Works Director by video conference

Citizens Present:

Karen Gerhardinger, Mirror Newspaper

Lori Brodie, Ohio Auditor of State's Office

Jesse Bernal, 40 N. Third St.

Approval of Minutes

Mr. Borowski moved to approve the minutes of the November 23, 2020 Council meeting. Mrs. Bruno seconded the motion, which passed by voice vote.

Citizens Comments

A. Lori Brodie - Ohio Auditor of State's Office

Mrs. Brodie was in attendance at this evening's meeting to present the City of Waterville with the *Auditor of State Award* for a perfect audit in 2019. The award is presented to local governments and school districts upon the completion of a financial audit that meet the criteria of a "clean" audit report.

Jesse Bernal, 40 N. Third St., was present and stated that he recently contacted the Mayor and City Council to discuss the challenges that he has faced in trying to reopen a building that he owns downtown in order to welcome new tenants. He stated that he has experienced difficulties in dealing with the Lucas County Building Department. It was decided that a meeting would be scheduled with Mr. Bernal to discuss these issues.

Communications from Council Members/Committees

A. Appointment to Various Commissions, Boards and Committees

A list of appointments proposed by the Mayor for Council's consideration and approval was included in the Council packet.

Mayor Pedro moved to approve the appointments of James Seiwert and Tom Titus for three-year terms (expiring 12/31/23) to the Finance Committee; John Rozic and Anthony Bruno for a one-year term (expires 12/31/21) to the Volunteer Fire Fighters' Dependents Board; Mike Metzger for a one-year term (filling a vacancy that expires 12/31/21) to the Public Safety Committee; John Spilker and Rob Black for three-year terms (expiring 12/31/23) to the Historic District Commission; Dennis Birkemeier for a four-year term (expires 12/31/24) to the Planning Commission and Tom Titus for a three-year term (expires 12/31/23) to the Civil Service Commission. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

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Mrs. Duncan –

- Congratulated Mr. Gochenour and Mr. Williams on receiving the *Auditor of State Award* for the City of Waterville.

Mrs. Bruno -

- Reported that the Parks and Recreation Committee discussed a possible donation from the Waterville Rotary Club to be used toward city parks.
- Stated that the Parks and Recreation Committee have agreed to convert one of the three Baer Park tennis courts into two pickleball courts with nets and fencing for a total cost of approximately \$4,000.

Mr. Bruno – No report.

Todd Borowski –

- Congratulated all involved in the receiving the *Auditor of State Award*.
- Wished all a happy holiday season.

Mr. Frey – No report.

Mr. Rozic -

- Congratulated city staff in receiving the *Auditor of State Award*.
- Reported that he attended the last Public Safety Committee Meeting. He added that he is very satisfied that the city is in good hands and safe with Chief Meyer and Chief Valvano in charge.

Mayor Pedro –

- Provided a summary of the City of Waterville’s 2020 accomplishments, including the opening of the new Waterville Bridge, the recently approved refuse and recycling contract with Republic Services, paving of city streets and the opening of several new businesses. He also mentioned the passage of the Fire/EMS Levy and the construction of multiple new homes. He then applauded the city’s employees, first responders and City Council for persevering through the pandemic and wished all a Merry Christmas.

Adjournment – Volunteer Fire Fighter’s Dependents Fund Board Meeting – Due to the need to meet virtually due to COVID-19, it is recommended to briefly adjourn tonight’s Council meeting to conduct the annual Volunteer Fire Fighters’ Dependents Fund Board Meeting since the two Council members appointed to the Board for 2021 will be in attendance.

Mayor Pedro made a motion to adjourn the meeting for a meeting of the Volunteer Fire Fighter’s Dependents Fund Board at 7:52 p.m. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

Mayor Pedro made a motion to reconvene the Regular Meeting of the Waterville Council at 7:58 p.m. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

Staff Reports

Administrator: Jon Gochenour -

- Reported that along with the Police Chief, he interviewed six candidates for police patrol officer positions.
- Stated that along with the Fire Chief, he interviewed seven candidates for the position of Deputy Fire Chief.

Mrs. Bruno asked what could be done about the signs that are posted at Kroger stating that the mask requirement is a “local ordinance.” These signs imply that Waterville

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passed a law mandating masks be worn when entering, when in fact it's a governor's order. Mr. Pedro stated that he would contact Lucas County. She then asked if the city has returned the excess CARES Act money to the County Auditor. Mr. Gochenour stated that on November 13, 2020 we received a letter from the County stating that we must return all funds not encumbered by November 20, 2020. The city has received three rounds of funds, totaling \$669,082 and has returned 20 percent or \$136,000.

Law Director: Phil Dombey – No report.

Finance Director: Mark Williams –

- Reviewed details from the FY 2020 Third-Quarter Budget Report, covering 7/1/20 – 9/30/20, highlighting fund balances, investments and income tax revenues. Reviewed details of the November 2020 Month End Finance Report.

Treasurer: Steve Schult –

- Reviewed details of the Treasurer's Report for the month of November 2020.

Police Chief: Joe Valvano –

- Reported that he and Mr. Gochenour have interviewed six applicants and have more scheduled for tomorrow.

Fire Chief: Doug Meyer –

- Reported that he and Mr. Gochenour interviewed seven applicants for the Deputy Fire Chief position this past week.
- Recognized part-time fire fighter Isiah Miller for completing his practical exam, national registry and state test on his first attempt. He is now a firefighter/paramedic.
- Reported that the Fire Department just completed its 800th run for the year, compared to last year's total of 713.

Public Works Director – Ken Blair

- Reported that the department has been very busy with leaf collection. The program was completed on December 7.
- Thanked the Waterville Historical Society for their help in putting up this year's Christmas lights/decorations.
- Stated that the final walk-through for the Waterville Bridge project will be held on January 28, 2021.

OLD BUSINESS:

- A. RESOLUTION 43-20 A RESOLUTION APPROVING AND ADOPTING THE CITY OF WATERVILLE FY 2021 FIVE-YEAR CAPITAL PLANNING PROGRAM FOR ALL MUNICIPAL FUNDS AND DEPARTMENTS

This is the annual 5-Year Capital Planning Program. The Finance Committee discussed and recommended approval of the program at a special meeting on October 16. This item is for ongoing discussion throughout the budget preparation process. According to the typical annual budget schedule, Council action to approve this Resolution would not be taken until the second Council meeting in January.

NEW BUSINESS:

- A. ORDINANCE 16-20 AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATIONS FOR THE MUNICIPALITY OF WATERVILLE FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021, AND REPEALING ORDINANCE NO. 17-20, AND DECLARING AN EMERGENCY
First Reading

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A copy of the proposed FY 2021 Appropriations was included in Council's packet. The Finance Committee reviewed and recommended approval of the budget at their November 20, 2020 public meeting. A public hearing on the appropriations is scheduled for the January 11, 2021 Council meeting.

B. ORDINANCE 17-20 AN ORDINANCE ADOPTING TEMPORARY APPROPRIATIONS FOR THE MUNICIPALITY OF WATERTVILLE FOR THE MONTHS OF JANUARY AND FEBRUARY 2021, REPEALING ORDINANCE NO. 18-20, AND DECLARING AN EMERGENCY

According to the Municipal Charter, the permanent appropriations are not required to be adopted until March 1. The passage of temporary appropriations to allow the City to meet its financial obligations during the months of January and February is therefore necessary. This Ordinance would adopt the temporary appropriations to cover these months.

Mayor Pedro made a motion to suspend the rules to allow for the passage of Ordinance 17-20 as an emergency measure. Mr. Rozic seconded the motion.

Roll Call: Mayor Pedro – yes, Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Borowski – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

Mrs. Bruno made a motion to move for the passage of Ordinance 17-20 as an emergency measure. Mr. Frey seconded the motion.

Roll Call: Mr. Rozic – yes, Mrs. Bruno – yes, Mayor Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Frey – yes, Mr. Borowski - yes. The motion passed unanimously.

C. ORDINANCE 18-20 AN ORDINANCE AMENDING ORDINANCE NO. 15-20, THE AMENDED FY 2020 ANNUAL APPROPRIATIONS ORDINANCE AND DECLARING AN EMERGENCY

This budget amendment is the annual end-of-year “clean-up” legislation, which will adjust all department line items budgets to conform to approved appropriations and allow any appropriation adjustments as needed.

Mayor Pedro made a motion to suspend the rules to allow for the passage of Ordinance 18-20 as an emergency measure. Mrs. Duncan seconded the motion.

Roll Call: Mayor Pedro – yes, Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Borowski – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

Mr. Frey made a motion to move for the passage of Ordinance 18-20 as an emergency measure. Mr. Rozic seconded the motion.

Roll Call: Mr. Rozic – yes, Mrs. Bruno – yes, Mayor Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Frey – yes, Mr. Borowski - yes. The motion passed unanimously.

D. RESOLUTION 46-20 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO THE SIXTH AMENDMENT WITH LUCAS COUNTY AND THE CITIES OF MAUMEE, OREGON, SYLVANIA AND TOLEDO FOR THE ESTABLISHMENT OF A REGIONAL COMBINED HEALTH DISTRICT FOR THE ADMINISTRATION OF HEALTH AND ENVIRONMENTAL SERVICES WITHIN THE GEOGRAPHICAL JURISDICTION OF LUCAS COUNTY, OHIO

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The Cities of Maumee, Oregon, Sylvania, Toledo and Waterville have all contracted with Lucas County to establish a regional combined health district that is known as the Toledo – Lucas County Health Department. This contract expires on January 1, 2021. This Resolution would authorize an amended agreement with the current members of the regional combined health district to extend the contract to December 31, 2021.

Mrs. Bruno stated that she needs more clarification on the amended Resolution. Mr. Gochenour stated that he will ask that a representative from the Lucas County Health Department come and speak to Council.

Mrs. Bruno made a motion to table Resolution 46-20. Mr. Bruno seconded the motion. The motion passed 6-1 with Mayor Pedro, Mr. Frey, Mr. Rozic, Mrs. Bruno, Mr. Borowski and Mr. Bruno voting “yes” and Mrs. Duncan voting “no.”

E. RESOLUTION 47-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH WATERVILLE TOWNSHIP FOR THE PROVISION OF FIRE SUPPRESSION AND RESCUE SERVICES BY THE CITY OF WATERVILLE FIRE/EMS DEPARTMENT WITHIN A DESIGNATED AREA OF WATERVILLE TOWNSHIP

This resolution will authorize a new Fire and EMS services agreement between the City of Waterville and Waterville Township. The new agreement is based on the new revenue generated from the recently passed 3.25 mill Waterville Township Fire Levy. The agreement is identical to the proposed fire and EMS agreement between the Township and the Village of Whitehouse.

Mr. Borowski moved to adopt Resolution 47-20. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

Executive Session

Mrs. Bruno made a motion to move into Executive Session for a Conference with the Law Director concerning ORC 121.22 (G) (3), Imminent Court Action at 9:04 p.m. Mr. Borowski seconded the motion.

Roll Call: Mayor Pedro – yes, Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Borowski – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

Return to Regular Session

Mr. Bruno made a motion to come out of Executive Session and resume the regular Council meeting at 9:25 p.m. Mr. Rozic seconded the motion which carried by unanimous voice vote.

Adjournment

There being no further business to come before Council, Mr. Bruno made a motion to close the meeting at 9:30 p.m. Frey seconded the motion, which carried by unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Timothy G. Pedro, Mayor