

## Regular Council

October 26

20

The regular meeting of the Waterville Council was called to order by Mayor Timothy Pedro at 7:30 p.m. by video conference with Council members.

The prayer was offered by Mayor Pedro. The Pledge of Allegiance was then recited and led by Anthony Bruno.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mayor Pedro, Mr. Rozic, Mr. Borowski and Mrs. Duncan.

Also present this evening in Council Chambers was Jon Gochenour, Municipal Administrator and Clerk of Council and Melissa Cook, Recording Secretary. Steve Schult, Treasurer and Phil Dombey, Law Director, were present by video conference.

### Staff Present:

Mark Williams – Director of Finance and Administration by video conference

Joe Valvano – Police Chief by video conference

Doug Meyer – Fire Chief by video conference

Ken Blair – Public Works Director by video conference

### Citizens Present:

Corina Pflgebraar – Executive Director, Waterville Chamber of Commerce by video conference

Karen Gerhardinger – Mirror Newspaper by video conference

### Approval of Minutes

Mrs. Bruno moved to approve the minutes of the October 12, 2020 Council meeting.

Mr. Rozic seconded the motion, which passed by voice vote. Mr. Bruno abstained.

### Citizens Comments

Corina Pflgebraar, Executive Director of the Waterville Area Chamber of Commerce, (WACC) was present to explain a new promotion for Waterville area businesses in November that encourages residents to “Shop Local.” She stated that by doing business with local companies, restaurants and retailers, residents can earn a chance to win \$250 in gift cards from local establishments. Simply save the receipts from purchases made and earn one chance for every \$25.00 spent. Receipts should be turned in or postmarked by Friday, December 4 to the Chamber office. The drawing will be held on Thursday, December 10. A list of participating businesses can be found on the Chamber’s website. Corina also stated that the WACC is putting together a brochure with the theme “Eat Local, Shop Local, Use Local.” It will list area businesses and be distributed through the downtown area. She then added that while a lot of Chamber events have been postponed, the Chamber is working on a holiday lighting contest in which residents can vote for their favorite display

### Staff Reports

Administrator: Jon Gochenour -

- Reported that a new grant program administered by the Ohio Development Services Agency has become available for businesses with 25 or fewer employees. He added that Ohio has allocated Lucas County \$500,000 for a total of 50 \$10,000 grants for small businesses impacted by COVID-19. The grant program opens on Monday, November 2 and you must apply directly online at their website.
- Stated that the City is advertising for the open Police Officer positions. This closes on November 13. He added that the City is also advertising for the Deputy Fire Chief position which closes on November 20.

## Regular Council

October 26

20

- Stated that the City has received a signed contract from Republic Services today. We will now be working on finalizing dates for the delivery of refuse and recycling totes and the fall unlimited pickup.
- Stated that the Staff has started the annual budget process. The 2021 Five-Year Capital was reviewed and recommended for approval by the Finance Committee at their October 16 meeting. The 2021 Capital Program will be presented to Council at their November 9 meeting. He added that the 2021 Operating Budget will be presented to the Finance Committee at their November 20 meeting and to Council on December 14.
- Reported that the City's collective bargaining agreements with our three labor unions will be expiring at the end of the year. Negotiations on renewals will begin soon.
- Reported that the City's 2019 State Financial Audit has been completed. He added that once again the City has received a "perfect" audit with no issues.

Discussion continued on the Ohio Development Services Agency's Grant Program.

Law Director: Phil Dombey –

- Stated that he spoke with John Henry of Third Street Cigar. Mr. Henry noted that Perrysburg now has a DORA District and he will be bringing this subject up again with Council in the spring.

Finance Director: Mark Williams -

- Reviewed details of the September 2020 Month End Finance Report highlighting fund balances, investments and income tax revenues.

Treasurer: Steve Schult –

- Reviewed details of the Treasurer's Report for the month of September 2020.
- Reported that a private auditor has completed their independent audit of the City's 2019 financial statements which was then submitted to the State of Ohio. The audit was released last week and was delayed by the State of Ohio due to COVID-19. He added that the City once again received a "Clean Opinion" audit with no deficiencies. The audit report will be reviewed and approved by the Finance Committee at their next meeting. Mr. Schult wanted to commend Jon Gochenour, Mark Williams and Shellie McCain for all of their hard work in making this audit such a success.

Police Chief: Joe Valvano –

- Reported that the Police Department along with the Public Works and Fire Departments will be participating in this Thursday's Boo-to-Do in Downtown Waterville. They will be located in the Zion Lutheran Church/WACC parking lot.
- Reported that the Department received Provisional Certificates for "Use of Force", "Recruitment and Hiring", "Community Engagement" and "Body Worn Cameras" from the Ohio Collaborative Law Enforcement Agency. This is one of the steps in working to become a certified police agency in the State of Ohio.
- Stated that we currently have 23 applicants for the Department's open positions. He added that he has been recruiting from area community colleges to fill the openings and to create a list of potential candidates.

Mr. Rozic stated that the speed trailer was placed in front of his house on Village Pkwy. Although he really appreciated it being there, he suggested that next time they place it on the other side of the street between the railroad tracks and Canal Rd. where there seems to be more issues.

Fire Chief: Doug Meyer –

- Reported that the Deputy Fire Chief's position has been posted and will close on November 20.

## Regular Council

October 26

20

- Stated that the Fire Department is participating with the Police and Public Works Departments in the “Boo-to-Do.” There will be a rescue squad as well as a fire truck on display for the public.

Public Works Director: Ken Blair -

- Reported that work on the new bridge is nearly complete. The multi-use path on the Wood County will be finished on October 27. He added that there are a couple more Carruth Pieces that need to be placed as well as replacement of ADA Ramps on Mechanic Street.
- Reported that pavement markings throughout the city have been completed.
- Reported that next year’s sidewalk program documentation has been submitted and is ready for spring 2021.
- Reported that catch basin repairs have been completed.
- Stated that the Department is working with contractors on the Water Meter Replacement Program.
- Stated that the staff has been working in the City’s parks doing some minor repairs and tree trimming, etc.
- Stated that this year’s leaf collection program is in progress and will continue through November 30 or as weather permits. A flier and map are posted on the City’s website. He urged residents not to place sticks or other objects in the leaf piles as they jam up machines and could injure workers.
- Reported that they will soon begin hanging the holiday lights and decorations downtown. He added that he will contact community groups to seek help with some of the decorative work after City employees install the lights.
- Stated that the Department will participate in the “Boo-to-Do.” He added that they will bring the City’s new plow truck down to show it off to the public.

Mr. Borowski asked Mr. Blair several questions pertaining to the upkeep and repair of some of the city’s alleys. He also commented on what a great job the Public Works Department is doing so far with leaf collection. Discussion continued on funding for road/alley pavement replacement as well as the scoping and replacement of city sewer lines.

### Communications from Council Members/Committees

Mayor Pedro –

- Stated that Council should be receiving a copy of the Capital Budget soon. He asked that they think about the funding for the City’s paving program.
- Reported that he attended an educational meeting for the upcoming levy campaign this evening.
- Reminded residents that Trick or Treating in the City of Waterville will be held on Saturday, October 31 from 6:00 p.m. to 8:00 p.m.
- Urged all to vote on Election Day, Tuesday, November 3. He reminded residents that they City has just one polling location this year at Waterville Primary School.
- Stated that he and Mr. Bruno met with a local business owner regarding the opening of a restaurant in the old Fifth Third Bank building downtown. He added that they are moving ahead with a spring opening date.

Mrs. Duncan – No report.

Mrs. Bruno – No report.

Mr. Rozic –

- Stated that he listens to the Toledo Lucas County Health Department call every week with regards to the coronavirus. He wanted to let all residents know that Lucas County is currently in the “red” and asked that residents be aware of

**Regular Council**

**October 26**

**20**

what the State of Ohio is recommending regarding the spread of the virus.

- Reminded residents that Election Day is November 3 and encouraged all to vote.

Mr. Frey – No report.

Mr. Borowski –

- Reported that he attended a Zoom meeting along with Mr. Gochenour and Mayor Pedro regarding a COVID Tracker App that could be utilized by the City’s Department employees.
- Stated that he has a meeting with Mr. Gochenour on Thursday to discuss an update of the City’s website and the addition of a social media platform for the City of Waterville.

Mr. Bruno – No report

OLD BUSINESS:

None

NEW BUSINESS:

- A. RESOLUTION 40-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO FILE AN APPLICATION AND ENTER INTO AN AGREEMENT WITH THE OHIO PUBLIC WORKS COMMISSION (OPWC) FOR THE STATE ROUTE 64/U.S. 24 TRAFFIC SIGNAL IMPROVEMENT PROJECT

This Resolution would authorize the submission of an application for financial assistance from the Ohio Public Works Commission (OPWC) for the installation of a traffic signal at the intersection of State Route 64 and the southbound on/off ramps of U.S. 24. A traffic study performed in January 2020 indicated that the installation of a traffic signal was warranted at this location according to Ohio traffic control standards. The traffic signal should improve traffic safety by reducing vehicle crashes and improve the sight distance for vehicles turning onto S.R. 64 from the highway. Also included in this project is the addition of a flashing pedestrian safety beacon for a crosswalk at Waterville-Monclova Road and Pray Boulevard. The application is for a grant of \$100,000 toward the estimated \$206,255 construction cost of the project. If the application for finance assistance is successful, construction on this improvement project would begin in the fall of 2021.

Mr. Bruno moved to adopt Resolution 40-20. Mr. Borowski seconded the motion, which passed by unanimous voice vote.

- B. RESOLUTION 41-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO EXECUTE A CONTRACT AND A MEMORANDUM OF UNDERSTANDING WITH THE LUCAS COUNTY SHERIFF’S OFFICE AUTHORIZING PARTICIPATION IN THE LUCAS COUNTY OVI TASK FORCE

This Resolution authorizes an agreement with the Lucas County Sheriff’s Office to participate in the Lucas County OVI Task Force. The City has been participating in this operation for several years (formerly known as the DUI Task Force). In the Waterville area, it focuses on the Anthony Wayne Trail and State Route 64.

Mr. Rozic moved to adopt Resolution 41-20. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

**Regular Council**

**October 26**

**20**

**C. RESOLUTION 42-20 A RESOLUTION AUTHORIZING THE SALE OF A 1996 FORD TRUCK NO LONGER NEEDED FOR MUNICIPAL USE TO THE FALLEN TIMBERS UNION CEMETERY DISTRICT**

This Resolution would authorize the sale of a 1996 Ford truck which is no longer needed for use by the Street Department to the Fallen Timbers Union Cemetery District for \$1,500. The Cemetery District, which operates and maintains five (5) cemeteries, currently owns no vehicles for cemetery maintenance.

Mr. Frey moved to adopt Resolution 42-20. Mr. Pedro seconded the motion, which passed by unanimous voice vote.

Other Business – Mayor Pedro noted that the “flashing” stop sign on Farnsworth and Michigan is not working. He asked the Public Works Department to check on getting it fixed.

Adjournment

There being no further business to come before Council, Mrs. Bruno made a motion to close the meeting at 8:43 p.m. Mr. Rozic seconded the motion, which carried by unanimous voice vote.

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Jon D. Gochenour, Clerk of Council

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Timothy G. Pedro, Mayor