

Regular Council

September 14

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The regular meeting of the Waterville Council was called to order by Mayor Timothy Pedro at 7:30 p.m. by video conference with Council members.

The prayer was offered by Mr. Borowski. The Pledge of Allegiance was then recited.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mayor Pedro, Mr. Rozic, Mr. Borowski and Mrs. Duncan.

Also present this evening in Council Chambers was Jon Gochenour, Municipal Administrator and Clerk of Council; Phil Dombey, Law Director and Melissa Cook, Recording Secretary. Steve Schult, Treasurer, was present by video conference.

Staff Present:

Mark Williams – Director of Finance and Administration by video conference

Joe Valvano – Police Chief by video conference

Doug Meyer – Interim Fire Chief by video conference

Citizens Present:

Mike Denman – Pastor, Waterville United Methodist Church

Steve Crandall – Representing Waterville United Methodist Church

Jeff LeFevre – 8109 Silverstone Drive

Nick Sargent – 439 N River Road

Approval of Minutes

Mr. Borowski moved to approve the minutes of the August 24, 2020 Council meeting. Mr. Bruno seconded the motion, which passed by unanimous voice vote.

Proclamation

A. Women's Equality Day – August 26, 2020

Mayor Pedro read a Proclamation recognizing August 26, 2020 as Women's Equality Day in the City of Waterville.

B. Arbor Day – October 2, 2020

Mayor Pedro read a Proclamation which proclaimed October 2, 2020 as Arbor Day in the City of Waterville and urged all residents to renew our pledge to respect, protect, and enhance our natural surroundings and encourage all to plant a tree to enrich the quality of life for all residents.

Citizens Comments

Nick Sargent, 439 N. River Road, was present at this evening's meeting to give Council a brief update on the "Citizens for a Safe Waterville" Committee which was formed to educate the community on the upcoming Fire/EMS Levy. He stated that campaign volunteers will be putting out yard signs and mailing out postcards to residents asking for their support for the levy. He added that there is also a Facebook page (Waterville Issue 5) that gives residents information needed to make an informed decision. He stated that he wanted to thank all of the committee volunteers and residents for their efforts in putting this together.

Staff Reports

Administrator: Jon Gochenour

- Reported that along with the Public Works Director, he met with representatives of ODOT and Miller Brothers Construction to discuss "punch list" items and conduct a final walk through of the new Waterville Bridge.

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- Stated that he and the Finance Director attended a meeting with a consultant by video conference to review updates to the City's website and creation of social media accounts for the City.
- Reported he and the Fire Chief contacted representatives of the Lucas County Emergency Management Agency (EMA) regarding recommendations for community activities related to Halloween. Lucas County EMA is working with the State of Ohio on guidelines for Halloween Trick or Treating for area communities and no recommendations are available at this time.

Mrs. Duncan asked if a date has been set for the fall unlimited trash pick-up. Mr. Gochenour stated that he is working with a representative from Republic Services to establish a fall collection date. In an effort to make unlimited pick more effective, Republic will be dividing the City into two sections with collection in one area followed one week later by the unlimited collection in the second area. He added that he is hopeful that they will have an October date soon. Mr. Gochenour then fielded questions from Council regarding the increase in zoning permits and the upcoming paving program.

Council then had a discussion regarding Halloween in the City of Waterville. It was the consensus of Council to hold Trick or Treating activities on Halloween, Saturday, October 31, 2020 from 6:00 p.m. to 8:00 p.m. Council will publicize any public health recommendations for Halloween when they become available.

Law Director: Phil Dombey – No report.

Finance Director: Mark Williams

- Reviewed details of the FY 2020 Second-Quarter Budget Report and the August Income Tax Reports.

Treasurer: Steve Schult –

- Stated that he did not have a report this evening but wanted to mention that the annual financial audit has been completed. He added that it was a good audit with no reporting issues. He will have a report detailing the audit as soon as it is released by the State of Ohio.

Communications from Council Members/Committees

Mrs. Duncan – No report.

Mrs. Bruno –

- Reported that the Parks and Recreation Committee met on September 8. She stated that members of the Committee met prior to the meeting and toured Waterville Parks and came up with a list of what is working and what needs to be addressed. This list was reviewed at the meeting. The Committee also discussed possible future uses of parkland which is currently being underutilized by the City.

Mr. Bruno – No report.

Mr. Frey – No report.

Mr. Borowski –

- Attended the last Tree Commission meeting. They will be taking a tour of Lourdes College in two weeks. He added that Mike Hill is doing a great job.

Mr. Rozic –

- Observed that various political and even non-political signs have been removed, replaced or relocated throughout town. He added that it seems to be non-

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partisan. Chief Valvano stated the Police Department has taken a couple reports on this. He stated that it is happening on the midnight shift. The Chief said that this type of activity is a crime and that there are no suspects at this time. He then stated that officers will keep an eye out to help prevent this activity from continuing.

OLD BUSINESS:

- A. RESOLUTION 12-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO DEERE AND COMPANY FOR THE PURCHASE OF A JOHN DEERE 5100M UTILITY TRACTOR WITH TRADE – IN

Tabled until September 14, 2020

This Resolution authorizes the purchase of a John Deere 5100M Utility Tractor through the joint purchasing program authorized by state law. The purchase of this equipment was included in the 2020 Appropriation Ordinance. The final cost of this equipment is \$56,322.20 after the trade in of a 2001 John Deere tractor (\$8,250) or \$64,572.20 without a trade in.

This Resolution was one of three tabled by Council in an effort to obtain more financial data regarding the effect of the COVID-19 Pandemic on the City’s 2020 Budget. As indicated in the Finance Director’s Report, August Income Tax collection was a strong \$480,095 and the July ending fund balance in the 5 Year Capital (325) Fund was approximately \$594,000 more than the December 2019 ending fund balance. Although this large fund balance is primarily due to a lack of spending in 2020 due to economic uncertainty regarding the Coronavirus, data indicates that the financial impact of the pandemic was less severe than anticipated. After reviewing the City’s financial position at their August 28, 2020 public meeting, the Finance Committee recommended that the City proceed with the purchase of capital equipment budgeted for 2020. Consequently, it is the recommendation of the Administration to move forward with this tabled Resolution and the purchase of other capital equipment approved in the 2020 Appropriation Ordinance.

Mrs. Bruno made a motion to take Resolution 12-20 off the table. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

Mrs. Bruno moved to adopt Resolution 12-20. Mr. Frey seconded the motion, which passed by unanimous voice vote.

- B. ORDINANCE 11-20 AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF WATERVILLE BY GRANTING A SPECIAL USE PERMIT TO ALLOW THE CONSTRUCTION OF A CHURCH ON A PARCEL ZONED (R-1) RESIDENCE DISTRICT LOCATED AT 7115 WATERVILLE-MONCLOVA ROAD

Third Reading, Public Hearing and Legislative Action

An application has been received from Waterville United Methodist Church for a Special Use Permit to allow for the construction of a new church located at 7115 Waterville-Monclova Road next to the Fire Station. A church is permitted on the parcel, which is zoned (R-1) Residential District, with an approved Special Use Permit. At their July 6 public meeting, the Planning Commission recommended approval of the Special Use Permit request by a vote of 5-0 contingent on minor corrections being made to the site plan requested by the City Engineer and the final submittal and approval of detailed grading, utility and construction plans by the City Engineer.

Mayor Pedro opened the Public Hearing at 8:12 p.m. Mr. Steve Crandall, representing the church, thanked the Mayor, Council and Mr. Gochenour for all their help and

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support during this process. With no other comments, Mayor Pedro closed the Public Hearing at 8:13 p.m.

Mrs. Duncan moved to adopt Ordinance 11-20. Mr. Pedro seconded the motion.

Roll Call: Mr. Bruno – yes, Mr. Frey – yes, Mayor Pedro – yes, Mrs. Duncan – yes, Mr. Borowski – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

C. ORDINANCE 14-20 AN ORDINANCE AMENDING PART THREE OF THE CODIFIED ORDINANCES OF THE CITY OF WATERVILLE, SCHEDULE V OF THE TRAFFIC SCHEDULES: RESTRICTED OR PROHIBITED PARKING BY ADDING NO PARKING AREAS TO A PORTION OF SYCAMORE LANE AT ROYAL HAMPTON LANE

Second Reading

Ordinance 14-20 would establish a new no parking area along the west side of Sycamore Lane extending approximately 315 feet north of the intersection of Village Parkway to 7815 Royal Hampton Lane. The new no parking zone has been recommended by the Police Chief, Fire Chief and Public Works Director to eliminate safety concerns regarding traffic visibility being obstructed on the curve of Sycamore and Royal Hampton Lanes when cars are parked on both sides of the street during special events at nearby Waterville Primary School or during the July 4 Fireworks display. Parking on both sides of the street reduces traffic down to one lane which creates a dangerous situation if two vehicles happen to be approaching each other from different directions at the curve of Royal Hampton and Sycamore Lanes and cannot adequately see each other. Moreover, the current parking situation also makes it difficult for a fire truck or ambulance to respond to an emergency situation at the school if both sides of the street are lined with parked vehicles. The creation of the no parking area was recommended by the Public Safety Committee at their August 8, 2020 public meeting. A map was provided in Council's packet with the planned no parking area indicated in red along with the recommendation from the Police, Fire and Public Works Departments.

NEW BUSINESS:

A. RESOLUTION 32-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A CONTRACT WITH LEBANON FORD FOR THE PURCHASE OF A 2020 FORD UTILITY POLICE INTERCEPTOR

This Resolution would authorize the purchase of a 2020 Ford Utility Police Interceptor from Lebanon Ford of Lebanon, Ohio through the State of Ohio Cooperative Purchasing Program. The new vehicle was included in the approved 2020 Appropriation. The cost of this vehicle is \$33,026. Another resolution on Council's agenda, Resolution 33-20, will authorize the purchase and installation of the radio, light bar, sirens, mobile data computer terminal and other miscellaneous equipment on this vehicle through the passage of this Resolution. In 2021, a patrol vehicle is planned to be transferred to the Fire Department. Information on the Ford Police Interceptor was included with the Resolution for Council's reference along with a listing of current Police Department vehicles and mileage.

Mr. Borowski moved to adopt Resolution 32-20. Mr. Pedro seconded the motion, which passed by unanimous voice vote.

B. RESOLUTION 33-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A CONTRACT WITH D.R. EDEL FOR THE PURCHASE OF POLICE VEHICLE EQUIPMENT

This Resolution authorizes the purchase and installation of a radio, light bar, sirens, mobile data computer terminal and other miscellaneous equipment from D.R. Ebel of Northwood, Ohio on the Ford Police Interceptor purchased through the passage of Resolution 32-20. The purchase of this equipment was included in the 2020 Appropriation Ordinance in the amount budgeted for a new police car. The cost of this equipment is \$14,315.20.

Mr. Borowski moved to adopt Resolution 33-20. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

C. RESOLUTION 34-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A CONTRACT WITH RAYLECOM COMMUNICATIONS FOR THE PURCHASE OF FIRE COMMUNICATION EQUIPMENT

Due to the upcoming consolidation of 911 dispatching operations in Lucas County, all local fire departments are being requested to convert over to a common frequency to communicate by the end of 2020. The primary method of dispatching communication between Lucas County and the City's paid per call fire staff are pagers. After the frequency conversion, the City's existing pagers will be obsolete and the purchase of new pagers will be required. A proposal for the purchase of thirty (30) pagers from RayleCom Communications of Defiance, Ohio at a cost of \$17,415 was included in Council's packet. Since the requested purchase will enhance the ability of the Fire Department to communicate with Lucas County Dispatch and respond to the current public health emergency, the Administration proposes to utilize COVID-19 funds from the State of Ohio for this purchase.

Mr. Borowski moved to adopt Resolution 34-20. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

D. RESOLUTION 35-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A CONTRACT WITH NEPTUNE EQUIPMENT COMPANY FOR THE WATER METER REPLACEMENT PROGRAM

Resolution 35-20 would authorize a contract with the Neptune Equipment Company of Cincinnati, Ohio for the 2020 Water Meter Replacement Program. This project will eliminate the need to manually read water meters by converting to an automated system where all meters are read monthly from the City office. This improvement includes the installation of meter reading software, up to nine (9) data collection antennas on utility poles or water towers, approximately 1,125 new water meters or meter registers, new electrical service and employee training on new equipment. Due to the specialized nature of this project, the City received only one bid from the Neptune Equipment Company which was opened on September 2. Their original bid of \$678,860.84 was adjusted down due to the elimination of some bid items for a final bid of \$578,272.61 which was 7% over the estimated project cost. The City has received \$160,950 in financial assistance from the Ohio Public Works Commission toward the cost of this project. The engineer's letter of the bid summary and recommendation was included with the copy of this legislation.

Mr. Rozic moved to adopt Resolution 35-20. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

Other Business

None

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Executive Session

Mr. Bruno made a motion to move into Executive Session for a Conference with the Law Director – ORC 121.22(G) (2), Purchase or Sale of Property for Public Purposes at 8:48 p.m. Mr. Frey seconded the motion.

Roll Call: Mayor Pedro – yes, Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Borowski – yes, Mrs. Bruno – yes, Mr. Rozic - yes. The motion passed unanimously.

Return to Regular Session

Mrs. Bruno made a motion to come out of Executive Session and resume the regular Council meeting at 9:28 p.m. Mr. Rozic seconded the motion which carried by unanimous voice vote.

Adjournment

There being no further business to come before Council, Mrs. Bruno made a motion to close the meeting at 9:28 p.m. Mr. Rozic seconded the motion, which carried by unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Timothy G. Pedro, Mayor