

## Regular Council

July 27

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The regular meeting of the Waterville Council was called to order by Mayor Timothy Pedro at 7:34 p.m. by video conference with Council members.

The prayer was offered by Mrs. Bruno. The Pledge of Allegiance was then recited.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mayor Pedro, Mr. Rozic, Mr. Borowski and Mrs. Duncan.

Also present this evening in Council Chambers was Jon Gochenour, Municipal Administrator and Clerk of Council; Phil Dombey, Law Director and Melissa Cook, Recording Secretary. Steve Schult, Treasurer, was present by video conference.

### Staff Present:

Mark Williams – Director of Finance and Administration by video conference

Joe Valvano – Police Chief by video conference

Doug Meyer – Interim Fire Chief by video conference joining at 7:25 p.m.

Ken Blair – Public Works Director by video conference

### Citizens Present:

Mike Denman – Pastor, Waterville United Methodist Church

Steve Crandall – Representing Waterville United Methodist Church

### Approval of Minutes

Mr. Bruno moved to approve the minutes of the June 22, 2020 Council meeting and the July 13, 2020 Special Council meeting. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

### Citizens Comments

None

### Staff Reports

Administrator: Jon Gochenour –

- Reported that he, along with the Finance Director, reviewed the results of the 2020-2021 Bond Anticipation Note Bids. The City received five bids with the low bid received from KeyBanc Capital Markets with a “net interest cost” of 0.645%.
- Along with the Finance Director, participated in a “credit rating call” with Standard and Poor’s Financial regarding the refunding of the existing 2015 Various Purpose Bonds. The City has maintained its current credit rating of “AA Stable” which is just below “AAA” which is considered the highest rating.
- Stated that included in Council’s packet was a letter from FERC stating that NEXUS has filed a request for another extension of time until August 25, 2021 to complete construction of the Waterville Compressor Station and place it into service.
- Reported that a new billing format will be put into place for the next water/sewer billing cycle. The City will no longer be sending out postcard bills to its residents and instead will be mailing paper bills in envelopes utilizing contractor “Smartbill.” A copy of the new billing format was included in Council’s packet for review.

Law Director: Phil Dombey – No report.

Finance Director: Mark Williams

- Reviewed details of the June 2020 Month End Finance Report highlighting fund balances, investments and income tax revenues.

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Treasurer: Steve Schult

- Reviewed details of the Treasurer's Report for the month of June 2020.

Police Chief: Joe Valvano

- Reported that the prescription drug collection box in the Municipal Building lobby has been emptied and 77 lbs. of drugs were turned in.
- Stated that Cindy Cressy, crossing guard at the Waterville Primary School, has retired. The Department is looking at hiring her replacement.
- Reported that officers have logged 165 miles on the patrol bicycles.
- Included a letter in Council's packet regarding the recent upswing of vandalism and criminal mischief in the City. He added that his Department has added extra officers to the evening hours and midnight shift. They will continue their efforts to patrol the residential neighborhoods, talk with citizens about porch lights and the importance of reporting suspicious activity by calling 911.

Public Works Director: Ken Blair

- Gave an update on the Waterville Bridge project stating that the remaining three spans should be removed this week, followed by four piers, the head wall and causeway. He added that three observation outlooks will then be added to the new bridge and the old school property will be restored. The estimated completion date of the project is the end of September.
- Stated that the Phase 6 Downtown Street Light Project has been completed.
- Reported that the 2020 Street Paving Program will begin in September.
- Stated that Public Works has been very busy with the mowing of City property as well as Wakeman Cemetery. The Fallen Timbers Union Cemetery District is in the process of entering into a contract with a company to mow all of the cemeteries in the District.
- Reported that the two water line breaks on Canal and Farnsworth Roads have been repaired.

Interim Fire Chief: Doug Meyer

- Reported that the Fire Department is in the process of bringing on one new volunteer. She will be starting class on August 3.
- Thanked New Age Fire Equipment for the donation of a Beluga glass cutter valued at \$500.00.
- Stated that tomorrow the Waterville Fire Association will be presenting its scholarships to students in an outside drive-through ceremony.
- Reported that the Department has begun their Driver's Training Program. A written test has been added.

### Communications from Council Members/Committees

Mrs. Duncan – No report.

Mrs. Bruno –

- Reported that two weeks ago she met with a couple members of the Parks and Recreation Committee. She stated that there had been some chatter on social media regarding the condition of some of Waterville's parks. In order to support our Public Works Department, we visited the parks to assess their conditions and compile a report. This report was given to Administration and will be sent to Council members. She added that overall the parks look really good and that they are recommending that Council take a closer look at the mowing of the city's parks and how we could be doing a few things differently in the future.

Mr. Bruno – No report.

Mr. Borowski – No report.

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Mr. Frey –

- Reported that this year Waterville Twp. decided to let their Maintenance Department workers go. Their last day on the job was the end of June. The Fallen Timbers Union Cemetery District tried to move forward and bring both workers on board but neither of them wanted to continue to work for the cemeteries. Mr. Artiaga has offered to help out temporarily. He then stated that they will soon be entering into a contract with a company that will mow and trim all of District's cemeteries which are currently being mowed by the Whitehouse and Waterville Public Works Departments. The District is also in the process of looking for a Cemetery Sexton to handle all cemetery operations. They are hopeful that these issues will be resolved by September.

Mayor Pedro –

- Stated that he attended by video conference the recent Fallen Timbers Union Cemetery District meeting. He thanked the members and the Administrator for all of their hard work.
- Reported that good things are happening at the Columbian House. The Parker's have been working very hard on painting the exterior of the building.

### OLD BUSINESS:

A. RESOLUTION 10-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO MATHEWS FORD FOR THE PURCHASE OF A 2020 FORD F-550 CAB AND CHASSIS

*Tabled until August 24, 2020*

This Resolution authorizes the purchase of a 2020 Ford F-550, 4 x 4, dump truck cab and chassis through the joint purchasing program authorized by state law. The purchase of this vehicle was approved in the recently passed 2020 Appropriation Ordinance and replaces a 1996 Ford dump truck. The cost of this dump truck cab and chassis is \$46,457.60. Another resolution on Council's agenda, Resolution 11-20, will authorize the purchase of the dump body, salt spreader, snow plow and other miscellaneous equipment to be installed on the cab and chassis purchased through the passage of this Resolution.

B. RESOLUTION 11-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO KALIDA TRUCK EQUIPMENT, INC. FOR THE PURCHASE OF A DUMP BODY, SALT SPREADER AND RELATED EQUIPMENT

*Tabled until August 24, 2020*

This Resolution authorizes the purchase of a dump body, salt spreader, snow plow and other miscellaneous equipment to be installed on the Ford F-550 dump truck cab and chassis purchased through the passage of Resolution 10-20. The purchase of this equipment was included in the 2020 Appropriation Ordinance in the amount budgeted for a new dump truck. The cost of this equipment is \$39,500.

C. RESOLUTION 12-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO DEERE AND COMPANY FOR THE PURCHASE OF A JOHN DEERE 5100M UTILITY TRACTOR WITH TRADE – IN

*Tabled until August 24, 2020*

This Resolution authorizes the purchase of a John Deere 5100M Utility Tractor through the joint purchasing program authorized by state law. The purchase of this equipment was included in the 2020 Appropriation Ordinance. The final cost of this equipment is \$53,216.79 after the trade in of a 2001 John Deere tractor (\$8,250).

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NEW BUSINESS:

- A. ORDINANCE 11-20 AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF WATERVILLE BY GRANTING A SPECIAL USE PERMIT TO ALLOW THE CONSTRUCTION OF A CHURCH ON A PARCEL ZONED (R-1) RESIDENCE DISTRICT LOCATED AT 7115 WATERVILLE-MONCLOVA ROAD

*First Reading*

An application has been received from Waterville United Methodist Church for a Special Use Permit to allow for the construction of a new church located at 7115 Waterville-Monclova Road next to the Fire Station. A church is permitted on the parcel, which is zoned (R-1) Residential District, with an approved Special Use Permit. At their July 6 public meeting, the Planning Commission recommended approval of the Special Use Permit request by a vote of 5-0 contingent on minor corrections being made to the site plan requested by the City Engineer and the final submittal and approval of detailed grading, utility and construction plans by the City Engineer.

- B. ORDINANCE 12-20 AN ORDINANCE AMENDING ORDINANCE 19-19, THE FY2020 ANNUAL APPROPRIATION ORDINANCE AND DECLARING AN EMERGENCY

This Ordinance would authorize the first amendment to the 2020 appropriations. One major component of this amendment is the approval of revenue and the proposed appropriations for funds provided under the Coronavirus Aid, Relief and Economic Security (CARES) Act. The City received approximately \$307,582 under this program which requires the establishment of a new CARES Act Relief (285) Fund in the 2020 Budget to track revenue and expenditures. The City can seek reimbursement for non-budgeted expenses related to the Coronavirus Pandemic beginning on March 1 and ending December 30, 2020. Approval of this budget amendment will allow the City to proceed with processing reimbursements utilizing these funds.

Mr. Rozic made a motion to suspend the rules to allow for the passage of Ordinance 12-20 as an emergency measure. Mr. Borowski seconded the motion.

Roll Call: Mayor Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Borowski – yes, Mr. Frey – yes, Mrs. Bruno – yes, Mr. Rozic - yes. The motion passed unanimously.

Mrs. Bruno made a motion to move for the passage of Ordinance 12-20 as an emergency measure. Mr. Rozic seconded the motion.

Roll Call: Mayor Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Borowski – yes, Mr. Frey – yes, Mrs. Bruno – yes, Mr. Rozic - yes. The motion passed unanimously

- C. ORDINANCE 13-20 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$3,335,000 VARIOUS PURPOSES REFUNDING BOND, SERIES 2020 AND DECLARING AN EMERGENCY

Ordinance 13-20 authorizes the “refunding” or refinancing of the City’s existing \$3,300,000 Various Purpose Improvement Bonds, Series 2015 which was issued in 2015 to finance the Bowling Green Waterline Transmission Main Project and the State Route 64 Water and Sewer Line Extensions. The purposed bond refunding will refinance the remaining principle on the 2015 Bond, anticipated future principal and interest payments and pay costs related to the issuance of the bond. The City is expected to save approximately \$20,000 per year in debt service costs over the

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remaining 21-year term by refunding the 2015 Bond. Since the exact principal and interest rate figures will not be known until bids are received on July 30, 2020, a not to exceed figure of \$3,335,000 is specified in the Ordinance. The refunding of the 2015 Bond was also recommended by the Finance Committee at their May 22, 2020 special meeting.

Mr. Rozic made a motion to suspend the rules to allow for the passage of Ordinance 13-20 as an emergency measure. Mrs. Duncan seconded the motion.

Roll Call: Mr. Borowski – yes, Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mayor Pedro – yes, Mrs. Bruno – yes, Mr. Rozic - yes. The motion passed unanimously.

Mr. Rozic made a motion to move for the passage of Ordinance 13-20 as an emergency measure. Mrs. Bruno seconded the motion.

Roll Call: Mr. Borowski – yes, Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mayor Pedro – yes, Mrs. Bruno – yes, Mr. Rozic - yes. The motion passed unanimously.

- D. RESOLUTION 25-20 A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX OUTSIDE THE 10 MILL LIMITATION FOR THE PURPOSES OF PROVIDING AND MAINTAINING FIRE AND EMS SERVICES TO OPERATE THE FIRE DEPARTMENT FOR A FIVE (5) YEAR PERIOD OF TIME, AND REQUESTING THAT THE QUESTION OF THE ADDITIONAL TAX LEVY BE SUBMITTED TO THE ELECTORS AT THE GENERAL ELECTION TO BE HELD NOVEMBER 3, 2020
- E. RESOLUTION 26-20 A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX OUTSIDE THE 10 MILL LIMITATION FOR THE PURPOSES OF PROVIDING AND MAINTAINING FIRE AND EMS SERVICES TO OPERATE THE FIRE DEPARTMENT FOR A CONTINUING PERIOD OF TIME, AND REQUESTING THAT THE QUESTION OF THE ADDITIONAL TAX LEVY BE SUBMITTED TO THE ELECTORS AT THE GENERAL ELECTION TO BE HELD NOVEMBER 3, 2020

Enclosed Resolution 25-20 and 26-20 represent the second and final step in placing a 3.25 mill levy for Fire and EMS Services on the November 2020 ballot. The County Auditor has certified that a 3.25 mill levy will produce annual revenue of \$654,017. Depending on the type of levy selected, Resolution 25-20 would authorize a levy for a five (5) year period and Resolution 26-20 would authorize a levy for a continuing period of time. According to the Ohio Revised Code, this Resolution will require an affirmative vote by two-thirds of the members of Council for passage.

Council reviewed both options. Mayor Pedro stated that this process began over two years ago. A committee was formed and the fire co-op concept between the three communities was developed. He then stated that he believes that this will provide the most efficient service at a reasonable cost. He added that we will need to educate citizens on the facts. We cannot rely on a volunteer fire department. Other communities are facing the same situation. Mr. Rozic stated that he supports a continuing levy because the needs of the fire department are not going to disappear. He added that the fire service will get more complicated and costly as the City continues to grow. He also stated that he believes that all three communities should be in agreement on the term of any levy. Mr. Borowski agreed that we all need to be on the same page. Mrs. Duncan stated that she would like to see the funds used for personnel and not equipment. Mrs. Bruno stated that she fully supports the levy and the co-op but would prefer a five-year levy in order to give citizens an opportunity to

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weigh in on how their tax dollars are spent. She added that she likes the renewal option. Discussion continued.

Mr. Rozic moved to adopt Resolution 26-20. Mr. Borowski seconded the motion. Mr. Bruno, Mr. Frey, Mayor Pedro, Mrs. Duncan, Mr. Borowski and Mr. Rozic voted “yes.” Mrs. Bruno voted “no.” The motion passed by a 6 -1 vote.

F. RESOLUTION 27-20 A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE CITY OF WATERVILLE ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS WATER CAPITAL IMPROVEMENT PROJECTS FUND FOR THE 2020 WATERVILLE METER REPLACEMENT PROGRAM CL35X/CL36X WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO

This item authorizes the State of Ohio to reimburse the City per the contract agreement in relation to the proposed Waterville Meter Replacement Program approved in the 2020 Budget which will convert the remaining manually read water meters to an automated radio read canopy system. The Resolution states that the intent of Council is to reimburse the appropriate fund used to pay the expenditures relating to the project. This legislation is required each time the City accepts a loan from the Ohio Public Works Commission (OPWC). The City received financial assistance in the amount of \$160,950 toward the cost of this project; \$96,570 of this assistance was in the form of a 0% loan.

Mr. Borowski moved to adopt Resolution 27-20. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

### Other Business

Mr. Pedro stated that a few weeks ago he received a phone call from Spire Development Company. He added that late last year they had asked the City to participate in a project with them. He then stated that he had a Zoom meeting with Spire Development and several leaders from Lucas County on July 7.

### Adjournment

There being no further business to come before Council, Mr. Borowski made a motion to close the meeting at 9:08 p.m. Mr. Bruno seconded the motion, which carried by a unanimous voice vote.

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Jon D. Gochenour, Clerk of Council

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Timothy G. Pedro, Mayor