

Regular Council

August 24

20

The regular meeting of the Waterville Council was called to order by Mayor Timothy Pedro at 7:35 p.m. by video conference with Council members.

The prayer was offered by Mrs. Bruno. The Pledge of Allegiance was then recited.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mayor Pedro, Mr. Rozic, Mr. Borowski and Mrs. Duncan.

Also present this evening in Council Chambers was Jon Gochenour, Municipal Administrator and Clerk of Council and Melissa Cook, Recording Secretary. Steve Schult, Treasurer, was present by video conference.

Staff Present:

Mark Williams – Director of Finance and Administration by video conference

Joe Valvano – Police Chief by video conference

Doug Meyer – Interim Fire Chief by video conference

Ken Blair – Public Works Director by video conference

Citizens Present:

Mike Denman – Pastor, Waterville United Methodist Church

Steve Crandall – Representing Waterville United Methodist Church

Andrea Henline – Representing Farnsworth Investors, Inc.

Approval of Minutes

Mrs. Duncan moved to approve the minutes of the July 27, 2020 Council meeting as amended. Mr. Frey seconded the motion, which passed by unanimous voice vote.

Proclamation

A. Prostate Cancer Awareness Month – September 2020

Mayor Pedro read a Proclamation which proclaimed September 2020 as Prostate Cancer Awareness Month in the City of Waterville and urged all residents to join in recognition of this significant occasion.

Citizens Comments

None

Staff Reports

Administrator: Jon Gochenour

- Reported that the City received the approved ballot language for the proposed Fire Levy from the Ohio Secretary of State and returned it to the Lucas County Board of Elections.
- Stated that along with the Finance Director, he reviewed the results of the 2020 Bond Refunding Bids. The City received nine bids with the low bid received from Robert W. Baird & Co., Inc. with a “total interest cost” of 1.444%.
- Reported that he finalized the project agreement with the Ohio Public Works Commission for the Water Meter Replacement Project and advertisements for bids. A bid opening is scheduled for Wednesday, September 2.
- Worked with a representative of Republic Services to finalize the new refuse and recycling contract. He stated that they are working together on an informational mailing that will be sent to City residents two weeks prior to the conversion to automated refuse pick up to give residents time to prepare. The 95 and 65 gallon refuse containers are available to view inside the front door of Municipal Building.

Regular Council

August 24

20

Law Director: Phil Dombey – Absent.

Finance Director: Mark Williams

- Reviewed details of the July 2020 Month End Finance Report highlighting fund balances, investments and income tax revenues.

Treasurer: Steve Schult

- Reviewed details of the Treasurer’s Report for the month of July 2020.

Police Chief: Joe Valvano

- Reported that the officers have been fitted for their ballistic vests. They should arrive within the next 4 to 6 weeks.
- Received quotes for updating the front lobby window.
- Stated that the Police Department went through use of force, handcuffing, subject control, expandable baton and mace training in August.
- Reported that 166 miles were logged on the bicycles and 45 miles on the motorcycle in July.
- Stated that the “Driver Sober or Get Pulled Over” campaign will run from August 26 to September 7.

Public Works Director: Ken Blair

- Gave an update on the Waterville Bridge project stating that the observation areas of the bridge have been formed and will be poured this week. He added that all of the piers on the Wood County side have been removed and that wood fencing had been installed along the shared use path on the Waterville side. He added that Mechanic Street to the Anthony Wayne Trail has been paved and that pavement markings and stripping has yet to be completed. He then stated that crews should begin park restoration work soon.
- Reported that the repair of several storm drains has begun in order to prepare for the 2020 Paving Program.
- Stated that they are beginning to prepare the documentation for 2021 Sidewalk Repair Program which will concentrate on the Millcreek Farms Subdivision.

Interim Fire Chief: Doug Meyer

- Stated that he has nothing new to add to his report.

Mr. Borowski stated that he noticed that the Fire Department did two sprinkler inspections at the Waterville Place Apartments. He asked if this was a repeat test due to violations during the first inspection. Chief Meyer stated that there are two separate buildings so he did an inspection on each of the buildings on separate visits. He stated that there weren’t any violations at either, but since the sprinkler system wasn’t hooked up to the city water system, he will have to inspect each building again.

Communications from Council Members/Committees

A. Appointment to the Tree Commission

The appointment of Michael Hill to fill a vacancy on the Tree Commission is recommended by Mayor Pedro for Council’s approval.

Mr. Frey moved to appoint Mr. Hill to the Tree Commission. Mr. Borowski seconded the motion, which passed by unanimous voice vote.

Mrs. Bruno –

- Reported that the next Parks and Recreation Committee meeting will be held on September 1.

Mrs. Duncan – No report.

Regular Council

August 24

20

Mr. Frey – No report.

Mr. Bruno – No report.

Mr. Borowski –

- Attended the last Tree Commission meeting. It was decided that the Arbor Day Celebration will be held on October 2 at 9:00 a.m.
- Reported that the Tree Commission will be doing a tree tagging on August 27.
- Reported that he has been attending the Fire Co-op Educational Committee meetings.

Mr. Rozic – No report.

Mayor Pedro –

- Stated that the Waterville Primary School will soon be opening part-time. He asked that everyone pay close attention and be extra careful.
- Recognized the City of Waterville staff and Mr. Gochenour for continuing to provide uninterrupted services to its residents during the health crisis.
- Updated Waterville residents and Council members on the formation of the Waterville Co-op Educational Committee which includes: Todd Borowski, John Rozic, Jeff Marty, Jim McNellis, Nick Sargent and Jennifer Scroggs. They are working together with similar committees from Whitehouse and Waterville Twp. to get information out about the fire levy. An informational meeting is scheduled on Zoom on August 26 for interested residents.

OLD BUSINESS:

- A. RESOLUTION 10-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO MATHEWS FORD FOR THE PURCHASE OF A 2020 FORD F-550 CAB AND CHASSIS
Tabled until August 24, 2020

This Resolution authorizes the purchase of a 2020 Ford-550, 4 x 4, dump truck cab and chassis through the joint purchasing program authorized by state law. The purchase of this vehicle was approved in the recently passed 2020 Appropriation Ordinance and replaces a 1996 Ford dump truck. The cost of this dump truck cab and chassis is \$46,457.60. Another resolution on Council's agenda, Resolution 11-20, will authorize the purchase of the dump body, salt spreader, snow plow and other miscellaneous equipment to be installed on the cab and chassis purchased through the passage of this Resolution.

This Resolution was one of three tabled by Council until August 24, 2020 in an effort to obtain more financial data regarding the effect of the COVID-19 Pandemic on the City's 2020 Budget. As indicated in the Finance Director's Report, August Income Tax collection was a strong \$480,095 and the July ending fund balance in the 5 Year Capital (325) Fund was approximately \$594,000 more than the December 2019 ending fund balance. Although this large fund balance is primarily due to a lack of spending in 2020 due to the economic uncertainty regarding the Coronavirus, data indicates that the financial impact of the pandemic was less severe than anticipated. Consequently, it is the recommendation of the Administration to move forward with the tabled Resolutions for capital equipment purchases on tonight's Council meeting agenda.

- B. RESOLUTION 11-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO KALIDA TRUCK EQUIPMENT, INC. FOR THE PURCHASE OF A DUMP BODY, SALT SPREADER AND RELATED EQUIPMENT
Tabled until August 24, 2020

Regular Council

August 24

20

This Resolution authorizes the purchase of a dump body, salt spreader, snow plow and other miscellaneous equipment to be installed on the Ford F-550 dump truck cab and chassis purchased through the passage of Resolution 10-20. The purchase of this equipment was included in the 2020 Appropriation Ordinance in the amount budgeted for a new dump truck. The cost of this equipment is \$39,500.

- C. RESOLUTION 12-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO DEERE AND COMPANY FOR THE PURCHASE OF A JOHN DEERE 5100M UTILITY TRACTOR WITH TRADE – IN

Tabled until August 24, 2020

This Resolution authorizes the purchase of a John Deere 5100M Utility Tractor through the joint purchasing program authorized by state law. The purchase of this equipment was included in the 2020 Appropriation Ordinance. The final cost of this equipment is \$53,216.79 after the trade in of a 2001 John Deere tractor (\$8,250).

Mayor Pedro took all three Resolutions off the table. After discussion, Mr. Rozic moved to adopt Resolution 10-20 and Resolution 11-20. Mr. Borowski seconded the motion, which passed by unanimous voice vote. It was the consensus of Council to leave Resolution 12-20 on the table for an additional 30 days.

- D. ORDINANCE 11-20 AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF WATERVILLE BY GRANTING A SPECIAL USE PERMIT TO ALLOW THE CONSTRUCTION OF A CHURCH ON A PARCEL ZONED (R-1) RESIDENCE DISTRICT LOCATED AT 7115 WATERVILLE-MONCLOVA ROAD

Second Reading

An application has been received from Waterville United Methodist Church for a Special Use Permit to allow for the construction of a new church located at 7115 Waterville-Monclova Road next to the Fire Station. A church is permitted on the parcel, which is zoned (R-1) Residential District, with an approved Special Use Permit. At their July 6 public meeting, the Planning Commission recommended approval of the Special Use Permit request by a vote of 5-0 contingent on minor corrections being made to the site plan requested by the City Engineer and the final submittal and approval of detailed grading, utility and construction plans by the City Engineer.

NEW BUSINESS:

- A. ORDINANCE 14-20 AN ORDINANCE AMENDING PART THREE OF THE CODIFIED ORDINANCES OF THE CITY OF WATERVILLE, SCHEDULE V OF THE TRAFFIC SCHEDULES: RESTRICTED OR PROHIBITED PARKING BY ADDING NO PARKING AREAS TO A PORTION OF SYCAMORE LANE AT ROYAL HAMPTON LANE

First Reading

Ordinance 14-20 would establish a new no parking area along the west side of Sycamore Lane extending approximately 315 feet north of the intersection of Village Parkway to 7815 Royal Hampton Lane. The new no parking zone has been recommended by the Police Chief, Fire Chief and Public Works Director to eliminate safety concerns regarding traffic visibility being obstructed on the curve of Sycamore and Royal Hampton Lanes when cars are parked on both sides of the street during special events at nearby Waterville Primary School or during the July 4 Fireworks display. Parking on both sides of the street reduces traffic down to one lane which creates a dangerous situation if two vehicles happen to be approaching each other from different directions at the curve of Royal Hampton and Sycamore Lanes and cannot

Regular Council

August 24

20

adequately see each other. Moreover, the current parking situation also makes it difficult for a fire truck or ambulance to respond to an emergency situation at the school if both sides of the street are lined with parked vehicles. The creation of the no parking area was recommended by the Public Safety Committee at their August 8, 2020 public meeting. A map was provided in Council's packet with the planned no parking area indicated in red along with the recommendation from the Police, Fire and Public Works Departments.

B. APPROVAL OF REROUTING THE BUCKEYE TRAIL THROUGH THE CITY OF WATERVILLE – Approval of the Rerouting of the Buckeye Trail through the City of Waterville (*Motion*)

Mr. John Nemcik, the Defiance Section Supervisor of the Buckeye Trail Association, has requested Council's approval to reroute the portion of the trail currently designated on River Road to the Anthony Wayne Trail to take advantage of the new multi-use path. Mr. Nemcik's proposal and a map illustrating the proposed changes were included in Council's packet for review. Approval of the rerouting of the Buckeye Trail through Waterville was also recommended by the Parks and Recreation Committee at their June 23, 2020 public meeting.

Mr. Borowski moved to approve the rerouting of the Buckeye Trail through the City of Waterville. Mr. Frey seconded the motion, which passed by unanimous voice vote.

C. RESOLUTION 28-20 A RESOLUTION APPROVING THE PLAT OF FARNSWORTH VILLAGE AT WATERVILLE LANDING PLAT THREE AND AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO SIGN SAID PLAT

This Resolution authorizes the approval of the final plat of Farnsworth Village at Waterville Landing Plat Three. Approval of the final plat for this subdivision was recommended by the Planning Commission at their August 3, 2020 public meeting by a vote of 4-0 with one member absent contingent on the conditions specified in the Resolution. The property owner, Midland Agency of Northwest Ohio, Inc., Trustee, has met all of the conditions of approval at this time.

Mrs. Bruno moved to adopt Resolution 28-20. Mayor Pedro seconded the motion, which passed by unanimous voice vote.

D. RESOLUTION 29-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A CONTRACT WITH HYLANT ADMINISTRATIVE SERVICES, INC. ADMINISTRATOR OF THE OHIO GOVERNMENT RISK MANAGEMENT PLAN FOR COMPREHENSIVE PROPERTY, CASUALTY AND LIABILITY INSURANCE COVERAGES AND DECLARING AN EMERGENCY

The Village/City has had contracts for comprehensive property, casualty, and liability insurance coverages with Hylant Administrative Services since 1988. We have again received a proposal from Hylant, using the Ohio Plan of Government Risk Management, for the renewal of our insurance coverage for the August 31, 2020 to August 31, 2021 period. This Resolution would authorize a contract for renewal for a one-year term with an increase in the total premium from \$45,359 to \$46,745. This increase is primarily due to the increase in property and equipment values by 2% to account for inflation and liability claims involving fire equipment.

Mrs. Duncan moved to adopt Resolution 29-20. Mr. Frey seconded the motion, which passed by unanimous voice vote.

Regular Council

August 24

20

E. RESOLUTION 30-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A CONTRACT WITH PROUDFOOT ASSOCIATES INC. FOR CONSTRUCTION ENGINEERING SERVICES FOR THE 2020 PAVING PROGRAM

Proudfoot Associates, Inc. has submitted a proposal for construction engineering services related to the 2020 Paving Program at a cost of \$13,903. The cost of construction engineering services for the 2020 Paving Program was included in the 2020 Appropriation Ordinance.

Mr. Rozic moved to adopt Resolution 30-20. Mr. Frey seconded the motion, which passed by unanimous voice vote.

F. RESOLUTION 31-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO SIGN A LETTER OF INTENT WITH PALMER ENERGY COMPANY, INC. FOR THE POTENTIAL PURCHASE OF SOLAR GENERATED ELECTRICITY FOR CITY FACILITIES AND GOVERNMENT AGGREGATION PROGRAM

The City is a member of the Northwest Ohio Aggregation Coalition (NOAC) regarding the supply of electricity within the City. Palmer Energy Company is the consultant working with NOAC members on a proposed letter of intent to potentially purchase solar generated electricity for NOAC communities' facilities and electric aggregation programs. By authorizing the letter of intent, Palmer would seek proposals from solar facility owners, evaluate them and make recommendations to participating communities based on pricing and the term of any agreement. Participating communities would purchase up to 25% of their power from the solar provider with the remainder coming from the traditional power grid. Solar generation pricing would be fixed based on the 20 to 25 year operating life of the solar facility. Fixed pricing over this length of time will offset future power pricing increases from traditional power providers. The City of Cincinnati recently entered into an agreement with two solar power providers which is estimated to save approximately 1.7 million dollars in energy costs over the next 20 years. The proposed "Letter of Intent" was enclosed in Council's packet for their review.

Mr. Borowski moved to adopt Resolution 31-20. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

Other Business

Mr. Borowski wanted to thank Mr. Hill for volunteering to fill the open position on the Tree Commission. He also stated that he feels that the City of Waterville needs to have a presence on social media in order to get correct and current information out to City residents. He, along with Mr. Frey, offered to meet with Mr. Gochenour to discuss different options.

Adjournment

There being no further business to come before Council, Mr. Rozic made a motion to close the meeting at 8:55 p.m. Mrs. Duncan seconded the motion, which carried by a unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Timothy G. Pedro, Mayor