

Regular Council

June 22

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The regular meeting of the Waterville Council was called to order by Mayor Timothy Pedro at 7:34 p.m. by video conference with Council members.

The prayer was offered by Mrs. Duncan. The Pledge of Allegiance was then recited and led by Todd Borowski.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mayor Pedro, Mr. Rozic, Mr. Borowski and Mrs. Duncan.

Also present this evening in Council Chambers was Jon Gochenour, Municipal Administrator and Clerk of Council; Phil Dombey, Law Director and Melissa Cook, Recording Secretary. Steve Schult, Treasurer, was present by video conference.

Staff Present:

Mark Williams – Director of Finance and Administration
Joe Valvano – Police Chief by video conference
Doug Meyer – Interim Fire Chief by video conference
Ken Blair – Public Works Director by video conference

Citizens Present:

David Subleski – Browning Masonic by video conference
Bob Bailey – DGL Engineers by video conference

Approval of Minutes

Mrs. Bruno moved to approve the minutes of the June 1, 2020 Council meeting. Mr. Borowski seconded the motion, which passed by unanimous voice vote.

Citizens Comments

None

Staff Reports

Administrator: Jon Gochenour –

- Reported that he recently attended a meeting with ODOT in regards to the new Waterville Bridge. The restoration of the park area is scheduled to begin in July and be completed by the end of the month. The paving of Mechanic St. between the bridge and the Anthony Wayne Trail is scheduled for late August. The final completion date of the bridge project is set for September 2020.
- Stated that there are two items on this evening's agenda that pertain to certification requests to the Lucas County Auditor for a ballot measure. He added that the deadline for filing is August 5, 2020 at 4:00 p.m. Final legislation will have to be passed at the next Council meeting in order to meet this deadline. He then added that in order to put the final legislation on the ballot, it will have to be passed by a vote of 2/3 of the membership which would require 5 votes.

Mr. Gochenour then fielded questions from Council regarding some punch list items on the new Waterville Bridge, the re-opening of City offices and the possible interest in the purchase of the old fire station.

Law Director: Phil Dombey – No report.

Finance Director: Mark Williams

- Reviewed details of the May 2020 Month End Finance Report highlighting fund balances, investments and income tax revenues.

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Treasurer: Steve Schult

- Reviewed details of the Treasurer's Report for the month of May 2020.

Public Works Director: Ken Blair

- Stated that the Carruth pieces in the Waterville Bridge will be installed within the next couple of weeks.
- Reported that the Street Department is in the process of painting pavement markings (crosswalks and stop bars) in the city.
- Stated that since mowing has begun to slow down the Department is going to take advantage of this by using the street sweeper more frequently.
- Reported that the Street Department has also been working on replacing some concrete sections of sidewalk due mostly to tree issues.

Mrs. Duncan wanted to complement the Public Works Department on the clean-up work they have been doing on the Anthony Wayne Trail. She also wanted to address some issues that have been brought to Council's attention regarding the conditions at Baer Park (restrooms, garbage pick-up and trimming). She asked if the city has been doing the same maintenance that they would typically do. Mr. Blair stated that parks were closed at one point due to the Coronavirus and have just recently begun to open back up. He added that there are plans to paint the restrooms in the near future. He added that since mowing has slowed down they will be able to focus more on trimming and routine maintenance. He added that the trash is emptied regularly during the week. Mrs. Duncan stated that in past years, the Parks and Recreation Committee has held a volunteer day at one of the city parks that needed attention. She added that because of Covid-19 this did not happen this spring. She wanted to remind residents that we are behind schedule on maintenance this year because of the Coronavirus and because of the unusually wet weather this spring. Mr. Blair assured residents and Council that they are working on these issues. Discussion continued on a letter that was received as well as comments that were made on social media regarding Baer Park.

Interim Fire Chief: Doug Meyer

- Reported that the Fire Department is in the process of bringing on one new part-time employee.
- Stated that the Department was recently dispatched to a large rescue in which a woman was injured in a 30 ft. fall trying to hike a narrow path near the Roche de Boeuf Bridge. He added that the trail, which is located on a rocky embankment on the eastern edge of Farnsworth Metropark, is very steep and dangerous. Several other entities were called in for assistance. He then detailed the rescue for Council and answered questions.

Mayor Pedro then thanked the Chief and his Department for their assistance with a house fire in the Village of Whitehouse. He then shared a letter written by Ken Cook, 12 N. Third St., with Council regarding an incident that Ken and his wife witnessed between the Waterville PD and a 22-year old man who was behaving erratically. Mr. Cook stated that our officers showed enormous restraint and grace in dealing with the call. They contained the situation and made sure that the man didn't hurt himself or anyone else, even while he was screaming at them, until medical units arrived and took the individual away.

Police Chief: Joe Valvano

- Reported that the June 8 solidarity march in Waterville went smoothly. Six officers were on duty that evening to manage traffic and watch for signs of unrest. The event was peaceful with no issues.
- Stated that with the warmer weather, the officers have put quite a few miles on the Department's bicycles. He added that their focus is to meet with the community and have positive interactions.
- Reported that a new epoxy floor has been applied at the Police Department.
- Reported that the Police Department applied for a state grant through the

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Bureau of Workers Compensation that will cover 75% of the costs for new vests. The city would be responsible for 25%. We will find out if we received the grant in the next 60 days.

- Reported that he and the Interim Fire Chief recently attended a meeting with the Ohio Department of Natural Resources Division of Watercraft. The City will be recording river rescues and whether boaters are wearing life vests and helmets and reporting this to the ODNR, which has jurisdiction over the river. More meetings with the Division of Watercraft will be held in the future. Discussion then continued on river rescues.

Communications from Council Members/Committees

Mr. Bruno – No report.

Mrs. Bruno –

- Reported that Tom and Peggy Parker are two-thirds done with the scraping and painting of the Columbia House. She added that they are doing a wonderful job.
- Stated that a Parks and Recreation Committee meeting will be held tomorrow evening by video conference where the main topic of discussion will be the installation of a dog park in Waterville.

Mr. Frey – No report.

Mr. Rozic –

- Wanted to report that all refuse and recycling was picked up by Republic Services on Village Pkwy today.

Mr. Gochenour stated that Republic Services still needs to make improvement on the services they provide to the city. He then stated that we are still working on the details of the refuse/recycling container delivery date to residents. He added that residents will have a choice between two different container sizes.

Mr. Borowski – No report.

Mrs. Duncan – No report.

Mayor Pedro –

- Reported that he has been having conversations with business/property owners in the downtown area regarding a Downtown Redevelopment District as an option to rehab old buildings and fund improvements.
- Stated that at our July 27 meeting, he would like to bring back up for consideration the 911 Resolution that was put on hold.
- Reminded residents that unlimited pick-up is scheduled for this coming Saturday, June 27.
- Stated that the City of Waterville will not be holding the Fourth of July Fireworks show this year but he encouraged all residents to take advantage of the time and spend it with family.
- Reported that the Waterville Area Chamber of Commerce will be holding the annual WACC Golf Outing on Friday, July 24 at Toledo Country Club.
- Reported that the Administration is constantly monitoring our budget.
- Stated that he will be meeting later this week with both Whitehouse and Waterville for an update on the Fire Co-Op plans.
- Thanked the Administrator, Department Heads and all of the City staff for working hard to keep the City operating during the current health crisis.

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OLD BUSINESS:

- A. RESOLUTION 10-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO MATHEWS FORD FOR THE PURCHASE OF A 2020 FORD F-550 CAB AND CHASSIS

Tabled until August 24, 2020

This Resolution authorizes the purchase of a 2020 Ford F-550, 4 x 4, dump truck cab and chassis through the joint purchasing program authorized by state law. The purchase of this vehicle was approved in the recently passed 2020 Appropriation Ordinance and replaces a 1996 Ford dump truck. The cost of this dump truck cab and chassis is \$46,457.60. Another resolution on Council's agenda, Resolution 11-20, will authorize the purchase of the dump body, salt spreader, snow plow and other miscellaneous equipment to be installed on the cab and chassis purchased through the passage of this Resolution.

- B. RESOLUTION 11-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO KALIDA TRUCK EQUIPMENT, INC. FOR THE PURCHASE OF A DUMP BODY, SALT SPREADER AND RELATED EQUIPMENT

Tabled until August 24, 2020

This Resolution authorizes the purchase of a dump body, salt spreader, snow plow and other miscellaneous equipment to be installed on the Ford F-550 dump truck cab and chassis purchased through the passage of Resolution 10-20. The purchase of this equipment was included in the 2020 Appropriation Ordinance in the amount budgeted for a new dump truck. The cost of this equipment is \$38,000.

- C. RESOLUTION 12-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO DEERE AND COMPANY FOR THE PURCHASE OF A JOHN DEERE 5100M UTILITY TRACTOR WITH TRADE – IN

Tabled until August 24, 2020

This Resolution authorizes the purchase of a John Deere 5100M Utility Tractor through the joint purchasing program authorized by state law. The purchase of this equipment was included in the 2020 Appropriation Ordinance. The final cost of this equipment is \$53,216.79 after the trade in of a 2001 John Deere tractor (\$8,250).

- D. ORDINANCE 05-20 AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF WATERVILLE BY AMENDING A SPECIAL USE PERMIT TO CONSTRUCT RESIDENTIAL DWELLINGS AT THE BROWNING MASONIC COMMUNITY, INC.

Third Reading, Public Hearing and Legislative Action

The Browning Masonic Community, Inc., 8900 S. River Road, has submitted a site plan for the construction of eight (8) "villa" type dwelling units known as "Water's Edge Villas, Phase 2.5". A copy of the proposed site plan was enclosed in Council's packet for review. The new residences that will be constructed are Units 35-42. A "common area" is also being proposed for residents with a pavilion between Unit 20 and 21. Since this request is a change to Browning's existing Special Use Permit, it requires the review and approval of the Planning Commission and Council. At their May 4 public meeting, the Planning Commission recommended approval of the site plan and Special Use Permit Amendment request as presented by a vote of 4-0 with one member absent. With all of the required utilities and infrastructure constructed during prior phases, no further review of construction or engineering plans is anticipated by the City for this phase of this private development.

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Mayor Pedro opened and closed the Public Hearing at 8:42 p.m.

Mrs. Duncan moved to adopt Ordinance 05-20. Mr. Frey seconded the motion.

Roll Call: Mayor Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Borowski – yes, Mr. Frey – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

NEW BUSINESS:

- A. REFERRAL TO PLANNING COMMISSION – SPECIAL USE PERMIT APPLICATION FOR THE WATERVILLE UNITED METHODIST CHURCH FOR THE PROPERTY LOCATED AT 7115 WATERVILLE-MONCLOVA ROAD (*MOTION*)

An application has been received from Steve Crandall, agent, for a Special Use Permit to allow for the construction of the new location of the Waterville United Methodist Church located at 7115 Waterville-Monclova Road next to the Fire Station. A church is permitted on the parcel, which is zoned (R-1) Residential District, with an approved Special Use Permit. A referral by Council to the Planning Commission for a recommendation is necessary at this time to begin the process. The next Planning Commission meeting is scheduled for July 6.

Mr. Rozic made a motion to refer this Special Use Permit application to the Planning Commission for their recommendation. Mr. Bruno seconded the motion, which passed by unanimous voice vote.

- B. ORDINANCE 06-20 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$204,000 DUTCH ROAD WATER LINE IMPROVEMENT BOND ANTICIPATION NOTES, SECONDED (2020) RENEWAL, BY THE CITY OF WATERVILLE, OHIO, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF CONSTRUCTING WATER LINE IMPROVEMENTS ALONG DUTCH ROAD IN THE MUNICIPALITY, AND DECLARING AN EMERGENCY.
- C. ORDINANCE 07-20 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$50,000 PUBLIC INFRASTRUCTURE IMPROVEMENT BOND ANTICIPATION NOTES, FIFTEENTH (2020) RENEWAL, BY THE CITY OF WATERVILLE, OHIO, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF CONSTRUCTING PUBLIC INFRASTRUCTURE IMPROVEMENTS IN THE AREA OF THE FALLEN TIMBERS BUSINESS PARK, AND DECLARING AN EMERGENCY
- D. ORDINANCE 08-20 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$386,000 WATER TOWER RESTORATION BOND ANTICIPATION NOTES, TWELFTH (2020) RENEWAL, BY THE CITY OF WATERVILLE, OHIO, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF RESTORING WATER TOWERS IN THE MUNICIPALITY, AND DECLARING AN EMERGENCY
- E. ORDINANCE 09-20 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$1,021,000 WATER SYSTEM IMPROVEMENT BOND ANTICIPATION NOTES, SIXTH (2020) RENEWAL, BY THE CITY OF WATERVILLE, OHIO, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF CONSTRUCTING WATER SYSTEM IMPROVEMENTS, AND DECLARING AN EMERGENCY

F. ORDINANCE 10-20 AN ORDINANCE CONSOLIDATING FOUR BOND ANTICIPATION NOTES ISSUES OF THE CITY OF WATERVILLE, OHIO AND DECLARING AN EMERGENCY

Ordinances 06-20 through 10-20 are related to the FY 2019 Bond Anticipation Note Issue retirement and the issuance of new one-year Bond Anticipation Notes. The 2019 notes mature July 23, 2020 and will be replaced by a new one-year note issue. The \$1,661,000 2020 note issue reflects a decrease of \$65,000 from the 2019 note issue. An additional \$160,000 was included in the 2020 note issue for the financing of the proposed Radio Water Meter Reading System Project in 2020. The issuance of notes allows maximum flexibility in reducing the debt more quickly than if this debt was in the form of bonds. The 2020 note issue was recommended by the Finance Committee.

Mrs. Bruno made a motion to suspend the rules to allow for the passage of Ordinance 06-20 through 09-20 as an emergency measure. Mr. Rozic seconded the motion.

Roll Call: Mr. Rozic – yes, Mayor Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Borowski – yes, Mr. Frey – yes, Mrs. Bruno - yes. The motion passed unanimously.

Mr. Frey made a motion to move for the passage of Ordinance 06-20 through 09-20 as an emergency measure. Mr. Rozic seconded the motion.

Roll Call: Mr. Rozic – yes, Mayor Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Borowski – yes, Mr. Frey – yes, Mrs. Bruno - yes. The motion passed unanimously.

Mr. Rozic made a motion to suspend the rules to allow for the passage of Ordinance 10-20 as an emergency measure. Mr. Frey seconded the motion.

Roll Call: Mr. Bruno – yes, Mrs. Bruno – yes, Mr. Frey – yes, Mayor Pedro – yes, Mr. Rozic – yes, Mr. Borowski – yes, Mrs. Duncan – yes. The motion passed unanimously.

Mr. Rozic made a motion to move for the passage of Ordinance 10-20 as an emergency measure. Mr. Borowski seconded the motion.

Roll Call: Mr. Bruno – yes, Mrs. Bruno – yes, Mr. Frey – yes, Mayor Pedro – yes, Mr. Rozic – yes, Mr. Borowski – yes, Mrs. Duncan – yes. The motion passed unanimously.

G. RESOLUTION 18-20 A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX OUTSIDE THE 10 MILL LIMITATION FOR THE PURPOSES OF PROVIDING AND MAINTAINING FIRE AND EMS SERVICES TO OPERATE THE FIRE DEPARTMENT AND REQUESTING THE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY OF WATERVILLE AND THE ANNUAL REVENUE GENERATED BY A FIVE (5) YEAR 3.25 MILL PROPERTY TAX LEVY

H. RESOLUTION 19-20 A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX OUTSIDE THE 10 MILL LIMITATION FOR THE PURPOSES OF PROVIDING AND MAINTAINING FIRE AND EMS SERVICES TO OPERATE THE FIRE DEPARTMENT AND REQUESTING THE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY OF WATERVILLE AND THE ANNUAL REVENUE GENERATED BY A CONTINUING YEAR 3.25 MILL PROPERTY TAX LEVY

Resolutions 18-20 and 19-20 request the County Auditor to certify the total tax valuation of the City of Waterville and the annual revenue generated by either a five (5) year or continuing year tax levy of 3.25 mills for Fire and EMS services provided by the Fire Department. This is the first in a two-step process which is required to place a tax levy on the November 2020 General Election Ballot. After receiving the certification of the annual revenue to be generated by the 3.25 mill levy from the County Auditor, another Resolution would need to be passed to place the levy on the November ballot.

Mr. Rozic moved to adopt Resolution 18-20. Mr. Borowski seconded the motion, which passed by unanimous voice vote.

Mr. Borowski moved to adopt Resolution 19-20. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

I. RESOLUTION 20-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO HELMS AND SONS EXCAVATING, INC. FOR THE 2020 PAVING PROGRAM

Resolution 20-20 would authorize a contract with Helms and Sons Excavating, Inc. of Findlay, Ohio for pavement improvements to portions of Wilkshire Drive, South Third Street, Bending Brook Lane, North Street, Mount Vernon Drive, South Second Street, Springcrest Drive, Canal Road, Farmview Drive, South Street, the alley between Second and Third Streets and all of Maumee Drive. This construction project was advertised and the City received five competitive bids, which were opened on June 18, 2020. It was determined by the City Engineer and administrative staff that Helms and Sons Excavating, Inc. submitted the low of \$313,170.90. The engineer's letter of the bid summary and recommendation was included with a copy of this legislation.

Mr. Gochenour stated that the recommendation is to accept the base bid and the alternate bid. If you look at the engineer's letter, the first two bidders are within \$119.60 from each other. Since there is such a small difference between the two bids and since Bowers Asphalt and Paving, Inc. has previously completed satisfactory paving projects for the City of Waterville, we are asking that Council consider accepting the base bid from Bowers and look at reauthorizing the alternate. Mr. Dombey stated that Council could take into consideration the lowest and best bid based on the prior experience with the contractor. Mr. Gochenour stated the City has no experience with Helms and Sons Excavating.

Mr. Borowski then made a motion to accept the base and alternate bid of Bowers Asphalt and Paving, Inc. as the lowest and most responsive bid. Mr. Bruno seconded the motion, which passed by unanimous voice vote.

J. RESOLUTION 21-20 A RESOLUTION AUTHORIZING THE ACCEPTANCE AND EXPENDITURE OF FEDERAL FUNDS UNDER OHIO H.B. 481 IN COMPLIANCE WITH SECTION 5001 OF THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY (CARES) ACT

Passage of this Resolution is required for the City to accept and spend funds distributed from the Ohio Coronavirus Relief Distribution Fund created under H.B. 481 to distribute funds provided under the federal Coronavirus Aid, Relief and Economic Security Act. The City can seek reimbursement for non-budgeted expenses related to the Coronavirus Pandemic beginning on March 1 and ending December 30, 2020.

Mr. Borowski made a motion to adopt Resolution 21-20. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

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K. RESOLUTION 22-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A LICENSE AGREEMENT WITH COCINA DE CARLOS REGARDING AN OUTDOOR DINING AREA TO BE LOCATED IN THE SECOND STREET RIGHT-OF-WAY

In an effort to better serve their customers and meet the increased public health regulations regarding the Coronavirus, Cocina de Carlos Restaurant seeks to create an outdoor dining area in the public right-of-way along Second Street next to their building. The outdoor dining area would be approximately 540 square feet, be surrounded by a removable, decorative fence and would be setback approximately 3 feet from the edge of the traffic lane on Second Street. No permanent improvements in the area would be permitted. A site plan of the proposed location with the style of fencing was included in Council's packet for their reference. Since this area is in the public right-of-way, approval of a license agreement by Council would be required.

Mrs. Duncan moved to adopt Resolution 22-20. Mayor Pedro seconded the motion, which passed by unanimous voice vote.

Other Business

None

Adjournment

There being no further business to come before Council, Mrs. Duncan made a motion to close the meeting at 9:19 p.m. Mrs. Bruno seconded the motion, which carried by a unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Timothy G. Pedro, Mayor