

Regular Council

January 13

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Boy Scout Troop 101 presented the colors and led the Pledge of Allegiance.

Prior to the start of the meeting, Judge Nicole Khoury administered the oath of office to newly elected Mayor Timothy Pedro and also to Council members Barb Bruno, Rod Frey and Todd Borowski.

The regular meeting of the Waterville Council was called to order by Mayor Timothy Pedro at 7:37 p.m. in the Council Chambers of the Waterville Municipal Building.

The prayer was offered by Mr. Borowski. The Pledge of Allegiance was again recited and led by Mr. Borowski's two sons and Mrs. Bruno's granddaughter.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mayor Pedro, Mr. Rozic, Mr. Borowski and Mrs. Duncan.

Also present this evening was Jon Gochenour, Municipal Administrator; John Spore, Assistant Law Director and Melissa Cook, Recording Secretary.

Staff Present:

Mark Williams – Director of Finance and Administration
Joe Valvano – Police Chief
Doug Meyer – Interim Fire Chief
Ken Blair – Public Works Director

Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present (The meeting sign-in sheet was blank).

Election of Vice-Mayor

Mr. Bruno made a motion to elect Mr. Rozic as Vice-Mayor. Mr. Frey seconded the motion, which passed by unanimous voice vote.

Approval of Minutes

Mr. Rozic moved to approve the minutes of the December 9, 2019 Regular Council meeting. Mr. Bruno seconded the motion, which passed by voice vote. Mrs. Bruno and Mr. Borowski abstained.

Citizens Comments

None

Staff Reports

Administrator: Jon Gochenour –

- Reported that ODOT has scheduled the opening of the new Waterville Bridge to traffic for Friday, January 31. A ribbon-cutting ceremony is being discussed with the Waterville Chamber of Commerce.
- Stated that he recently met with State Representative Derek Merrin and made a funding request in the upcoming State of Ohio Capital Budget 2021-2022 for \$200,000 for the Parker Square/Memorial Park Improvement Project Phase One. An application has been submitted for consideration.

Assistant Law Director: John Spore – No report.

Finance Director: Mark Williams –

- Reviewed details from the November 2019 Month End Finance Report highlighting fund balances, investments and income tax revenues.

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Treasurer: Steve Schult –

- Reviewed details of the Treasurer’s Report for the month of November 2019.

Police Chief: Joe Valvano

- Reported that Officers Nicoli and McConnell participated in “Shop with a Cop” this past December. Approximately 50-60 children were in attendance this year.
- Stated that Officers Nicoli and Canup assisted with the Presidential Detail at Toledo Express Airport. They were both assigned to the arrival and departure of President Trump.
- Mentioned that the Waterville Police Department is planning a “Coffee with a Cop” event on Saturday, February 22 from 8:00 a.m. to 10:00 a.m. at Third Street Cigar.
- Officers Newman-Buchanan and Nicely along with Sgt. Rogers attended the meeting to introduce themselves to Council.
- Chief Valvano and Sgt. Rogers presented Officer Newman-Buchanan with a Letter of Commendation for her quick response in helping a Waterville resident recover a sentimental item that was stolen. Within five hours she identified a suspect, who then confessed to the theft and returned the item.

Interim Fire Chief: Doug Meyer

- Reported that the written testing for the two full-time positions will be completed tomorrow. We will continue to move forward with the hiring process.
- Reported that on April 7 at 6:30 p.m. the Ohio Fire Academy is bringing their 53 ft. search trailer to our station for search and rescue training purposes. He encouraged Council to attend.
- Announced that the Ohio Fire Academy is holding a “Feel the Heat” program on May 30 for any elected official that would like to be firefighter for the day. This is free to all that would like to attend.

Public Works Director: Ken Blair -

- Stated that he didn’t have anything additional to add to his written report.

Mrs. Duncan asked Mr. Blair if it would be possible to get the street sweeper out if the weather warms up this winter.

Communications from Council Members/Committees

A. Appointments to Various Commissions, Boards and Committees

A list of appointments proposed by the Mayor for Council’s approval at this meeting was included in the Council packet.

Mayor Pedro moved to adopt the list of appointments as presented to Council. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

Mr. Bruno – No report.

Mrs. Bruno – No report.

Mr. Frey –

- Welcome Mr. Borowski to Council and congratulated Mayor Pedro.

Mr. Rozic –

- Also welcomed Mr. Borowski to Council and congratulated Mayor Pedro, Mr. Frey and Mrs. Bruno.

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Mrs. Duncan –

- Stated she spoke to State Representative Derek Merrin at a recent meeting about the Roche de Bouef Bridge demolition project. She added that she told him about the meeting that was held at the Waterville Primary School and that residents were encouraged to submit their comments about the project on ODOT's website prior to a December 20, 2019 deadline. She then stated that residents who attended the meeting were not in favor of demolition. She stated to Mr. Merrin that those in attendance are displeased with the ODOT proposal to remove the bridge and would like him to look into what can be done to stop it.

Mr. Borowski –

- Stated that he was excited to be on City Council and looking forward to serving the residents of Waterville.

Mayor Pedro –

- Stated that being sworn in as the Mayor of Waterville is an honor and he will do his best to build upon the strong foundation constructed before him. He added that he is looking forward to a successful 2020 and thanked everyone for their support.

OLD BUSINESS:

A. RESOLUTION 34-19 A RESOLUTION APPROVING AND ADOPTING THE CITY OF WATERVILLE FY 2020 FIVE-YEAR CAPITAL PLANNING PROGRAM FOR ALL MUNICIPAL FUNDS AND DEPARTMENTS

This is the annual 5-Year Capital Planning Program. The Finance Committee discussed and recommended approval of the program at a special meeting on October 19. This item is for ongoing discussion throughout the budget preparation process. According to the typical annual budget schedule, Council action to approve this Resolution would not be taken until the second Council meeting in January.

Mrs. Bruno stated that she wanted to make sure that funding is set aside for future pickleball courts. She then asked what the Parks and Green Space fund balance was. Mr. Gochenour stated that he believes there is a fund balance of approximately \$222,000 in that fund at the end of 2019. He also stated that he believes that the courts should be located where there is existing infrastructure and suggested the addition of 1 or 2 courts. Discussion continued on the location for the courts which has yet to be determined. Mrs. Bruno stated that she feels that is important to allocate the funds for this proposal in the budget and that 6 courts would be more appropriate for the growing population of our community. Mr. Gochenour suggested that they set money aside for an engineering study which would determine cost estimates for construction. After further discussion, it was the consensus of Council to put aside \$40,000 in the budget for seed money for pickleball courts.

B. ORDINANCE 18-19 AN ORDINANCE AMENDING ORDINANCE 15-19, CERTAIN SECTIONS OF CHAPTER 505 OF THE GENERAL OFFENSES CODE WITH RESPECT TO ANIMALS AND FOWL

Third Reading and Legislative Action

This Ordinance amends recently passed Ordinance 15-19 to clearly indicate that animals, especially dogs, must be under the control of their owner at all times when off of the owner's property by means of a leash not more than six (6) feet long. These changes were reviewed by the City Law Director and recommended by the Park and Recreation Committee. Committee member Ron Reitz spoke in favor of the proposed amendments at the July 22, 2019 Council meeting.

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Mrs. Bruno moved to adopt Ordinance 18-19. Mr. Bruno seconded the motion.

Roll Call: Mayor Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Borowski – yes, Mr. Frey – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

C. ORDINANCE 19-19 AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATIONS FOR THE MUNICIPALITY OF WATERVILLE FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND REPEALING ORDINANCE NO. 20-19, AND DECLARING AN EMERGENCY

Second Reading and Public Hearing

A copy of the proposed FY 2020 Appropriations was included in Council's packet. The Finance Committee reviewed and recommended approval of the budget at their November 15, 2019 public meeting.

Mayor Pedro opened the Public Hearing at 8:29 p.m.

A lengthy discussion was held by Council and the Interim Fire Chief on funding to ensure that the department has adequate staffing and also the equipment necessary to keep city residents safe. Mr. Gochenour stated that he feels that we are moving in the right direction with the hiring of two new full-time firefighters. The department is also working on scheduling to ensure more coverage.

Mayor Pedro closed the Public Hearing at 8:45 p.m.

NEW BUSINESS:

A. RESOLUTION 01-20 A RESOLUTION DECLARING THE INTENT AND AUTHORIZING THE SALE OF MUNICIPALLY OWNED PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES, ROAD MACHINERY, EQUIPMENT, TOOLS OR SUPPLIES, WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, DURING THE CALENDAR YEAR 2019 BY INTERNET AUCTION, PURSUANT TO OHIO REVISED CODE SECTION 721.15 (D)

The Ohio Revised Code, specifically Section 721.15(D), requires a yearly Resolution of Intent to sell municipally owned personal property when sold by internet auction. In November of 2008, Council approved Resolution 54-08 authorizing a contract with GovDeals, Inc. to conduct internet auctions to sell municipally owned personal property on behalf of the City. This Resolution would also include a second internet auction service call Municibid.Com, LLC as a provider of this service. Due to the yearly requirement, this Resolution is one of our annual legislative "housekeeping" items.

Mrs. Duncan moved to adopt Resolution 01-20. Mr. Frey seconded the motion, which passed by unanimous voice vote.

B. RESOLUTION 02-20 A RESOLUTION APPROVING THE PRELIMINARY PLAT OF FARNSWORTH VILLAGE AT WATERVILLE LANDING SUBDIVISION PLAT 5

The Moses/Schlachter Group has submitted a preliminary plat for Farnsworth Village at Waterville Landing Subdivision Plat 5. At their January 6, 2020 public meeting, the Planning Commission reviewed and recommended approval of the preliminary plat subject to the conditions stated in the December 19, 2019 review letter from the City

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Engineer which is enclosed. In addition, the Planning Commission mandated that a 30-foot buffer area is required along Farnsworth Ditch for a drainage easement and flow elevations at 50-foot intervals be provided for Farnsworth and Shoemaker Ditches to ensure the ditches are adequately graded.

Andrea Henline, with Doug Howard Builders, was in attendance to answer any questions pertaining to the plat from Council.

Mr. Frey moved to adopt Resolution 02-20. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

C. RESOLUTION 03-20 A RESOLUTION APPROVING THE PRELIMINARY PLAT OF COLUMBIAN VILLAGE AT WATERVILLE LANDING SUBDIVISION PLAT 1

The Moses/Schlachter Group has submitted a preliminary plat for Columbian Village at Waterville Landing Subdivision Plat 1. At their January 6, 2020 public meeting, the Planning Commission reviewed and recommended approval of the preliminary plat subject to the conditions stated in the December 19, 2019 review letter from the City Engineer.

Mr. Frey moved to adopt Resolution 03-20. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

D. RESOLUTION 04-20 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO FILE AN APPLICATION FOR FINANCIAL ASSISTANCE THROUGH THE FY 2019 ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM WITH THE FEDERAL EMERGENCY MANAGEMENT AGENCY

This Resolution would authorize the submission of an application for financial assistance from the Federal Emergency Management Agency (FEMA) through the Assistance to Firefighters Grant (AFT) Program. The Waterville Fire Department is preparing a total of three (3) applications for the purchase of a cascade air bottle compressor station, 30 portable radios, and a new fire engine. The future purchase of a new fire engine and portable radios is currently planned in the 2020-2024 Five-Year Capital Improvement Program. This national grant program is extremely competitive and it is very unlikely that the City would obtain grant assistance for all three applications. The Fire Chief has provided a breakdown of the three proposals and the City's required match for each one. The radio grant request is a regional application consisting of requests from several area fire departments being prepared by the City of Oregon, Ohio. If this application were successful, the City's \$32,250 local share would be a reimbursement to the City of Oregon. If any of the applications for finance assistance are successful, payment for any equipment would be due in 2021.

Mrs. Bruno moved to adopt Resolution 04-20. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

E. RESOLUTION 05-20 A RESOLUTION EXTENDING THE CONTRACT WITH BERMEX, INC. FOR WATER METER READING SERVICES

The current contract with Bermex, Inc. for water meter reading services expires on April 30, 2020. The contract includes a provision that allows a one (1) year contract extension upon the mutual agreement of the City and the Contractor if all of the other terms and conditions of the contract remain the same. Bermex has requested this contract extension in accordance with this provision. The cost per meter read would remain the same (\$1.25 per meter per month) through April 30, 2021. This Resolution would extend the contract for one year with the same terms and conditions.

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Mr. Rozic moved to adopt Resolution 05-20. Mr. Frey seconded the motion, which passed by unanimous voice vote.

Other Business

Adjournment

There being no further business to come before Council, Mrs. Duncan made a motion to close the meeting at 9:00 p.m. Mrs. Bruno seconded the motion, which carried by unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Timothy Pedro, Mayor