

Regular Council

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The regular meeting of the Waterville Council was called to order by Mayor Brodie at 7:30 p.m. in the Council Chambers of the Waterville Municipal Building.

A prayer was offered by Mrs. Bruno. The Pledge of Allegiance was then recited and led by Boy Scout Troop 101 who were in attendance this evening to meet a requirement for their Citizenship Badge.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mayor Brodie, Mr. Rozic, Mr. Pedro and Mrs. Duncan.

Also present this evening were Jim Bagdonas, Administrator; Phil Dombey, Law Director; Steve Schult, Treasurer and Melissa Cook, Recording Secretary.

Staff Present:

Jon Gochenour – Director of Finance and Administration, Clerk of Council
David LaGrange – Police Chief
Doug Meyer – Deputy Fire Chief
Ken Blair – Public Works Director

Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

Approval of Minutes

Mrs. Bruno moved to approve the minutes of the November 26, 2018 regular Council meeting. Mr. Bruno seconded the motion, which passed by unanimous voice vote.

Citizens Comments

None

Staff Reports

Administration: Mr. Bagdonas

- Stated that he didn't have anything to add to his report that wasn't agenda specific.

Law Director: Mr. Dombey – No report.

Finance Director: Mr. Gochenour – No report.

Treasurer: Mr. Schult

- Reviewed details from the October 2018 Monthly Treasurer's Report.

Police Chief: David LaGrange

- Reported that he is currently working with Lexapol to update the written directives for the Police Department. He added that his goal is to have a complete up to date policy manual in place before his retirement.

Mr. Bagdonas stated that the Citizen Complaint Form is now available on the city's website at www.waterville.org. Mr. Pedro wanted to add that he believes that Waterville has great police and safety forces.

Deputy Fire Chief: Doug Meyer

- Reported that the Fire Department had only 3 double tone runs this past month. This number has been coming down. He also added that they will be taking delivery of the new ambulance next week.

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Public Works Director: Ken Blair

- Reported that leaf collection officially ended today. He added that we still have one unit in service for the rest of this week only.
- Stated that his department finished the holiday lights downtown.
- Wanted to give his thanks and appreciation to the Countryside Garden Club for planting and maintaining the flower beds at Pioneer Point; Nielson's Landscaping for the plantings at Pray Park and at the Michigan/Farnsworth Rd. point; and the Waterville Arts Council for their work with the planter's downtown this past season.
- Stated that on behalf of himself and the Public Works Department he wanted to wish everyone a "Happy Holidays."

Communications from Council Members/Committees

A. Appointments to Various Commissions, Boards and Committees

A list of appointments proposed by the Mayor for Council's approval was included in the Council packet. The following appointments were proposed: Historic District: John Pezzino, 3 year term; Planning Commission: John Wasserman, 4 year term and Planning Commission: William Burns, 4 year term.

Mayor Brodie moved to adopt the list of appointments as presented to Council. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

Mrs. Duncan – No report.

Mr. Pedro –

- Thanked Boy Scout Troop 101 for attending this evening's meeting and encouraged them to enjoy their trip to Philmont next summer and to pack lightly.
- Thanked Mr. Blair and the Public Works Department as well as the Waterville Historical Society for all their work in making the downtown area festive.
- Stated that he attended this year's Holiday Dinner. He added that it was a great evening and he wanted to thank all who were involved in putting it together.

Mr. Rozic –

- Wished everyone a very Merry Christmas and a healthy, safe and prosperous New Year.

Mr. Frey – No report.

Mrs. Bruno – No report.

Mr. Bruno –

- Reported that the Parks and Recreation Committee met recently. The possibility of placing bike racks at the Kroger Store shopping plaza area was discussed. He added that they are looking into applying for an ODNR grant to help with the costs.
- Wished all a very Happy Holiday.

OLD BUSINESS

A. FORMATION OF A UNION CEMETERY DISTRICT

1. Discussion – Possible Formation of a Union Cemetery District with Waterville Township and the Village of Whitehouse

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On May 31, Mr. Bagdonas attended a meeting concerning cemetery maintenance and the possible formation of a Union Cemetery District as provided in Section 759.27 of the Ohio Revised Code by the City of Waterville, Waterville Township, and the Village of Whitehouse. There are currently five public cemeteries within the three jurisdictions (1 – Waterville City, 1 – Waterville Township, 3 – Whitehouse). Waterville Township is in favor of the formation of a District. A Memo with more detailed information on this issue was included in the June 25 Council packet. Information on Fort Meigs Union Cemetery in Perrysburg City and Township was included in the July 23 Council packet. A joint meeting of the elected officials from the City, the Township, and the Village was held on Tuesday, October 23 at 6:30 p.m. in the Whitehouse Village Council Chamber to discuss this matter. The consensus of the group seemed to be to move forward with the formation of a Union Cemetery District. Each of the three members of the District would need to pass legislation to form the District. Each jurisdiction designated two representatives to serve on a Committee to discuss the formation of a District in more detail. A summary of the October 25, 2018 Union Cemetery Committee meeting was included in the November 13 packet. Another meeting of the Committee is scheduled for December 12.

B. ORDINANCE 23-18 AN ORDINANCE ACCEPTING THE ANNEXATION OF THE TERRITORY PROPOSED FOR ANNEXATION BY THE PETITION FILED BY PHILIP L. DOMBEY, AGENT (MILLER/BROWNING), ON JULY 11, 2018 WITH THE LUCAS COUNTY BOARD OF COMMISSIONERS

Third Reading and Legislative Action

On July 11, 2018, a petition was filed for the annexation of approximately 43.491 acres on the south side of Neapolis-Waterville Road approximately ½ mile west of Waterville-Monclova Road. The Lucas County Commissioners approved the petition on September 11, 2018. The City must accept the annexation not less than 60, nor more than 120 days from the day the written notice was received. This Ordinance would formally accept the annexation as approved by the Commissioners.

Mr. Rozic moved to adopt Ordinance 23-18. Mr. Frey seconded the motion.

Roll Call: Mayor Brodie – yes, Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Pedro – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

C. RESOLUTION 60-18 A RESOLUTION APPROVING AND ADOPTING THE CITY OF WATERVILLE FY2019 FIVE-YEAR CAPITAL PLANNING PROGRAM FOR ALL MUNICIPAL FUNDS AND DEPARTMENTS

This is the annual 5-Year Capital Planning Program. The Finance Committee discussed and recommended approval of the program at a special meeting on October 19. This item is for ongoing discussion throughout the budget preparation process. According to the typical annual budget schedule, Council action to approve this Resolution would not be taken until the second Council meeting in January.

NEW BUSINESS

A. REFERRAL TO PLANNING COMMISSION – REZONING OF 7115 WATERVILLE-MONCLOVA ROAD FROM A-1 TO R-1 AND SPECIAL USE PERMIT APPLICATION FOR NEW WATERVILLE UNITED METHODIST CHURCH

Motion

An Application has been received from the Waterville United Methodist Church for a change of zoning for this property from A-1 to R-1 and for a Special Use Permit to build a new church. A referral by Council to the Planning Commission for

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recommendations is necessary at this time to begin the rezoning process. The next Planning Commission meeting is scheduled for January 7. Additional information on the proposed rezoning and Special Use Permit was contained in the Council packet.

Mr. Pedro made a motion to refer the rezoning of 7115 Waterville-Monclova Rd. from A-1 to R-1 and the Special Use Permit to the Planning Commission for their recommendation. Mr. Frey seconded the motion, which passed by unanimous voice vote.

- B. ORDINANCE 25-18 AN ORDINANCE AMENDING THE MUNICIPAL ZONING MAP OF THE CITY OF WATERVILLE BY ESTABLISHING THE PERMANENT ZONING OF CERTAIN RECENTLY ANNEXED PROPERTY LOCATED ON THE WEST SIDE OF THE ANTHONY WAYNE TRAIL NORTH OF CANAL ROAD (ANDREW AND JENNIFER WREN PROPERTY, PARCEL NO. 91-33926) AS R-1 RESIDENCE DISTRICT

First Reading

This Ordinance deals with the establishment of permanent City zoning of the Wren property located at 7050 Anthony Wayne Trail that was recently annexed. At the December 3 meeting, the Planning Commission approved a motion by a vote of 4-0 with one member absent to recommend the annexed area be zoned R-1 Residence District. Prior to the annexation, the area was zoned agricultural in Waterville Township. A map showing the parcel is attached to the Ordinance.

- C. ORDINANCE 26-18 AN ORDINANCE AMENDING THE MUNICIPAL ZONING MAP OF THE CITY OF WATERVILLE BY ESTABLISHING THE PERMANENT ZONING OF A CERTAIN RECENTLY ANNEXED PROPERTY LOCATED ON THE SOUTH SIDE OF NEAPOLIS-WATERVILLE ROAD (MILLER AND BROWNING PROPERTY), AS A-1 AGRICULTURE DISTRICT

First Reading

Similar to Ordinance 25-18, this Ordinance deals with the establishment of permanent City zoning of the Miller and Browning Masonic Community property located on the south side of Neapolis-Waterville Road that was recently annexed. At the December 3 meeting, the Planning Commission approved a motion by a vote of 4-0 with one member absent to recommend the annexed area be zoned A-1 Agriculture District. Prior to the annexation, the area was zoned agricultural in Waterville Township. A map showing the parcels is attached to the Ordinance.

- D. ORDINANCE 27-18 AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATIONS FOR THE MUNICIPALITY OF WATERVILLE FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019, AND REPEALING ORDINANCE NO. 28-18, AND DECLARING AN EMERGENCY

First Reading

A copy of the proposed FY 2019 Appropriations was included in Council's packet. The Finance Committee reviewed the budget at their November 16 meeting and unanimously recommends approval. A Public Hearing on the appropriations is scheduled for the January 14, 2019 Council meeting.

- E. ORDINANCE 28-18 AN ORDINANCE ADOPTING TEMPORARY APPROPRIATIONS FOR THE MUNICIPALITY OF WATERVILLE FOR THE MONTHS OF JANUARY AND FEBRUARY 2019, REPEALING ORDINANCE NO. 29-18, AND DECLARING AN EMERGENCY

According to the Municipal Charter, the permanent appropriations are not required to

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be adopted until March 1. The passage of temporary appropriations to allow the City to meet its financial obligations during the months of January and February is therefore necessary. This Ordinance would adopt the temporary appropriations to cover those months.

Mayor Brodie made a motion to suspend the rules to allow for the passage of Ordinance 28-18 as an emergency measure. Mr. Rozic seconded the motion.

Roll Call: Mr. Bruno – yes, Mr. Frey – yes, Mayor Brodie – yes, Mrs. Duncan – yes, Mr. Pedro – yes, Mrs. Bruno – yes, Mr. Rozic - yes. The motion passed unanimously.

Mayor Brodie made a motion to move for the passage of Ordinance 28-18 as an emergency measure. Mr. Rozic seconded the motion.

Roll Call: Mr. Rozic – yes, Mrs. Bruno – yes, Mr. Pedro – yes, Mrs. Duncan – yes, Mayor Brodie – yes, Mr. Frey – yes, Mr. Bruno - yes. The motion passed unanimously

F. ORDINANCE 29-18 AN ORDINANCE AMENDING ORDINANCE 22-18, THE AMENDED FY 2018 ANNUAL APPROPRIATIONS ORDINANCE AND DECLARING AN EMERGENCY

This is the annual end-of-the-year “clean-up” legislation, which will adjust all department line-item budgets to conform to approved appropriations and allow any appropriation adjustments as needed.

Mayor Brodie made a motion to suspend the rules to allow for the passage of Ordinance 29-18 as an emergency measure. Mrs. Bruno seconded the motion.

Roll Call: Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Frey – yes, Mayor Brodie – yes, Mrs. Bruno – yes, Mr. Rozic – yes, Mr. Pedro - yes. The motion passed unanimously.

Mayor Brodie made a motion to move for the passage of Ordinance 29-18 as an emergency measure. Mr. Pedro seconded the motion.

Roll Call: Mr. Pedro – yes, Mr. Rozic – yes, Mrs. Bruno – yes, Mayor Brodie – yes, Mr. Frey – yes, Mrs. Duncan – yes, Mr. Bruno - yes. The motion passed unanimously

Mayor Brodie made a motion to appoint Charles Larkins as the city’s TARTA Board Representative. His current term will expire on December 31, 2018. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

Other Business

None

Presentation:

- A. James Bagdonas – Retiring as Municipal Administrator, 14 Year of Service with the City of Waterville

Mayor Brodie presented Mr. Bagdonas with a Certificate of Commendation and the City’s Carruth presentation piece for his service to the citizens of Waterville.

Mr. Bagdonas stated that over the past 14 years, it has been his pleasure to work for 3 Mayors and 19 Council members. He then briefly mentioned a few of the more significant accomplishments that were achieved during his time with the City (which are attached to the minutes). He emphasized that they were not his personal accomplishments but the products of a team that he was pleased to be a part of,

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including Mayors, Councils, Department Heads, every City employee and the City's Board, Committee, and Commission Members. In closing, he added that it was an honor and a privilege to serve the citizens of Waterville as the last Municipal Administrator of the Village of Waterville and the first Municipal Administrator of the City of Waterville and that he wished the City well.

Adjournment

There being no further business to come before Council, Mrs. Bruno made a motion to close the meeting at 8:08 p.m. Mr. Frey seconded the motion, which carried by unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Lori Brodie, Mayor