

Regular Council

November 13

18

The regular meeting of the Waterville Council was called to order by Vice-Mayor Barb Bruno at 7:30 p.m. in the Council Chambers of the Waterville Municipal Building.

A prayer was offered by Mr. Bruno. The Pledge of Allegiance was then recited.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mr. Rozic, Mr. Pedro and Mrs. Duncan.

Mrs. Bruno made a motion to excuse the absence of Mayor Brodie. Mr. Pedro seconded the motion, which passed by unanimous voice vote.

Also present this evening were Jim Bagdonas, Administrator; Phil Dombey, Law Director; Steve Schult, Treasurer and Melissa Cook, Recording Secretary.

Staff Present:

Jon Gochenour – Director of Finance and Administration, Clerk of Council
Robb Canup – Police Sergeant
Patrick Wambo – Fire Chief
Ken Blair – Public Works Director

Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

Approval of Minutes

Mrs. Duncan moved to approve the minutes of the October 22, 2018 Regular Council meeting and the October 23, 2018 Special Council Meeting. Mr. Frey seconded the motion, which passed by unanimous voice vote.

Proclamation

A. Small Business Saturday – November 24, 2018

Vice-Mayor Bruno read a Proclamation which proclaimed November 24, 2018 as Small Business Saturday in the City of Waterville and urged all residents to support small businesses on “Small Business Saturday” and throughout the year.

Citizens Comments

John Walz, 215 S. River Rd., came to this evening's meeting to present Council with information on how the Northwood Police Department handles citizen complaints. He passed out copies of the 14 page document to Council and asked that they look it over. He then stated that the Northwood Chief of Police would be available to answer any questions they might have about how his department handles complaints.

Communications from Council Members/Committees

Mrs. Duncan –

- Recognized two high school students in attendance at this evenings meeting. She invited them to go to the podium and introduce themselves. Rosa and Rachael stated that they are both seniors at Notre Dame Academy and are at tonight's meeting in order to meet a requirement for their government class.

Mr. Pedro –

- Attended the Waterville Economic Development Corporation annual meeting on November 8 at the Fallen Timbers Battlefield where the guest speaker was from the park system. He added that it was very successful and well attended.

Regular Council

November 13

18

Mr. Rozic –

- Also attended the Waterville Economic Development Corporation annual meeting which he stated was very well put together and informative.

Mr. Frey – No report.

Mrs. Bruno – No report.

Mr. Bruno – No report.

Staff Reports

Administration: Mr. Bagdonas

- Stated that the Dutch Rd. /Anthony Wayne Trail Waterline Project is the first phase of a new waterline that will connect two dead ends that we have on River Rd. and the Anthony Wayne Trail. It has been discovered that two expensive valves that were originally planned to be used on the project are not needed. Consequently, the cost savings will be used to install an additional 400 to 500 ft. of waterline south on the Anthony Wayne Trail which will not need to be installed on Phase 2 of the project.
- Attended a progress meeting regarding the new bridge construction project. He reported that the project is on schedule.
- Reminded everyone that for the next two years the Annual New Year's Day Polar Dip will not be held at Memorial Park. The park is closed to the public due to the new bridge construction.

Law Director: Mr. Dombey – No report.

Finance Director: Mr. Gochenour

- Reviewed details from the FY 2018 Third-Quarter Budget Report highlighting Fund Balances, Investments and Income Tax Revenues. A detailed cover memo of this report was included in Council's packet.

Treasurer: Mr. Schult – No report.

Police Sergeant: Robb Canup

- Reported that the Drug Take Back Day was very successful. Over 110 lbs. of pills were collected in Waterville.
- Reported that the new patrol vehicle has been put into service.
- Stated that newly hired Officer Nicely is wrapping up his training and will be on his own soon.

Fire Chief: Patrick Wambo –

- Reported that as of today we are seven incidents ahead of last year at this time. He added that they should be well over 700 by the end of the year.
- Stated that the Tactical Emergency Casualty Care Course was presented this past weekend at the Fire Department and at the Waterville Primary School. Sixteen members of the Waterville Fire Department did participate. This 16-hour critical care course was put on by an outside agency to train our department for an active shooter incident.

Public Works Director: Ken Blair

- Reported that the 2018 Paving Program, the Downtown Street Lighting Project and the Salt Storage Building project have been completed.
- Stated that the Public Works Department will be very busy the next couple weeks wrapping up leaf collection and hanging holiday lights downtown. He added that they will continue to pick up leaves until they are all gone or until the weather changes which will not allow us to pick up leaves any longer.

OLD BUSINESS

A. FORMATION OF A UNION CEMETERY DISTRICT

1. Discussion – Possible Formation of a Union Cemetery District with Waterville Township and the Village of Whitehouse

On May 31, Mr. Bagdonas attended a meeting concerning cemetery maintenance and the possible formation of a Union Cemetery District as provided in Section 759.27 of the Ohio Revised Code by the City of Waterville, Waterville Township, and the Village of Whitehouse. There are currently five public cemeteries within the three jurisdictions (1 – Waterville City, 1 – Waterville Township, 3 – Whitehouse). Waterville Township is in favor of the formation of a District. A Memo with more detailed information on this issue was included in the June 25 Council packet. Information on Fort Meigs Union Cemetery in Perrysburg City and Township was included in the July 23 Council packet. A joint meeting of the elected officials from the City, the Township, and the Village was held on Tuesday, October 23 at 6:30 p.m. in the Whitehouse Village Council Chamber to discuss this matter. The consensus of the group seemed to be to move forward with the formation of a Union Cemetery District. Each of the three members of the District would need to pass legislation to form the District. Each jurisdiction designated two representatives to serve on a Committee to discuss the formation of a District in more detail. A summary of the October 25, 2018 Union Cemetery Committee meeting is included in the Council packet.

2. Request from Waterville Township for \$2,500 Contribution for 2018 Cemetery Expenses

Waterville Township has requested a contribution of \$2,500 to assist in covering cemetery expenses incurred through the end of the 2018 calendar year. A copy of the Township’s request is included in the packet. If City Council is in favor of making this contribution, Section 3 of the 2011 Cemetery Services Agreement between the City and the Township will need to be amended to allow such a payment. A copy of the Cemetery Services Agreement is also included in the packet. The passage of a Resolution would be necessary to amend the agreement. The \$2,500 contribution could come from the “Other Contract Service” account in the Non-Departmental section of the 2018 General Fund Budget.

After discussion, Council members directed Mr. Bagdonas to prepare a resolution for their next meeting.

B. ORDINANCE 21-18 AN ORDINANCE ACCEPTING THE ANNEXATION OF THE TERRITORY PROPOSED FOR ANNEXATION BY THE PETITION FILED BY PHILIP L. DOMBEY, AGENT (ANDREW AND JENNIFER WREN), ON JUNE 1, 2018 WITH THE LUCAS COUNTY BOARD OF COMMISSIONERS

Third Reading

On June 1, 2018, a petition was filed for the annexation of 1.667 acres in the vicinity of the Anthony Wayne Trail and Dutch Road. The Lucas County Commissioners approved the petition on July 10, 2018. The City must accept the annexation not less than 60 but no more than 120 days from the day the written notice was received. This Ordinance would formally accept the annexation as approved by the Commissioners.

Mr. Rozic moved to approve Ordinance 21-18. Mr. Pedro seconded the motion, which passed by unanimous voice.

Regular Council

November 13

18

Executive Session

Mr. Pedro made a motion to move into Executive Session for a Conference with the Law Director concerning ORC 121.22 (G) (1), Appointment and Compensation of Public Employees or Officials at 8:00 p.m. Mr. Bruno seconded the motion.

Roll Call: Mr. Rozic – yes, Mrs. Bruno – yes, Mr. Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Frey – yes. The motion passed unanimously.

Return to Regular Session

Mrs. Duncan made a motion to come out of Executive Session and resume the regular Council meeting at 8:11 p.m. Mr. Pedro seconded the motion.

Roll Call: Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Pedro – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

NEW BUSINESS

- A. ORDINANCE 23-18 AN ORDINANCE ACCEPTING THE ANNEXATION OF THE TERRITORY PROPOSED FOR ANNEXATION BY THE PETITION FILED BY PHILIP L. DOMBEY, AGENT (MILLER/BROWNING), ON JULY 11, 2018 WITH THE LUCAS COUNTY BOARD OF COMMISSIONERS

First Reading

On July 11, 2018, a petition was filed for the annexation of approximately 43.491 acres on the south side of Neapolis-Waterville Road approximately ½ mile west of Waterville-Monclova Road. The Lucas County Commissioners approved the petition on September 11, 2018. The City Clerk received the written notice of the Commissioners' approval on October 1, 2018. The City must accept the annexation not less than 60, nor more than 120 days from the day the written notice was received. This Ordinance would formally accept the annexation as approved by the Commissioners.

- B. RESOLUTION 60-18 A RESOLUTION APPROVING AND ADOPTING THE CITY OF WATERVILLE FY2019 FIVE-YEAR CAPITAL PLANNING PROGRAM FOR ALL MUNICIPAL FUNDS AND DEPARTMENTS

This is the annual 5-Year Capital Planning Program. The Finance Committee discussed and recommended approval of the program at a special meeting on October 19. This item is for ongoing discussion throughout the budget preparation process. According to the typical annual budget schedule, Council action to approve this Resolution would not be taken until the second Council meeting in January.

- C. RESOLUTION 61-18 A RESOLUTION APPROVING AND ADOPTING THE MASTER PLAN FOR THE AREA KNOWN AS PUBLIC SQUARE/PARKER SQUARE/MEMORIAL PARK

At the September 24 City Council Meeting, Phil Enderle made a presentation to City Council on the Master Plan for the Public Square/Parker Square/Memorial Park site. The presentation was previously made to the Planning Commission, the Parks and Recreation Committee, and the Historic District Commission and all three groups recommend adoption of the Master Plan by City Council. After the presentation, Council asked that a Resolution to adopt the Master Plan be prepared. The final Master Plan document is attached to the Resolution.

Mr. Pedro moved to adopt Resolution 61-18. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

Regular Council

November 13

18

D. RESOLUTION 62-18 A RESOLUTION APPROVING THE APPOINTMENT OF JON D. GOCHENOUR AS MUNICIPAL ADMINISTRATOR FOR THE CITY OF WATERVILLE AND AUTHORIZING AN EMPLOYMENT AGREEMENT BY AND BETWEEN THE CITY OF WATERVILLE AND JON D. GOCHENOUR

Council had previously announced that Jon Gochenour would be appointed Municipal Administrator upon the retirement of Jim Bagdonas. This Resolution would formalize that appointment effective January 5, 2019 and would specify the terms and conditions of Mr. Gochenour's employment as Municipal Administrator.

Mr. Pedro moved to table Resolution 62-18. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

Presentation:

A. Fire Chief Patrick Wambo – Retiring from Fire Department, 5 Years of Service

Vice-Mayor Bruno presented Fire Chief Wambo with a Certificate of Commendation and the City's Carruth presentation piece for his service to the citizens of Waterville.

Other Business

None

Adjournment

There being no further business to come before Council, Mrs. Duncan made a motion to close the meeting at 8:21 p.m. Mr. Bruno seconded the motion, which carried by unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Lori Brodie, Mayor