

Regular Council

September 24

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The regular meeting of the Waterville Council was called to order by Mayor Lori Brodie at 7:30 p.m. in the Council Chambers of the Waterville Municipal Building.

A prayer was offered by Mrs. Bruno. The Pledge of Allegiance was then recited.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mayor Brodie, Mr. Rozic, Mr. Pedro and Mrs. Duncan.

Also present this evening were Jim Bagdonas, Administrator; Phil Dombey, Law Director; Steve Schult, Treasurer and Melissa Cook, Recording Secretary.

Staff Present:

Jon Gochenour – Director of Finance and Administration, Clerk of Council

Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

Approval of Minutes

Mrs. Bruno moved to approve the minutes of the September 10, 2018 Regular Council meeting. Mr. Bruno seconded the motion, which passed by unanimous voice vote.

Presentation

Public Square/Parker Square/Memorial Park Master Plan – Phil Enderle

Mr. Enderle made a presentation to City Council on the Master Plan for the Public Square/Parker Square/Memorial Park site. This presentation was also made to the Planning Commission, the Parks and Recreation Committee, and the Historic District Commission and all three groups recommend adoption of the Master Plan by City Council. Mr. Enderle, member of the Public Square Planning Committee, went over a slide presentation of the Committee's vision of Parker Square and Memorial Park. After the presentation, Mr. Enderle addressed questions from Council regarding the plan and costs. It was the consensus of Council that a Resolution to approve the Master Plan be placed on the agenda for the next meeting.

Citizens Comments

None

Staff Reports

Administration: Mr. Bagdonas

- Stated that he attended the last meeting of the Whitehouse Village Council to discuss a possible joint meeting of the elected officials from Waterville, Waterville Twp. and the Village of Whitehouse regarding the formation of a union cemetery district. A tentative meeting has been scheduled for October 23, but we are still waiting to hear back from the Waterville Township Trustees. He added that when the meeting occurs it will be at the Whitehouse Village Hall.

Law Director: Mr. Dombey – No report.

Finance Director: Mr. Gochenour

- Reviewed details from the August 2018 Month End Finance Report highlighting fund balances, investments and income tax revenues.

Treasurer: Mr. Schult–

- Reviewed details from the Monthly Treasurer's Report for the month of August 2018.

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- Reported that the State of Ohio recently wrapped up the audit of the City's 2017 Financial Statements. He added that the six main points from the audit are: (1) that we received a "Clean" Opinion; (2) that the State did not identify any deficiencies in internal control over financial reporting that they consider material weaknesses; (3) the results of the tests disclosed no instances of noncompliance; (4) the State had no Management Letter Comments; (5) reviewed the Management's Discussion and Analysis section (pages 3-11 of the audit report) which is a good explanation in layman's terms of how the audit is built and its reporting details and (6) reviewed the detail of debt. He stated that the General Fund balance at 12/31/17 was very healthy (\$1,557,282) and reviewed the new "Financial Health Indicators" developed by the State Auditor's Office. He added that the audit report will be reviewed and approved by the Finance Committee at their next meeting.

Communications from Council Members/Committees

Mrs. Duncan –

- Stated that this year's Roche de Boeuf was very successful. She thanked the Public Works Department as well as the Fire and Police Departments for all their assistance.

Mr. Pedro –

- Stated that Roche de Boeuf Day went very well. He thanked all those involved in making it a successful event.
- Reminded Council that this Thursday at 7:30 a.m. the Waterville Economic Development Committee will be holding their Fall Roundtable and Breakfast Networking Session at the Browning Masonic Complex.

Mr. Rozic –

- Attended the Roche de Boeuf Festival and stated it was a great event.

Mr. Frey –

- Attended the Roche de Boeuf Festival. He added that it was very well done and is always a great time.

Mrs. Bruno –

- Attended Roche de Boeuf where a great time was had by all. She thanked the Waterville Chamber of Commerce and all of the volunteers for all the hard work they put into the festival.

Mr. Bruno – No Report.

Mayor Brodie –

- A. Appointment to Tree Commission – Nancy Bucher, Unexpired Term Ending December 31, 2019 (*Motion*)

Joe Fausnaugh has resigned from the Tree Commission since he has moved from the City. Nancy Bucher is currently an ex-officio member of the Tree Commission and has agreed to become a voting member for the remainder of Mr. Fausnaugh's unexpired term.

Mayor Brodie made a motion to appoint Nancy Bucher to the unexpired term ending December 31, 2019. Mr. Pedro seconded the motion, which passed by unanimous voice vote.

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NEW BUSINESS

Mayor Brodie moved these two items up on the agenda.

- B. RESOLUTION 49-18 A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO ENTER INTO A COMMUNITY REINVESTMENT AREA AGREEMENT WITH SEAGATE PLASTICS COMPANY
- C. RESOLUTION 50-18 A RESOLUTION AUTHORIZING A JOBS GRANT FOR SEAGATE PLASTICS COMPANY

Copies of the Community Reinvestment Area (CRA) Application, the Jobs Grant Application, and supporting documentation are attached to the Resolution. The CRA Agreement would grant 100% real property tax abatement on new building construction for 10 years. The Jobs Grant Agreement would provide a payment equal to one-quarter of the City's new payroll tax receipts for three years. The Anthony Wayne and Penta County school systems would receive payments from the applicant for their abated taxes, and a certain number of new jobs and retained jobs generating income taxes for the City would be guaranteed through these agreements.

Glenn Grisdale of Reveille, who has been assisting the City with this process, as well as Kevin Fink, President of Seagate Plastics, were at tonight's meeting to give a brief summary of both resolutions and to answer any questions from Council.

Mr. Pedro moved to adopt Resolutions 49-18 and 50-18. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

OLD BUSINESS

- A. DISCUSSION – POSSIBLE FORMATION OF A UNION CEMETERY DISTRICT WITH WATERVILLE TOWNSHIP AND THE VILLAGE OF WHITEHOUSE

On May 31, Mr. Bagdonas attended a meeting concerning cemetery maintenance and the possible formation of a Union Cemetery District as provided in Section 759.27 of the Ohio Revised Code by the City of Waterville, Waterville Township, and the Village of Whitehouse. There are currently five public cemeteries within the three jurisdictions. A memo with more detailed information on this issue was included in the June 25 Council Packet. Information on Fort Meigs Union Cemetery in Perrysburg City and Township was included in the July 23 Council packet. A joint meeting of the elected officials from the City, the Township, and the Village will be scheduled in the near term to discuss this matter.

An update of this agenda item was given during the Administrator's report.

- B. ORDINANCE 17-18 AN ORDINANCE AMENDING PART THREE OF THE CODIFIED ORDINANCES OF THE CITY OF WATERVILLE – SCHEDULE II OF THE TRAFFIC SCHEDULES: SPEED LIMITS BY ADDING PRAY BOULEVARD

Third Reading and Legislative Action

Pray Boulevard was designed for a speed of 35 miles per hour and signs advising drivers of that speed limit have been posted since the roadway was first opened to traffic in 2014. It was recently noticed that this speed limit had not been added to the Traffic Schedules. The Public Safety Committee and the City Staff recommend the passage of this ordinance to add the 35 mph speed limit on Pray Blvd. to the Traffic Schedules.

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Mrs. Bruno moved to approve Ordinance 17-18. Mr. Frey seconded the motion.

Roll Call: Mr. Rozic – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Pedro – yes, Mr. Frey – yes, Mrs. Bruno – yes. The motion passed unanimously.

C. ORDINANCE 18-18 AN ORDINANCE AMENDING PART THREE OF THE CODIFIED ORDINANCES OF THE CITY OF WATERVILLE – SCHEDULE 1 OF THE TRAFFIC SCHEDULES: STOP AND YIELD STREETS BY REMOVING THE STOP SIGNS FOR BOTH DIRECTIONS OF ROYAL HAMPTON LANE AT BUCKEYE LANE

Third Reading and Legislative Action

The Public Safety Committee recently reviewed the all-way stop at the intersection of Royal Hampton Lane and Buckeye Lane. Based on the traffic volumes on the two streets, the Committee has recommended the removal of the stop signs on Royal Hampton Lane. This Ordinance would authorize such removal by deleting the stop signs on Royal Hampton Lane from Schedule 1 of the Traffic Schedules.

Mr. Rozic stated that he expressed his concerns on the removal of the signs at the last Council meeting and feels that they should remain. Mrs. Bruno stated that she concurs with Mr. Rozic and feels that the stop signs should be kept as is.

Mrs. Bruno moved to adopt Ordinance 18-18. Mr. Bruno seconded the motion.

Roll Call: Mr. Bruno – no, Mr. Frey – no, Mayor Brodie – no, Mrs. Duncan – no, Mr. Pedro – no, Mrs. Bruno – no, Mr. Rozic – no. The motion failed.

D. ORDINANCE 19-18 AN ORDINANCE ENACTING SECTION 521.13 OF CHAPTER 521 – HEALTH, SAFETY AND SANITATION OF THE GENERAL OFFENSES CODE WITH RESPECT TO THE REGULATION OF EMERGENCY ALARM SYSTEMS

Third Reading and Legislative Action

The issue of false alarms resulting in unnecessary Police and/or Fire Department emergency responses was recently discussed by the Public Safety Committee. False alarms reduce the ability of the City's safety forces to efficiently respond to actual emergency incidents and increase the possibility of accidents during travel to the false alarm location. The Committee recommends the enactment of fees for false alarms. This Ordinance would establish the regulatory language for the fees. The amount of the fees would be determined by the passage of a Resolution (Resolution 51-18 later on this agenda) amending the City's schedule of Fines, Fees, and Deposits. The staff recommendation for the fee schedule is no charge for the first false alarm in a calendar month, \$25 for the second false alarm from the same alarm system in a calendar month, and \$50 for each false alarm occurring after the second false alarm from the same alarm system in a calendar month.

Mr. Rozic moved to adopt Ordinance 19-18. Mayor Brodie seconded the motion.

Roll Call: Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Frey – yes, Mayor Brodie – yes, Mrs. Bruno – yes, Mr. Rozic – yes, Mr. Pedro – yes. The motion passed unanimously.

NEW BUSINESS

A. ORDINANCE 20-18 AN ORDINANCE TO APPROVE AND ADOPT THE 2018 REPLACEMENT PAGES TO THE MUNICIPAL CODE AND DECLARING AN EMERGENCY

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This item comes before Council once a year as a routine matter. We update the Municipal Code book annually to reflect changes in State law and the changes and new code items approved by Council during the preceding year.

Mayor Brodie made a motion to suspend the rules to allow for the passage of Ordinance 20-18 as an emergency measure. Mr. Frey seconded the motion.

Roll Call: Mr. Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mayor Brodie – yes, Mr. Rozic – yes, Mrs. Bruno – yes, Mr. Frey – yes. The motion passed unanimously.

Mayor Brodie made a motion to move for the passage of Ordinance 20-18 as an emergency measure. Mr. Pedro seconded the motion.

Roll Call: Mr. Frey – yes, Mrs. Bruno – yes, Mr. Rozic – yes, Mayor Brodie – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Pedro - yes. The motion passed unanimously.

D. RESOLUTION 51-18 A RESOLUTION AMENDING THE SCHEDULE OF FEES AND DEPOSITS CHARGED BY THE CITY OF WATERVILLE FOR VARIOUS SERVICES

Assuming Ordinance 19-18 is passed by Council, Section 521.13(b)(3) enacted thereby provides for fees for false alarms “in an amount as determined from time to time by Council.” This Resolution would add such fees to the City’s fee schedule.

Mrs. Duncan moved to adopt Resolution 51-18. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

Other Business

None

Executive Session

Mr. Rozic made a motion to move into Executive Session for a Conference with the Law Director concerning ORC 121.22 (G) (2), Purchase or Sale of Property for Public Purposes at 8:48 p.m. Mr. Pedro seconded the motion.

Roll Call: Mayor Brodie – yes, Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Pedro – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

Return to Regular Session

Mrs. Bruno made a motion to come out of Executive Session and resume the regular Council meeting at 9:09 p.m. Mrs. Duncan seconded the motion which carried by unanimous voice vote.

Adjournment

There being no further business to come before Council, Mrs. Bruno made a motion to close the meeting at 9:09 p.m. Mr. Frey seconded the motion, which carried by unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Lori Brodie, Mayor