

Regular Council

August 27

18

The regular meeting of the Waterville Council was called to order by Vice Mayor Barb Bruno at 7:04 p.m. in the Council Chambers of the Waterville Municipal Building.

A prayer was offered by Mr. Frey. The Pledge of Allegiance was then recited.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mr. Rozic, Mr. Pedro and Mrs. Duncan. Mayor Brodie arrived at 7:07 p.m.

Also present this evening were Jim Bagdonas, Administrator; Phil Dombey, Law Director; Steve Schult, Treasurer and Melissa Cook, Recording Secretary.

Staff Present:

Jon Gochenour – Director of Finance and Administration, Clerk of Council

David LaGrange – Police Chief

Patrick Wambo – Fire Chief

Ken Blair – Public Works Director

Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

Executive Session

Mr. Rozic made a motion to move into Executive Session for a Conference with the Law Director concerning ORC 121.22 (G) (2), Purchase or Sale of Property for Public Purposes at 7:05 p.m. Mr. Pedro seconded the motion.

Roll Call: Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Pedro – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

Return to Regular Session

Mr. Rozic made a motion to come out of Executive Session and resume the regular Council meeting at 7:49 p.m. Mr. Pedro seconded the motion which carried by unanimous voice vote.

Approval of Minutes

Mr. Rozic moved to approve the minutes of the July 23, 2018 Regular Council meeting and the August 7, 2018 Special Council meeting. Mr. Frey seconded the motion, which passed by unanimous voice vote.

Citizens Comments

Todd Dickerson, Waterville Economic Development Corporation, came to this evening's meeting to review the activities of the Waterville Economic Development Corporation. He stated that their mission is to promote the City of Waterville's assets for economic development, for job growth and to increase the tax revenue stream into the City. He added that their total membership is up along with their annual dues.

Mr. Pedro stated that the WEDC has come a long way since its inception. He added that they are very pleased to have Todd working with them and reminded all that their meetings are open to the public.

Ken Dickey, 10 Gatewood Dr., stated that he is very concerned about Bowling Green taking on additional water customers. He asked that if they did decide to add Perrysburg and Maumee to their system, would they be able to handle these additional customers. Mr. Bagdonas stated that Bowling Green would not enter into a contract with these communities if they did not have the capacity to expand.

Regular Council

August 27

18

Claudette Bretzloff, 6957 Silverbrook Ct., Jennifer Gil and Deb Snow, 6944 Saratoga Ct. and Jane Klenk, 7800 Dana Rae Dr., were all in attendance to voice their concerns on reported coyote sightings in the city and an attack in Waterville Meadows subdivision. Ms. Bretzloff stated that one of their biggest concerns is the fact that so many of their neighbors are not even aware that there is a problem and they feel it is critical to get the word out. After discussion, Council decided that the City would contact the ODNR to inquire about a dedicated officer for Waterville and that information on what to do if you come across a coyote would be put on the City's website along with Community Channel 1021. Council also stressed that residents could get the word out by talking to their neighbors to make them aware of the situation.

Staff Reports

Administration: Mr. Bagdonas

- Stated that the second Monday of November (November 12) is the Veterans' Day holiday. He then asked Council if they would like to schedule the first Council meeting of November on Tuesday, November 13 or another day. Mayor Brodie made a motion to move the November 12 meeting to Tuesday, November 13. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

Law Director: Mr. Dombey – No report.

Finance Director: Mr. Gochenour

- Reviewed details of the FY 2018 Second-Quarter Budget and Financial Report. This report was outlined in a cover memo included in Council's packet

Treasurer: Mr. Schult –

- Reviewed details from the June 2018 Monthly Treasurer's Report.

Police Chief: Dave LaGrange

- Reported that on paper the Waterville Police Department is currently at full-strength with the hiring of Matthew Nicely. We are still technically down two officers since Officer Nicely is currently doing his field training and another officer is on desk duty due to minor surgery.
- Stated that he received notification from Statewide Ford that that our new car has arrived and should be in full service in two weeks.

Mrs. Bruno wanted to readdress the coyote issue. Chief LaGrange stated that a link to a video and a flier telling residents how to "haze" coyotes so they will stay away has been added to the city's website. He added that he has not talked to the ODNR but will be contacting them regarding the addition of a dedicated officer in Waterville.

Fire Chief: Patrick Wambo

- Reported that July was an average run month.
- Stated that a new part-time employee will be starting this week.
- Reported that StoryPoint has received its partial occupancy permit for their three story independent living as well as the kitchen and dining areas of the one-story area.

Public Works Director: Ken Blair

- Reported that a pre-construction meeting was held for the Michigan Ave. Phase Two Waterline Project. The project is scheduled to begin on September 4 with a completion date of November 24 weather permitting.
- Stated that a pre-construction meeting is scheduled for August 29 for the 2018 Paving Program.

Regular Council

August 27

18

- Stated that openings are still available for the Fishing Derby at Waterworks Park on Saturday, September 15.

Communications from Council Members/Committees

Mr. Bruno –

- Stated that he was contacted by a resident a couple weeks ago who reported that a coyote had be sighted near Baer Park. He asked that an announcement be placed on the Community Channel 1021 to let citizens know that coyotes have been seen in the area.

Mrs. Bruno – No report.

Mr. Frey – No report.

Mr. Rozic – No report.

Mr. Pedro – No report.

Mrs. Duncan – No report.

OLD BUSINESS

- B. ORDINANCE 15-18 AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF WATERVILLE BY GRANTING A SPECIAL USE PERMIT TO CONSTRUCT A SELF-STORAGE FACILITY ON A 5.1 ACRE PARCEL OF LAND ON THE EAST SIDE OF PRAY BLD. SOUTH OF STATE ROUTE 64 ZONED C-4 AND DECLARING AN EMERGENCY

Second Reading

An Application has been received from Doug Howard Building Company for a Special Use Permit to construct a self-storage facility on property currently owned by Midland Agency of Northwest Ohio, Inc. on the east side of a southerly extension of Pray Bld. south of State Route 64. At the August 6 meeting, the Planning Commission approved a motion by a vote of 5-0 to recommend the granting of this Special Use Permit as described in the Ordinance and approval of the site plan for this project, subject to the conditions noted in the Planning Commission meeting minutes. The Public Hearing and third reading are scheduled for the September 10 Council meeting.

- A. DISCUSSION – POSSIBLE FORMATION OF A UNION CEMETERY DISTRICT WITH WATERVILLE TOWNSHIP AND THE VILLAGE OF WHITEHOUSE

On May 31, Mr. Bagdonas attended a meeting concerning cemetery maintenance and the possible formation of a Union Cemetery District as provided in Section 759.27 of the Ohio Revised Code by the City of Waterville, Waterville Township, and the Village of Whitehouse. There are currently five public cemeteries within the three jurisdictions (1- Waterville City, 1 – Waterville Township, 3 – Whitehouse). Waterville Township is in favor of the formation of a District. A memo with more detailed information on this issue was included in the June 25 Council Packet. Information on Fort Meigs Union Cemetery in Perrysburg City and Township was included in the July 23 Council packet. The Village of Whitehouse currently would prefer to contract cemetery maintenance and administration with Waterville Township on a cost reimbursement basis rather than join in a union cemetery district.

Brett Warner, Waterville Township Trustee, was in attendance to discuss the possible formation of a Union Cemetery and to answer questions from Council. He stated that an agreement was reached in the past which allows the Township to care for five area

Regular Council

August 27

18

cemeteries in exchange for fees that are collected. Mr. Warner then briefly went over the fees that were collected in 2016, 2017 and 2018 year-to-date and expenditures which indicate that the fees collected were not covering the expenses for their two employees. Mr. Warner then stated that they don't have a breakdown of the time that is devoted to each cemetery; but they believe that about 70% of their two maintenance workers' time is spent on work in the cemeteries. He also stated that the maintenance building at Wakeman belongs to the City of Waterville and is in need of a new roof and that the roadway is deteriorating and a new backhoe is needed. Mr. Warner then stated that he is on board to form a Union Cemetery but that the Village of Whitehouse is interested in paying the Township their actual costs for their two maintenance workers for the cemeteries in Whitehouse. Mr. Warner continued to address questions from Council after which it was decided that Mr. Bagdonas would set up a meeting between Whitehouse, the Township and the City for further discussions.

Executive Session

Mrs. Bruno made a motion to move into Executive Session for a Conference with the Law Director concerning ORC 121.22 (G) (1), Appointment and Compensation of Public Employees or Officials at 8:58 p.m. Mr. Rozic seconded the motion.

Roll Call: Mayor Brodie – yes, Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Pedro – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

Return to Regular Session

Mrs. Bruno made a motion to come out of Executive Session and resume the regular Council meeting at 9:06 p.m. Mr. Pedro seconded the motion.

Roll Call: Mr. Rozic – yes, Mrs. Bruno – yes, Mr. Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Frey – yes, Mayor Brodie – yes. The motion passed unanimously.

NEW BUSINESS

- A. ORDINANCE 17-18 AN ORDINANCE AMENDING PART THREE OF THE CODIFIED ORDINANCES OF THE CITY OF WATERVILLE – SCHEDULE II OF THE TRAFFIC SCHEDULES: SPEED LIMITS BY ADDING PRAY BOULEVARD

First Reading

Pray Boulevard was designed for a speed of 35 miles per hour and signs advising drivers of that speed limit have been posted since the roadway was first opened to traffic in 2014. It was recently noticed that this speed limit has not been added to the Traffic Schedules. The Public Safety Committee and the City staff recommend the passage of this Ordinance to add the 35 mph speed limit on Pray Blvd. to the Traffic Schedules.

- B. ORDINANCE 18-18 AN ORDINANCE AMENDING PART THREE OF THE CODIFIED ORDINANCES OF THE CITY OF WATERVILLE – SCHEDULE 1 OF THE TRAFFIC SCHEDULES: STOP AND YIELD STREETS BY REMOVING THE STOP SIGNS FOR BOTH DIRECTIONS OF ROYAL HAMPTON LANE AT BUCKEYE LANE

First Reading

The Public Safety Committee recently reviewed the all-way stop at the intersection of Royal Hampton Lane and Buckeye Lane. Based on the traffic volumes on the two streets, the Committee has recommended the removal of the stop signs on Royal Hampton Lane. This Ordinance would authorize such removal by deleting the stop signs on Royal Hampton Lane from Schedule 1 of the Traffic Schedules.

Mr. Rozic questioned the removal of the signs and stated that it seemed dangerous to do so. He added that he has talked to several residents who feel that strip of Royal Hampton is so long that it might turn into a “drag way.” Chief LaGrange stated that most residents are currently not even stopping at the stop sign and that no accidents have been reported there. He added that he doesn’t see a purpose in having it there and the removal of the signs has been recommended by the Safety Committee.

C. ORDINANCE 19-18 AN ORDINANCE ENACTING SECTION 521.13 OF CHAPTER 521 – HEALTH, SAFETY AND SANITATION OF THE GENERAL OFFENSES CODE WITH RESPECT TO THE REGULATION OF EMERGENCY ALARM SYSTEMS

First Reading

The issue of false alarms resulting in unnecessary Police and/or Fire Department emergency responses was recently discussed by the Public Safety Committee. False alarms reduce the ability of the City’s safety forces to efficiently respond to actual emergency incidents and increase the possibility of accidents during travel to the false alarm location. The Committee recommends the enactment of fees for false alarms. This Ordinance would establish the regulatory language for the fees. The amount of the fees would be determined by the passage of a Resolution amending the City’s schedule of Fines, Fees, and Deposits at the Council meeting when the third reading and passage of this Ordinance would occur. The staff recommendation for the fee schedule is no charge for the first false alarm in a calendar month, \$25 for the second false alarm from the same alarm system in a calendar month, and \$50 for each false alarm occurring after the second false alarm from the same alarm system in a calendar month.

D. RESOLUTION 43-18 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A CONTRACT WITH HYLANT ADMINISTRATIVE SERVICES, INC., ADMINISTRATOR OF THE OHIO GOVERNMENT RISK MANAGEMENT PLAN, FOR COMPREHENSIVE PROPERTY, CASUALTY AND LIABILITY INSURANCE COVERAGES

The Village/City has had contracts for comprehensive property, casualty, and liability insurance coverages with Hylant Administrative Services since 1988. We have again received a very favorable proposal from Hylant Administrative Services, using the Ohio Plan of Government Risk Management, for the renewal of our insurance coverage for the September 1, 2018 to August 31, 2019 period. This Resolution would authorize a contract for the renewal for a one-year term at a reduction in the total premium from \$43,892 to \$43,396 including adjustments due to property and equipment that has been added or deleted during the past year and claims history. The Finance Committee recommends approval of this contract.

Mr. Pedro moved to adopt Resolution 43-18. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

E. RESOLUTION 44-18 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO HANK’S PLUMBING AND HEATING CO., INC. FOR THE DUTCH ROAD AND ANTHONY WAYNE TRAIL WATERLINE EXTENSION

This Resolution would authorize a contract for the Dutch Road and Anthony Wayne Trail Waterline Extension project. This construction project was advertised and we received four competitive bids, which were opened on August 14. The installation of the waterline was bid with two alternative construction methods: an open-cut trench (Alternate 1) and horizontal directional drilling (Alternate 2). The base bid includes the work necessary to be performed with either alternate. It was determined by the consulting engineer and administrative staff that Hank’s Plumbing and Heating Co.,

Regular Council

August 27

18

Inc. submitted the best and most responsive bid, therefore the recommendation to award them the contract.

Mr. Pedro moved to adopt Resolution 44-18. Mr. Frey seconded the motion, which passed by unanimous voice vote.

F. RESOLUTION 45-18 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A CONTRACT WITH JONES AND HENRY ENGINEERS, LTD. FOR CONSTRUCTION ENGINEERING SERVICES FOR THE DUTCH ROAD AND ANTHONY WAYNE TRAIL WATERLINE EXTENSION

Construction engineering services will be needed for this project. This Resolution would provide for the inspection of the work by Jones and Henry Engineers, Ltd. In accordance with the proposal attached to the Resolution.

Mr. Rozic move to adopt Resolution 45-18. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

G. RESOLUTION 46-18 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO AN AGREEMENT BETWEEN THE COUNTY OF LUCAS AND THE CITY OF WATERVILLE TO CONVEY THE OWNERSHIP OF A 12" DIAMETER WATERLINE ALONG DUTCH ROAD TO THE CITY

The transfer of a 12-inch waterline along Dutch Rd. from Lucas County to the City as a result of the recent annexation of property in the vicinity of the intersection of the Anthony Wayne Trail and Dutch Road has been discussed with the Lucas County Sanitary Engineer. McDonald's, Pienert-Dunn Funeral Home, and an Urgent Care facility, all now in the City, are existing customers on this waterline. This Resolution would authorize an Agreement between the County and the City to accomplish the conveyance of ownership of the waterline. The waterline to be conveyed to the City along Dutch Rd. will be connected to the new waterline to be constructed pursuant to Resolution 44-18.

Mrs. Bruno moved to adopt Resolution 46-18. Mr. Bruno seconded the motion, which passed by unanimous voice vote.

H. RESOLUTION 47-18 A RESOLUTION AMENDING AN EMPLOYMENT AGREEMENT BY AND BETWEEN THE CITY OF WATERVILLE AND JAMES M. BAGDONAS

Mr. Bagdonas and the City of Waterville entered into an Employment Agreement in December 2012 that requires a written notice of 270 days in the case of a voluntary resignation. A minimum of 120 days written notice would be a reasonable length of time in such a case. This Resolution would authorize an amendment to the Employment Agreement to change the written notice required from 270 days to 120 days.

Mr. Pedro moved to adopt Resolution 47-18. Mr. Frey seconded the motion, which passed by unanimous voice vote.

Other Business

Mr. Bagdonas read a letter to Council announcing his retirement from full-time employment with the City of Waterville stating that his last day will be Friday, January 4, 2019. He added that he has enjoyed his years working for the citizens of Waterville and thanked all the Mayors, Council Members, Committee Members, Department Heads, and the entire City staff that he has worked with over the past 14 years for their

Regular Council

August 27

18

dedicated service to the City. All of these individuals work hard to make Waterville a better place for everyone. He stated that it has been his distinct pleasure to work with them.

Mayor Brodie thanked Mr. Bagdonas for his years of dedicated service to the City of Waterville and then announced that Jon Gochenour has accepted the position left open by Mr. Bagdonas and will be the next City Administrator.

Executive Session

Mr. Pedro made a motion to move into Executive Session for a Conference with the Law Director concerning ORC 121.22 (G) (2), Purchase or Sale of Property for Public Purposes at 9:35 p.m. Mr. Frey seconded the motion.

Roll Call: Mayor Brodie – yes, Mr. Frey – yes, Mr. Bruno – yes, Mrs. Duncan – yes, Mr. Pedro – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

Return to Regular Session

Mr. Pedro made a motion to come out of Executive Session and resume the regular Council meeting at 9:58 p.m. Mr. Frey seconded the motion which carried by unanimous voice vote.

Adjournment

There being no further business to come before Council, Mr. Bruno made a motion to close the meeting at 9:58 p.m. Mr. Rozic seconded the motion, which carried by unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Lori Brodie, Mayor