

## Regular Council

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The regular meeting of the Waterville Council was called to order by Mayor Lori Brodie at 7:30 p.m. in the Council Chambers of the Waterville Municipal Building.

A prayer was offered by Mrs. Duncan. The Pledge of Allegiance was then recited.

Present at roll call were Mr. Bruno, Mrs. Bruno, Mr. Frey, Mayor Brodie, Mr. Rozic, Mr. Pedro and Mrs. Duncan.

Also present this evening were Jim Bagdonas, Administrator; Phil Dombey, Law Director; Steve Schult, Treasurer and Melissa Cook, Recording Secretary.

### Staff Present:

Jon Gochenour – Director of Finance and Administration, Clerk of Council

David LaGrange – Police Chief

Patrick Wambo – Fire Chief

Ken Blair – Public Works Director

### Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

### Approval of Minutes

Mr. Pedro moved to approve the minutes of the March 26, 2018 Regular Council meeting. Mrs. Bruno seconded the motion, which passed by voice vote. Mayor Brodie abstained.

### Citizens Comments

Sean Crandall, 838 Maple Ln. and owner of Crandall Quality Landscape, LLC, came to tonight's meeting to question how the city selects the contractor that handles the mowing of city owned properties. He stated that the current contractor had stagnant prices over the last few years but lowered their price after Crandall submitted a bid that was lower. Mayor Brodie stated that they would look into this and get back with Mr. Crandall.

Elaine Parrish, 7027 Shadowridge Dr., questioned the recent use of Prairie Trail Park for soccer practice on a Sunday, which violates the contract between the city and Metro FC. She added that this is definitely a red flag that she and her neighbors would like to see addressed. Andy Pollock, 7848 Dana Rae Dr. and representing Metro FC, stated that the Sunday usage was a mistake by a new coach and has since been corrected.

### Staff Reports

Administration: Mr. Bagdonas

- Reported that he attended the State Attorney General's Training Seminar on Ohio's Public Records law hosted by TMACOG on April 6. Attendance at one of these three hour sessions is required by ORC Section 149.43 (E) for all elected officials or their "appropriate designees" during each term of office. He stated that if Council members are not planning to attend one of the training seminars, he would suggest that Council specify the Municipal Administrator by motion as the designee of the Council members for the purpose of this training.

Mayor Brodie made a motion to appoint the Municipal Administrator as Council's designee. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

Law Director: Mr. Dombey – No report.

Finance Director: Mr. Gochenour

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- Reviewed details from the February 2018 Month End Finance Report highlighting fund balances, investments and income tax revenues.
- Reminded Council and city residents that the filing deadline for city taxes is Tuesday, April 17, 2018.

Treasurer: Mr. Schult

- Reviewed details of the Treasurer's Report for the month of February 2018.

Police Chief: Dave LaGrange

- Reported that the county-wide Drug Take-Back Day is Saturday, April 28 from 10:00 a.m. to 2:00 p.m. at the Waterville Kroger and the Whitehouse and Monclova Fire Departments.
- Stated that Coffee with a Copy will be held on Saturday, April 28 from 10:00 a.m. to 2:00 p.m. at the Buzz Family Diner in Whitehouse.
- Reported that Officer O'Connell has completed his FTO cycle.

Fire Chief: Patrick Wambo

- Reported that we are 9 runs below where we were at this time last year.
- Stated that the current staffing level at the Fire Department consists of 11 Paid-Per-Call; of which five are dual (paid-per-call and part-time combined). He added that he also has 16 that are strictly part-time.
- Working with the Administration to implement an on-line Civil Service test to fill the newly created full-time Firefighter/Paramedic position.

Public Works Director: Ken Blair

- Reported that included in Council's packet was a letter from the City Engineer with the suggested streets for the 2018 Paving Program. The streets in need of rehabilitation include all of Melody Lane and Rutledge Drive, from Freedom Ln. to 165 feet north. Also included in the recommendation was the asphalt rejuvenation of School Ct., Karyl St., Hickory Ct. and Orchard Dr.
- Stated that he and Mr. Gochenour administered a Civil Service test for those applicants who submitted resumes for the position of Public Works Technician on April 4. We are waiting for the results from the test.

Mrs. Duncan wanted to thank the Public Works Department on behalf of Raegan Sawyer for installing the new fence at Waterworks Park.

### Communications from Council Members/Committees

Mrs. Duncan – No report.

Mr. Pedro –

- Attended the Public Safety Committee meeting where they had a lively discussion on several topics which included the correct procedure on reporting street lighting outages and the budget process for funding equipment and vehicles. The Committee felt strongly that Council should look again at the request for a vehicle for the Assistant Fire Chief and whether the one that he is currently driving is functioning properly.
- Stated that the Waterville Economic Development Corporation will hold their Spring Roundtable tomorrow, Tuesday, April 10 at 7:30 a.m. at the Browning Complex.

Mr. Rozic –

- Stated that he wanted to commend the volunteers on the great job they did cleaning up the trash from the field across from Kroger this past weekend. Mayor Brodie stated that the excess trash is due in part to the roll-off dumpsters from the surrounding construction sites, the trash dumpsters from the Devonshire retail strip and the overflowing Lucas County recycling dumpsters

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along with the windy conditions. The city has been in contact with Kroger and will continue to monitor the situation.

Mr. Frey – No report.

Mrs. Bruno – No report.

Mr. Bruno – No report.

Mayor Brodie -

**A. Fire District Feasibility Study**

The Mayor, Municipal Administrator and the Fire Chief has participated in several meetings with representatives from the Village of Whitehouse, Waterville Township, Monclova Township and Providence Township regarding the creation of a Fire and Emergency Medical Services (EMS) District. In order to determine if the formation of such a district would be beneficial to member communities, a feasibility study should be prepared. It is estimated that the cost of such a study will be approximately \$20,000 with the cost split equally among the participants. If Council Members are in favor of the City of Waterville participating in the study, a motion should be made to that effect. This would not commit the City in any way to be included in the formal creation of a district; it is determined that such a district should be formed.

After discussion, Mr. Rozic made a motion to participate in the study. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

**OLD BUSINESS:**

- A. ORDINANCE 03-18 AN ORDINANCE AMENDING THE MUNICIPAL ZONING MAP OF THE CITY OF WATERVILLE TO CHANGE THE ZONING CLASSIFICATION OF A CERTAIN 2.0-ACRE PARCEL OF LAND (PART OF PARCEL No. 96-25991) LOCATED DIRECTLY SOUTH OF 8011 DUTCH ROAD FROM A-1 AGRICULTURE DISTRICT TO C-1 NEIGHBORHOOD COMMERCIAL DISTRICT**

***Public Hearing and Legislative Action***

An Application has been received from Waterville CDC, LLC to rezone a 2.0-acre parcel that it would like to purchase from A-1 to C-1. At the March 5 meeting, the Planning Commission approved a motion by a vote of 4-0 with one member absent to recommend approval of the rezoning request.

Mayor Brodie opened and closed the Public Hearing at 8:25 p.m.

Mrs. Bruno moved to adopt Ordinance 03-18. Mr. Frey seconded the motion.

Roll Call: Mr. Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mayor Brodie – yes, Mr. Frey – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

**NEW BUSINESS:**

- A. ORDINANCE 08-18 AN ORDINANCE AMENDING SECTION 331.45 (c) (2) OF THE TRAFFIC CODE WITH RESPECT TO PERMITTING THE USE OF GOLF CARTS AND OTHER LOW SPEED VEHICLES ON PUBLIC STREETS WITHIN THE CITY OF WATERVILLE**

***First Reading***

The issue of expanding the permission for the use of golf carts and other low speed

vehicles to certain 35 mph streets was discussed at the March 26 Council meeting. This Ordinance was prepared at Council's request to allow such vehicles on those portions of 35 mph City streets where all of the abutting properties are of a residential land use, farmland or vacant.

Mrs. Bruno stated that she would like to see a map included with the Ordinance that highlights the roads that golf carts are not allowed to travel on. During the lengthy discussion, both Chief Lagrange and Mr. Dombey voiced their concern that the passage of this Ordinance would create an enforcement problem and add an additional level of confusion for both the Police Department and the driver. The Chief also expressed concern over the possibility of accidents with vehicles trying to pass golf carts that travel at a maximum speed of 20 mph.

Mr. Rozic asked that "posted" be added to Section 331.45(c) (2) *before* speed limit where it reads; any City street where the speed limit is 25 mph or less, and on any portion of a City street where the speed limit is 35 mph.

**B. RESOLUTION 16-18 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO THE DOTSON COMPANY TO CONSTRUCT A SALT STORAGE BUILDING FOR THE PUBLIC WORKS DEPARTMENT**

Resolution 16-18 would authorize a contract with The Dotson Company for the construction of a new salt storage building for the Public Works Department. The existing salt storage building was constructed in 1991 and only has a capacity of 500 tons. The City currently uses approximately 1,200 tons in an average winter season. The small capacity of the existing salt storage building has caused concern in recent severe winters when salt providers were unable to deliver salt when requested due to supply shortages. The new salt storage building will have a capacity of 1,500 tons, which will give the City greater flexibility in managing the inventory. After the new building is constructed, repairs will be made to the existing salt storage building and it will be used for unheated storage of various pieces of equipment. This construction project was advertised and we received six competitive bids for the building, which were opened on April 4.

Mr. Bagdonas stated that administration needs to do some more research on the bid and asked that the Resolution be removed from tonight's agenda.

Mr. Pedro made a motion to remove Resolution 16-18 from this evening's agenda. Mr. Frey seconded the motion, which passed by unanimous voice vote.

**C. RESOLUTION 17-18 A RESOLUTION AUTHORIZING PARTICIPATION IN THE OHIO DEPARTMENT OF TRANSPORTATION SUMMER CONTRACT (418-19) FOR ROAD SALT FOR THE WINTER SEASON 2018-2019**

The Village/City has participated in the Ohio Department of Transportation's Cooperative Purchasing Program for the purchase of road salt since at least 2009. This arrangement has worked very well for the City by minimizing the unit price paid for the road salt and by providing a degree of stability to the availability of the salt. Starting in 2016, ODOT modified the program and now characterizes it as local participation in the ODOT purchase contract rather than the Cooperative Purchasing Program. This Resolution would authorize participation in the ODOT contract for the 2018-2019 winter season.

Mr. Rozic moved to adopt Resolution 17-18. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

D. RESOLUTION 18-18 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO EXECUTE A LICENSE AGREEMENT WITH METRO FC OF TOLEDO LLC, A DOMESTIC FOR-PROFIT LIMITED LIABILITY COMPANY, REGARDING THE USE OF A CERTAIN PORTION OF PRAIRIE TRAIL PARK

Metro FC of Toledo has made a proposal to continue the use of soccer fields in a portion of Prairie Trail Park for practices. The Agreement would be for a one-year term ending July 31, 2019. Other provisions of the Agreement are the same as in the current Agreement that will expire on July 31, 2018. The Parks and Recreation Committee did recommend the approval of the Land Use Agreement.

After discussion, Mr. Rozic made a motion adopt Resolution 18-18 subject to the presentation of the amended map as presented this evening. Mrs. Bruno seconded the motion. After further discussion, Mr. Rozic requested that the motion be removed and then made the motion to adopt Resolution 18-18 with the attachment of a new “Exhibit A” which is a combination of this evening’s new proposed map and the existing map that defines the area for soccer play. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

E. RESOLUTION 19-18 A RESOLUTION EXTENDING THE CONTRACT WITH STEVENS DISPOSAL AND RECYCLING SERVICE, INC. FOR SOLID WASTE COLLECTION DISPOSAL AND RECYCLING

The current contract with Stevens Disposal for refuse and recycling collection and disposal expires on May 31, 2018. The contract includes a provision that allows a one (1) year contract extension upon the mutual agreement of the City and the Contractor if all of the other terms and conditions of the contract remain the same. Stevens Disposal has requested this contract extension in accordance with this provision. The cost per dwelling for the services would remain the same (\$10.21 per dwelling per month) through May 31, 2019. This Resolution would extend the contract for one year with the same terms and conditions.

Mr. Pedro moved to adopt Resolution 19-18. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

F. RESOLUTION 20-18 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO STATEWIDE FORD-LINCOLN, VAN WERT, OHIO FOR THE PURCHASE OF ONE 2018 FORD UTILITY POLICE INTERCEPTOR

This Resolution would authorize the purchase of one replacement Police vehicle. The new vehicle is included in the approved FY 2018 appropriations and Five-Year Capital Program. The purchase would be made through the State of Ohio Cooperative Purchasing Program.

Mrs. Bruno moved to adopt Resolution 20-18. Mr. Pedro seconded the motion, which passed by unanimous voice vote.

G. RESOLUTION 21-18 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO AMERICAN FIREWORKS COMPANY IN THE AMOUNT OF \$18,900.00 FOR PROFESSIONAL SERVICES RELATING TO A DISPLAY OF FIREWORKS ON JULY 4, 2018 FOR THE CITY OF WATERVILLE

Three companies submitted proposals to provide a fireworks display on July 4. Each of the proposals has a cost of \$18,900. Based on an evaluation of the fireworks displays proposed, a contract with American Fireworks Co. is recommended.

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Mrs. Duncan stated that she will be dropping off a check from the “Bring Back the Boom” Committee to offset some of the costs of the fireworks display.

Mrs. Bruno moved to adopt Resolution 21-18. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

**H. RESOLUTION 22-18 A RESOLUTION EXTENDING THE APPROVAL OF THE PRELIMINARY PLAT FOR WATERVILLE MEADOWS PLATS NINE THROUGH FOURTEEN SUBDIVISIONS**

MB Investments NWO, LLC submitted a preliminary plat for Waterville Meadows Plats Nine through Fourteen subdivisions that was approved by City Council on February 9, 2015. An amended Preliminary Plat was approved by City Council on April 13, 2015. Section 1115.02 (g) of the City’s Planning and Zoning Code specifies that preliminary plat approvals are effective for a maximum of thirty-six months. The developer has requested an extension of this approval. At the April 2 meeting, the Planning Commission approved a motion by a vote of 4-0 with one member absent to recommend approval of the requested extension. This Resolution would extend the approval for an additional thirty-six months.

Mrs. Duncan moved to adopt Resolution 22-18. Mr. Pedro seconded the motion, which passed by unanimous voice vote.

Other Business

Mrs. Bruno asked what the procedure was for the bids for subcontracting the mowing of city owned property. Mr. Blair stated that we do go out every couple of years for bids. He then stated that if someone presents him with a bid he will accept it. Mr. Bagdonas stated that in our Ordinance anything over \$16,667 has to be approved by Council. If it is in the Budget and it is under \$16,667 then it can be approved administratively. The mowing of the city owned property falls under this category.

Adjournment

There being no further business to come before Council, Mrs. Bruno made a motion to close the meeting at 8:59 p.m. Mr. Frey seconded the motion, which carried by unanimous voice vote.

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Jon D. Gochenour, Clerk of Council

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Lori Brodie, Mayor