

Regular Council

March 12

18

The regular meeting of the Waterville Council was called to order by Vice-Mayor Barbara Bruno at 7:30 p.m. in the Council Chambers of the Waterville Municipal Building.

A prayer was offered by Mr. Frey. The Pledge of Allegiance was then recited.

Present at roll call were Mr. Bruno, Mr. Frey, Vice-Mayor Bruno, Mr. Rozic, Mr. Pedro and Mrs. Duncan.

Mrs. Duncan made a motion to excuse the absence of Mayor Brodie. Mr. Frey seconded the motion, which passed by unanimous voice vote.

Also present this evening were Jim Bagdonas, Administrator; Kristin Wacha, Assistant Law Director; Steve Schult, Treasurer and Melissa Cook, Recording Secretary.

Staff Present:

Jon Gochenour – Director of Finance and Administration, Clerk of Council
David LaGrange – Police Chief
Patrick Wambo – Fire Chief
Ken Blair – Public Works Director

Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

Approval of Minutes

Mr. Pedro moved to approve the minutes of the February 26, 2018 Regular Council meeting. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

Citizens Comments

Reagan Sawyer, who lives directly next door to Waterworks Park at 215 N. River Rd., asked Council to consider installing two 12-ft. gates across the driveway that leads from the front parking lot to the back of the park near the river. She stated that this would hopefully curb the amount of suspicious traffic coming into the park after dark. This suggestion would allow the front of the park, which is in complete view, to remain open to those who want to run, bike or walk their dogs. Chief LaGrange agreed that this idea could possibly be a good option to cut back on this type of activity. This item will be discussed at the next Parks and Recreation Committee meeting to be held on Tuesday, March 20.

Staff Reports

Administration: Mr. Bagdonas

- Reported that last week the American Council of Engineering Companies of Ohio held their 2018 Excellence Awards where they awarded the City of Waterville and Jones & Henry Engineers the 2018 Engineering Excellence Award for our Maumee River Water Transmission Main Project.

Law Director: Ms. Wacha – No report

Finance Director: Mr. Gochenour

- Reviewed details from the January 2018 Month End Finance Report highlighting fund balances, investments and income tax revenues.

Treasurer: Mr. Schult

- Reviewed details of the Treasurer's Report for the month of January 2018.

Regular Council

March 12

18

Police Chief: Dave LaGrange

- Reported that he will soon be ordering the new utility vehicle that was approved for this year. He added that the total amount for the vehicle will be under what was requested.
- Stated that our new officer, Jacob Malone, is reaching the end of his FTO phase and has begun shadowing other officers. He added that he believes the department will be back to full strength very soon.

Vice-Mayor Bruno requested that the Chief LaGrange provide a contact sheet, including pictures, of all the officers in the department.

Fire Chief: Patrick Wambo

- Stated that he has nothing additional to add to his report.

Public Works Director: Ken Blair

- Stated that the following two projects on the 2017 City Project list have been completed: the Anthony Wayne Trail/S. River Rd. Turn Lane Project and the Water Supply Transition Improvements Project.
- Reported that he and the City Engineer have completed their pavement/street evaluation. He added that he will present the 2018 Street Evaluation and Recommendation List to Council at their April 9 meeting for review.
- Stated that the Michigan Ave. Phase II Waterline Project is in the design planning phase at this time and is expected to be completed in two weeks. He added that once this is done the project will go out to bid.
- Reported that the Sidewalk Repair and Replacement Program, Downtown Street Lighting Program, Dutch Road/Anthony Wayne Trail/N. River Rd. Waterline Project and the Waterville Bridge Project are the four major items scheduled for 2018.

Communications from Council Members/Committees

Mrs. Duncan – No report.

Mr. Pedro –

- Attended the both the Tree Commission and the Waterville Economic Development Committee meetings last week.
- Invited two students from Notre Dame Academy to the podium. Maria Wood and Julie Nichols were in attendance at tonight's meeting to work on getting hours required for their government class.

Mr. Rozic – No report.

Mr. Frey – No report.

Mr. Bruno – No report.

Vice-Mayor Bruno – No report.

OLD BUSINESS:

- A. ORDINANCE 03-18 AN ORDINANCE AMENDING THE MUNICIPAL ZONING MAP OF THE CITY OF WATERVILLE TO CHANGE THE ZONING CLASSIFICATION OF A CERTAIN 2.0-ACRE PARCEL OF LAND (PART OF PARCEL No. 96-25991) LOCATED DIRECTLY SOUTH OF 8011 DUTCH ROAD FROM A-1 AGRICULTURE DISTRICT TO C-1 NEIGHBORHOOD COMMERCIAL DISTRICT

Third Reading; Public Hearing and Legislative Action scheduled for April 9, 2018

Regular Council

March 12

18

An Application has been received from Waterville CDC, LLC to rezone a 2.0-acre parcel that it would like to purchase from A-1 to C-1. At the March 5 meeting, the Planning Commission approved a motion by a vote of 4-0 with one member absent to recommend approval of the rezoning request. The third reading of the Ordinance is scheduled for this Council meeting. Due to the scheduling of the necessary advertising, the Public Hearing and possible legislative action is scheduled for the April 9 City Council meeting.

B. ORDINANCE 05-18 AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 907 OF THE STREETS, UTILITIES AND PUBLIC SERVICES CODE WITH RESPECT TO TREES AND SHRUBS

Second Reading

Last year, a number of changes to public tree maintenance responsibilities were discussed by Council and the Tree Commission. Based on those discussions, the proposed changes were modified significantly as reflected in this Ordinance. The changes as currently proposed are summarized as follows:

1. The absolute requirement that only trees in accordance with the City's Master Street Tree Plan can be planted in public places would be changed to a strong recommendation with an option for tree selections from the City's lists of trees that are desirable for planting in public places and on private property, after consultation with the Tree Commission.
2. The City would continue to be responsible for all street trees and public trees. The terms street trees and public trees are currently defined in Section 907.01. More detailed examples of maintenance and an option for property owners to perform maintenance activities on street trees which abut their property would be added.
3. The requirement to obtain a permit prior to performing work on a street tree would be eliminated for a property owner who wishes to carry out minor tree maintenance such as pruning on street trees which abut their property.
4. The provisions regarding definitions, desirable and undesirable trees, the preparation and updating of a Master Street Tree Plan and Inventory, trees in new subdivisions, deleterious and impervious substances, prohibition on tree topping, dangerous privately owned trees, arborist license requirements, Council's right to review Tree Commission decisions, construction near public trees, emergencies and penalty would remain unchanged.

The changes proposed in this Ordinance have been unanimously recommended by the Tree Commission.

NEW BUSINESS:

A. ORDINANCE 06-18 AN ORDINANCE APPROVING THE FY2017 CARRY-OVER PURCHASE ORDERS AND INCORPORATING THEM INTO ORDINANCE NO. 07-18, THE FY2018 AMENDED ANNUAL APPROPRIATIONS ORDINANCE AND DECLARING AN EMERGENCY

This Ordinance will allow the FY2017 year-end purchase orders needed for ongoing operating expenses, capital projects, and capital purchases to be carried forward and incorporated into the FY2018 Budget. Our accounting software does not allow carry-over purchase orders to be charged against the previous budget, therefore, it is necessary to carry forward the balances of these purchase orders and re-appropriate them into the next budget year.

Regular Council

March 12

18

B. ORDINANCE 07-18 AN ORDINANCE AMENDING ORDINANCE NO. 27-17, THE FY 2018 ANNUAL APPROPRIATIONS ORDINANCE AND DECLARING AN EMERGENCY

This Ordinance would authorize the first amendment to the 2018 appropriations. The amendment includes increasing the appropriations by the amounts needed to accommodate the FY2017 year-end purchase orders described in Ordinance 06-18.

Vice-Mayor Bruno made a motion to suspend the rules to allow for the passage of Ordinance 06-18 and Ordinance 07-18 as emergency measures. Mr. Bruno seconded the motion.

Roll Call: Mr. Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Frey – yes, Vice-Mayor Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

Mrs. Duncan made a motion to move for the passage of Ordinance 06-18 and Ordinance 07-18 as emergency measures. Mr. Rozic seconded the motion.

Roll Call: Mr. Pedro – yes, Mrs. Duncan – yes, Mr. Bruno – yes, Mr. Frey – yes, Vice-Mayor Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

C. RESOLUTION 13-18 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO APPROVE CHANGE ORDER NUMBER SEVEN-FINAL TO A CONTRACT WITH GEDDIS PAVING & EXCAVATING, INC. FOR THE ANTHONY WAYNE TRAIL/SOUTH RIVER ROAD WIDENING AND SHARED USE PATH

This project was bid with unit prices and estimated quantities in accordance with the usual method for work of this type. This Change Order will adjust the quantities of the items to the actual measurements of the completed work, with a corresponding net increase of \$50,467.29 in the total contract price. A majority of the increase in cost was due to additional restoration work that was needed in the vicinity of one of the quarry driveways and a new catch basin that was added near the South River Rd./Waterville-Monclova Rd. intersection to eliminate a drainage problem. The Change Order will allow the closeout of this contract at a final total contract price of \$756,213.56.

Mr. Rozic moved to adopt Resolution 13-18. Mr. Pedro seconded the motion, which passed by unanimous voice vote.

D. RESOLUTION 14-18 A RESOLUTION APPROVING THE PLAT OF FARNSWORTH VILLAGE AT WATERVILLE LANDING PLAT TWO AND AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO SIGN SAID PLAT.

A Preliminary Plat for this property was approved by City Council on December 14, 2015. Midland Agency of Northwest Ohio, Inc., Trustee has now submitted a final plat for this subdivision. The City Engineer and the Planning Commission have reviewed the proposed plat and have recommended that it be approved with conditions, as specified in the Resolution. A signed original of the Final Plat will not be released by the City until these conditions are met.

Mr. Pedro moved to adopt Resolution 14-18. Mr. Frey seconded the motion, which passed by unanimous voice vote.

Other Business

None

Regular Council

March 12

18

Adjournment

There being no further business to come before Council, Mrs. Duncan made a motion to close the meeting at 7:53 p.m. Mr. Frey seconded the motion, which carried by unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Barbara Bruno, Vice - Mayor