



City of Waterville

New Business

Frequently Asked Questions

1. **Whom do I call about zoning issues?**
 - a. *Call the Zoning Inspector at 419-878-8132*
 - b. *Zoning information is also found on the City website (Waterville.org) under "Resources" tab.*
2. **Do I need a permit to:**
 - a. **Put up a sign or banner?** *Probably. Call the Zoning Inspector at 410-878-8132 with your question.*
 - b. **Build a new building, an addition to existing building, or an accessory building?** *Yes. Call the Zoning Inspector for more information.*
 - c. **Build or expand a driveway or parking lot?** *Yes. Call the Zoning Inspector.*
 - d. **Install a fence?** *No. Fence permits are not required. However, there is a 36 inch maximum height restriction at intersection corners. Call the Zoning Inspector for more information.*
3. **Does Waterville have an income tax?** *Yes, it is 2 percent. Call the Regional Income Tax Agency (RITA) at 1-800-860-7482 for details.*
4. **Whom do I call regarding health issues?** *Call the Toledo-Lucas County Health Department at 419-213-4100.*
5. **Do I need a permit for plumbing, electrical, or any other building construction work?** *You might, depending on the specific type of work. Call the Lucas County Building Inspection Department at 419-213-2990.*
6. **Are there any special requirements in the older, historic sections of Waterville?** *Yes, there are special zoning requirements in Waterville's Historic Overlay District. Call the Zoning Inspector to determine if your property is in the District and if the work you're planning will require a Certificate of Appropriateness.*
7. **How do I sign up for:**
 - a. **Water and sewer service?** *Call the City of Waterville at 419-878-8101*
 - b. **Natural gas service?** *Call the Waterville Gas Company at 419-878-4972*
 - c. **Electric service?** *Call the Toledo Edison Company at 1-800-447-3333*
 - d. **Telephone/Internet service?**

You have 3 choices:

 - Buckeye Telesystems at 419-724-9898*
 - CenturyLink at 1-800-769-0110*
 - Time Warner at 1-800-934-4181*
 - e. **Refuse/Recycling service?** *You are responsible for providing for your own refuse/recycling service. You may contact any private service provider that you choose.*
8. **Do I need a Vendor's License?** *You might, depending on the nature of your business. Call the Ohio Department of Taxation at 1-888-405-4089.*
9. **Does Waterville have a Chamber of Commerce?** *Yes. Contact the Waterville Area Chamber of Commerce at 419-878-5188 or watervillechamber.com.*
10. **I have other questions, whom shall I call?** *Please call the City of Waterville at 419-878-8100. We will try our best to assist you.*