

**ZONING INSPECTOR  
CITY OF WATERVILLE**

Applications now accepted for the part-time position of Zoning Inspector due to retirement. Position reports to the Director of Finance and Administration. Performs various administrative, inspection, investigative and enforcement tasks related to the zoning code; acts as staff liaison to various boards and commissions; maintains records of zoning activities; assists with other projects as needed. This position requires a minimum of 2 years experience in a technical field such as planning, zoning, engineering, architecture or civil/building construction and a valid Ohio driver's license. Qualified candidates should have experience with Microsoft Word, Excel and the ability to effectively deal with the public including handling of complaints in a non-confrontational manner. Normal working hours are 8:00 AM to Noon, occasional evening meetings. \$13.00 per hour. Applications may be picked up at the Municipal Building, 25 N. Second St., Waterville 43566 from 8 AM to 4:30 PM Monday through Friday or downloaded from [www.waterville.org](http://www.waterville.org). Resumes may be included; however the application form **must** be submitted to be considered. Applications will be accepted until the position is filled. Approximate starting date June 5. Faxed applications will not be accepted. EOE