

Regular Council

January 9

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The regular meeting of the Waterville Council was called to order by Mayor Lori Brodie at 7:30 p.m. in the Council Chambers of the Waterville Municipal Building.

A prayer was offered by Mrs. Duncan. The Pledge of Allegiance was recited.

Present at roll call were Mr. Larkins, Mrs. Bruno, Mr. Valtin, Mayor Brodie, Mr. Rozic, and Mrs. Duncan.

Mrs. Bruno made a motion to excuse the absence of Mr. Pedro. Mr. Larkins seconded the motion, which passed by unanimous voice vote.

Also present this evening were Jim Bagdonas, Administrator; Jim Hart, Assistant Law Director; Steve Schult, Treasurer; and Melissa Cook, Recording Secretary.

Staff Present:

Jon Gochenour – Director of Finance and Administration, Clerk of Council
David LaGrange – Police Chief
Patrick Wambo – Fire Chief
Ken Blair – Public Works Director

Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

Approval of Minutes

Mr. Larkins moved to approve the minutes of the December 12, 2016 Regular Council meeting. Mr. Valtin seconded the motion, which passed by unanimous voice vote.

Citizens Comments

LuAnn Artiaga, of Destination Whitehouse, asked Council for a \$5,000 contribution toward the Veterans Memorial Park that will be located in Whitehouse, Ohio. She explained that the memorial will recognize all Anthony Wayne area military, police and fire personnel and will include bronze plaques with the names of the deceased. A total of \$250,000 is needed to be raised for this project. No action was taken by Council.

Marshall Gill, 25366 W River Rd., Perrysburg, Ohio 43551, came to this evening's meeting to present more research on how the old Waterville Bridge could be utilized as a venue for parties, festivals and a park. He asked Council to set up a committee to further study the possibility of preserving the bridge after ODOT builds a replacement. No action was taken by Council.

Staff Reports

Administration: Mr. Bagdonas

- Reported that he had several conversations with Jones and Henry Engineers, the consulting engineer for the Maumee River Water Transmission Line project, regarding the incorporation of the Lucas County-owned 16-inch waterline on Waterville-Monclova Rd. and SR 64 into the City's distribution system. The areas recommended for connections into the County line from the City's water system have been prioritized. The initial work to integrate the 16-inch waterline into the City's water system and to provide an emergency connection to the Lucas County/Toledo water system is estimated at \$105,000. The Maumee River Water Transmission Line project is estimated to finish approximately \$124,000 under budget. Since the integration of the 16-inch County waterline into the Waterville water system is a final component in the transition between water supply sources, it would be appropriate to use any surplus funds from this project for this transition work.

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After a brief discussion, Council agreed to have the administration draft a resolution that would authorize Jones and Henry to provide engineering related services for the proposed project.

Finance Director: Mr. Gochenour

- Reviewed details from the November 2016 Month End Finance Report highlighting fund balances and income tax revenues.

Treasurer: Mr. Schult

- Reviewed details from the Monthly Treasurer's Report for the month of November 2016. He also reviewed details from the 2015 State Financial Audit noting that the city received a clean audit with no deficiencies.

Police Chief: Mr. LaGrange

- Reported that this year's "Polar Dip" in the Maumee River went off without any problems.
- Stated that his year-end report shows an increase in OVI citations. In 2016, 53 citations were given compared to 10 in 2015 and 8 in 2014.

Fire Chief: Mr. Wambo

- Reported that the Fire Department had 45 total runs for the month of December.
- Stated that there were no fire incidents to report from this year's "Polar Dip."
- Reported that the city has hired four new part-time employees to assist in providing 24-hour coverage. He added that this has lowered their response time to about two minutes.

Public Works Director: Mr. Blair

- Reported that the telemetry system for Maumee River Water Transmission Line will be shipped on the 23rd of this month. This is the only piece that was missing in order to complete this project.
- Encouraged all residents to get their Christmas trees out to curb by the end of this week for recycling pick up.
- Reported that the Public Works Department will be working on removing the Christmas lights and decorations from downtown this week.

Communications from Council Members/Committees

Mrs. Duncan –

- Reported that she spoke to Mr. Blair earlier about replacing the flag, which is in disrepair, at the Waterville Fire Station. She added that she was told that the flag was already on order.

Mr. Rozic –

- Reported that he attended the Public Works Committee meeting that was held on December 19. He stated that at this meeting he was informed that it is very difficult for residents at home to hear the meeting on Channel 5 because Council is not speaking into their microphones. He then stated that he hoped that this issue will be resolved with the installation of the new sound system. He added the committee unanimously approved the city's participation in the Regional Water Study and had discussions on who is responsible for the shoveling of the shared use paths. The committee also wanted to commend Public Works for keeping up on filling potholes.

Mr. Valtin – No report.

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Mrs. Bruno –

- Reported that she spoke with a resident who was concerned that the current location for the “Polar Bear Plunge” would not be feasible in 2018 because of the Waterville Bridge replacement project. Mr. Bagdonas stated that ODOT has stated that the bridge project will begin in the spring of 2018 so January 1 of that year will not be an issue.

Mr. Larkins – No report.

Mayor Brodie -

- A. Appointment to Tree Commission Unexpired Term Ending December 31, 2017.

Mr. Valtin moved to approve the appointment of Jill Schurr to the unexpired Tree Commission term that would end on December 31, 2017. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

- Asked for Council’s approval to reimburse Wendy Gray \$171.00 out of the Council Discretionary Fund for extra expenses from the Christmas gathering which included a Santa Claus suit rental and candy canes. The original budget allotted to Ms. Gray was for decorations only. Mrs. Bruno made a motion to approve the reimbursement. Mr. Larkins seconded the motion, which passed by unanimous voice vote. Mr. Valtin stated that in the future if we are going to pay these expenses we should know about them ahead of time.
- Suggested that a Light-Up Waterville Committee be formed to organize the December event. She added that Wendy Gray started it in 2015 before opening her business, Third Street Blooms, and has stated that she will be too busy to organize the event in 2017.
- Reported that she received a letter from the City of Toledo stating that effective January 2017 there was a 13.2% increase in drinking water rates.

OLD BUSINESS:

- A. RESOLUTION 54-16 A RESOLUTION APPROVING AND ADOPTING THE CITY OF WATERVILLE FY2017 FIVE-YEAR CAPITAL PLANNING PROGRAM FOR ALL MUNICIPAL FUNDS AND DEPARTMENTS

This is the annual 5-Year Capital Planning Program. The Finance Committee discussed and recommended approval of the program at a meeting on October 21. This item is for ongoing discussion throughout the budget preparation process. According to the typical annual budget schedule, Council action to approve this Resolution would not be taken until the second Council meeting in January.

Council addressed questions to Department Heads and held a lengthy discussion on the components of the Five-Year Capital Planning Program.

- B. PUBLIC HEARING – ORDINANCE 31-16 AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATIONS FOR THE MUNICIPALITY OF WATERVILLE FOR THE FISCAL YEAR ENDING DECEMBER 31, 2017, AND REPEALING ORDINANCE NO. 32-16, AND DECLARING AN EMERGENCY

Second Reading and Public Hearing

A copy of the proposed FY 2017 Appropriations was included in the December 12 Council packet. The Finance Committee reviewed the budget at their November 18 meeting and unanimously recommends approval.

Mayor Brodie opened the Public Hearing at 8:45 p.m.

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Mr. Bagdonas briefly reviewed the FY 2017 Appropriation Notes on page three of the document. A copy was included in Council's packet.

A discussion was held on the 2017 Annual Appropriations. During the discussion, Mr. Larkins suggested that money be set aside yearly in preparation for the city's 200th Anniversary celebration in 2032. Council agreed to save \$1,000 a year to start. Mrs. Bruno also stated that the Bring Back the Boom Committee is donating \$10,000 to offset the costs for this year's fireworks.

Mayor Brodie closed the Public Hearing at 9:11 p.m.

NEW BUSINESS:

A. RESOLUTION 01-17 A RESOLUTION REQUESTING THE AUDITOR OF LUCAS COUNTY, OHIO TO ISSUE ADVANCE PAYMENTS ON THE CURRENT COLLECTION OF TAXES DUE THE CITY OF WATERVILLE

This Resolution is the City's annual request of the County Auditor to release property taxes collected to the City of Waterville in advance, instead of holding taxes until the collection process is complete at the county level. This allows us to receive our property tax revenue sooner.

Mr. Larkins moved to adopt Resolution 01-17. Mrs. Duncan seconded the motion, which passed by unanimous voice vote.

B. RESOLUTION 02-17 A RESOLUTION DECLARING THE INTENT AND AUTHORIZING THE SALE OF MUNICIPALLY OWNED PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES, ROAD MACHINERY, EQUIPMENT, TOOLS OR SUPPLIES, WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, DURING THE CALENDAR YEAR 2017 BY INTERNET AUCTION, PURSUANT TO OHIO REVISED CODE SECTION 721.15(D)

The Ohio Revised Code, specifically Section 721.15(D), requires a yearly resolution of intent to sell municipally owned personal property when sold by internet auction. In November of 2008, Council approved Resolution 54-08 authorizing a contract with GovDeals, Inc. to conduct internet auctions to sell municipally owned personal property on behalf of the City. Due to the yearly requirement, this Resolution is one of our annual legislative "housekeeping" items.

Mrs. Duncan moved to adopt Resolution 02-17. Mr. Valtin seconded the motion, which passed by unanimous voice vote.

C. RESOLUTION 03-17 A RESOLUTION SUPPORTING THE STUDY AND ESTABLISHMENT OF A REGIONAL BULK WATER SUPPLY SYSTEM

The Mayor and the City Administrator have been attending meetings of the TMACOG Regional Water Planning Committee over the past several months. The various participating local jurisdictions have been asked to consider passing a non-binding Resolution by the next Committee meeting on January 11 to formally indicate support for the continued study of a regional water supply system. Waterville's water distribution system would be a critical link in a regional water system with the new Maumee River Crossing linking the Bowling Green and Lucas County/Toledo water systems. Waterville will be in a very advantageous location with the ability to utilize two different water sources within a few weeks. This proposed Resolution was reviewed and unanimously recommended by the Public Works Committee at their December meeting.

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Mr. Valtin moved to adopt Resolution 03-17. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

D. RESOLUTION 04-17 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO TOTAL ENVIRONMENTAL SERVICES, LLC FOR THE ABATEMENT OF ASBESTOS AT THE OLD WATERVILLE SCHOOL

The Ohio Department of Transportation (ODOT) opened bids for the demolition of the old Waterville School last month. They expect to have a signed contract for this work by the end of January. As a condition of ODOT demolishing the old school, they are requiring the City to arrange the abatement of asbestos in the school building. Resolution 04-17 would authorize a contract with Total Environmental Services, LLC for the asbestos abatement. This construction project was advertised and we received four competitive bids, which were opened on December 21. It was determined by the City Engineer and administrative staff that Total Environmental Services, LLC submitted the best and most responsive bid, therefore the recommendation to award them the contract. On January 4, the Historic District Commission approved a Certificate of Appropriateness for the demolition of the old school.

Mr. Rozic moved to adopt Resolution 04-17. Mr. Larkins seconded the motion, which passed with Mr. Larkins, Mrs. Duncan, Mr. Valtin, Mayor Brodie and Mr. Rozic voting “yes” and Mrs. Bruno voting “no”.

E. RESOLUTION 05-17 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO COLGAN-DAVIS, INC. TO REPLACE THE STANDBY GENERATOR AT THE FIRE STATION

This Resolution would authorize a contract for the replacement of the standby generator at the Fire Station. This project was advertised and we received seven competitive bids, which were opened on December 20. The bid specifications included a base bid with four different alternates (Nos. 1, 2, 3 and 4) corresponding to four different generator manufacturers. There were also four alternates (Nos. 1a, 2a, 3a, and 4a) corresponding to an additional four-year maintenance service contract again corresponding to the four different generator manufacturers. It was determined by the engineering consultant and administrative staff that Colgan-Davis, Inc. submitted the best and most responsive bid, therefore the recommendation to award them the contract including the base bid, alternate 4 and alternate 4a.

Mr. Larkins moved to adopt Resolution 05-17. Mr. Valtin seconded the motion, which passed by unanimous voice vote.

Other Business

None

Executive Session

Mr. Rozic made a motion to move into Executive Session for Conference with the Assistant Law Director concerning ORC 121.22(G)(2), Purchase or Sale of Property for Public Purposes, at 9:20 p.m. Mr. Larkins seconded the motion.

Roll Call: Mrs. Duncan – yes, Mr. Valtin – yes, Mayor Brodie – yes, Mr. Larkins – yes, Mrs. Bruno – yes, Mr. Rozic - yes. The motion passed unanimously.

Return to Regular Session

Mr. Rozic made a motion to come out of Executive Session and resume the regular Council meeting at 10:26 p.m. Mrs. Duncan seconded the motion which carried by unanimous voice vote.

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Adjournment

There being no further business to come before Council, Mrs. Bruno made a motion to close the meeting at 10:26 p.m. Mr. Valtin seconded the motion, which carried by unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Lori Brodie, Mayor