

Regular Council

January 23

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The regular meeting of the Waterville Council was called to order by Mayor Lori Brodie at 7:30 p.m. in the Council Chambers of the Waterville Municipal Building.

A prayer was offered by Mr. Pedro. The Pledge of Allegiance was recited.

Present at roll call were Mr. Larkins, Mrs. Bruno, Mr. Valtin, Mayor Brodie, Mr. Rozic, Mr. Pedro and Mrs. Duncan.

Also present this evening were Jim Bagdonas, Administrator; Phil Dombey, Law Director; Steve Schult, Treasurer; and Shellie McCann, Recording Secretary.

Staff Present:

Jon Gochenour – Director of Finance and Administration, Clerk of Council

David LaGrange – Chief of Police

Patrick Wambo – Fire Chief

Ken Blair – Public Works Director

Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

Approval of Minutes

Mr. Larkins moved to approve the minutes of the January 9, 2017 Regular Council meeting. Mrs. Bruno seconded the motion, which passed by voice vote of 6-0-1 with Mr. Pedro abstaining.

Citizen's Comments

Mr. James Conrad, president of the Waterville Historical Society (WHS), came to this evening's meeting to ask Council to consider the reinstatement of the \$5,000 a year donation given to the WHS from 2002 to 2010. He stated that rising costs without rising revenues has created a strain on their budget.

Gabriel Garcia and Brad Nowakowski, representing Hanks Plumbing and Heating (HPH), asked Council to grant them a 45-day contract extension for the completion of the Bowling Green Waterline Transmission Project allowing a completion date of February 6, 2017 and waiving the provision for liquidated damages. They stated that project delays were caused by issues outside of their control as the contractor. Mr. Bagdonas stated that HPH has submitted a request to Jones and Henry Engineers, the engineer for the project, for a project extension. He added that he believes that it is premature to discuss the approval of an extension until the work is actually completed and before the Project Engineer has had the opportunity to review and respond to HPH's request.

Kelly Jacobs, representing P.A.W. (Protecting Air in Waterville), asked whether the city has received any more correspondence from NEXUS regarding the proposed pipeline project. Mr. Bagdonas stated no additional correspondence has been received from NEXUS. She asked Mr. Dombey if the city has had an opportunity to look over a proposed legal retainer agreement from local attorney Terry Lodge. Mr. Dombey stated that he has looked it over and will be in contact Mr. Lodge. Ms. Jacobs then requested a copy of a letter sent by the City to NEXUS stating that Waterville's Charter Amendment had been passed. Mr. Bagdonas stated that the City would mail her a copy.

Staff Reports

Administration: Jim Bagdonas

- Reported that he called an ODOT representative concerning the possibility of incorporating some decorative blocks from Carruth Studio into the new Waterville Bridge. Representatives from Carruth have indicated that they would

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be pleased to work with the City and ODOT on this effort. He stated that he obtained some samples from the Carruth Studio and delivered them to ODOT. The ODOT representative later advised that the use of nine of the decorative blocks along the sidewalk/shared use path on each side of the bridge, 18 in total, would be acceptable. The consultant was advised by ODOT to make the appropriate changes to the construction plans.

Law Director: Phil Dombey – No report.

Finance Director: Jon Gochenour

- Reviewed details from the December 2016 Month End Report highlighting fund balances and income tax revenues.

Treasurer: Mr. Schult

- Reviewed details from the Monthly Treasurer's Report for the month of December 2016.

Communications from Council Members/Committees

Mrs. Duncan – No report.

Mr. Pedro – No report.

Mr. Rozic – No report.

Mr. Valtin – No report.

Mr. Larkins – No report.

Mrs. Bruno –

- Reported that she recently met with Marshall Gill regarding his proposal to save the Waterville Bridge and utilize it for festivals. She then stated that they have formed an exploratory committee and encouraged Council and the general public to e-mail her with any questions, comments and concerns regarding this proposal.

Mrs. Duncan – No report.

Mayor Brodie -

A. Appointments to Charter Review Commission

B. Appointments to Public Square Planning Committee

Lists of appointments proposed by the Mayor for these two groups were included in the Council packet. A Charter Review Commission is required by the City Charter every five years. The Public Square Planning Committee will be an ad hoc Committee to prepare a draft Master Plan for the future development of the "Public Square," consisting of the old Waterville School site, Memorial Park and any other adjacent City-owned property. Additional members may be added to this Committee as needed.

Mayor Brodie made a motion to approve the list of proposed volunteers to the Charter Review Committee. Mr. Larkins seconded the motion, which passed by unanimous voice vote.

Mayor Brodie then asked that Resolution 06-17 be moved up on the agenda.

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A. RESOLUTION 06-17 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A PLEDGE AGREEMENT REGARDING A FINANCIAL DONATION TO BE USED TO DEVELOP PUBLIC PARKLAND AT THE INTERSECTION OF FARNSWORTH AND RIVER ROADS

Thomas Parker and Constance Kreft have offered to make a donation of \$150,000 to the City in memory of their father and mother Billy and Mary Ann Parker. The donation is to be used for the development of the park area at the intersection of Farnsworth and River Roads. They have stipulated a number of conditions related to this donation including a requirement that the park area is to be known as “Parker Square.” This Resolution would authorize the execution of a Pledge Agreement to memorialize the various mutual promises and commitments related to the donation. A copy of the Pledge Agreement is attached to the Resolution.

Mr. Parker and Ms. Kreft both attended this evening’s meeting and addressed Council regarding the donation they are making to city for the development of the park area at the old school site. Council thanked them for their generous donation.

Mayor Brodie made a motion to approve the list for volunteers, staff and council members on the Public Square Planning Committee. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

Mrs. Duncan moved to adopt Resolution 06-17. Mr. Pedro seconded the motion, which passed by unanimous voice vote.

Mayor Brodie then made a motion to grant Mr. Bagdonas a 3% raise retroactive to January 1, 2017 per his contract. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

OLD BUSINESS:

A. RESOLUTION 54-16 A RESOLUTION APPROVING AND ADOPTING THE CITY OF WATERVILLE FY2017 FIVE-YEAR CAPITAL PLANNING PROGRAM FOR ALL MUNICIPAL FUNDS AND DEPARTMENTS

This is the annual 5-Year Capital Planning Program. The Finance Committee discussed and recommended approval of the program at a meeting on October 21, 2016. This item is for ongoing discussion throughout the budget preparation process. According to the typical annual budget schedule, Council action to approve this Resolution would be taken at this meeting.

After a discussion on the 5-Year Capital Program, Council took no action on the proposed program at this evening’s meeting.

B. ORDINANCE 31-16 AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATIONS FOR THE MUNICIPALITY OF WATERVILLE FOR THE FISCAL YEAR ENDING DECEMBER 31, 2017, AND REPEALING ORDINANCE NO. 32-16, AND DECLARING AN EMERGENCY

Third Reading and Legislative Action

A copy of the proposed FY 2017 Appropriations was included in the December 12, 2016 Council packet. The Finance Committee reviewed the budget at their November 18, 2016 meeting and unanimously recommended approval. A revised FY 2017 Appropriations Document was included in the Council packet. This document reflects

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modifications mainly resulting from updating the “Current 2016 Appropriations” column with actual 2016 year-end totals and changing the column heading to “2016 Actual.” The 2016 ending balance in the General Fund was approximately \$470,000 over the projection. This amount is the result of a combination of factors in both the revenues and expenditures. The most significant items include much higher than expected income tax receipts and lower than expected utility and vehicle fuel costs. Purchase Orders carried over from 2016 into 2017 in the amount of approximately \$37,000 would be applied against the year-end balance. An additional \$200,000 is recommended to be added to the transfer from the General Fund to the 5-Year Capital Fund for the purpose of eliminating the debt on the Fire Department Tower Truck (\$80,000) and adding \$120,000 to the appropriations for 2017 street repairs resulting in a total of \$251,000 for that work. After these revisions, the projected 2017 ending balance in the General Fund would go from \$710,506 to \$984,241.

Council held a discussion on the proposed 2017 Appropriation Ordinance.

Mr. Rozic made a motion to suspend the rules to allow for the passage of Ordinance 31-16 as an emergency measure. Mr. Valtin seconded the motion.

Roll Call: Mayor Brodie – yes, Mr. Valtin – yes, Mr. Larkins – yes, Mrs. Duncan – yes, Mr. Pedro – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

Mr. Rozic made a motion to move for the passage of Ordinance 31-16 as an emergency measure. Mr. Pedro seconded the motion.

Roll Call: Mayor Brodie – yes, Mr. Valtin – yes, Mr. Larkins – yes, Mrs. Duncan – yes, Mr. Pedro – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

NEW BUSINESS:

- B. RESOLUTION 07-17 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AMEND AN AGREEMENT WITH JONES AND HENRY ENGINEERS, LTD. TO ADDRESS ADDITIONAL ENGINEERING SERVICES ASSOCIATED WITH WATER SUPPLY TRANSITION IMPROVEMENTS

The transfer of a 16-inch waterline along Waterville-Monclova Rd. and State Route 64 from Lucas County to the City as a part of the water source transition has been discussed at the last two Council meetings. At the last meeting, Council indicated a desire to proceed with this transfer. The transfer will involve construction work at several locations to integrate the 16-inch waterline into the City’s distribution system. This Resolution would authorize an amendment to the agreement with Jones and Henry Engineers, Ltd. to provide the engineering services needed to proceed with this construction work. The engineering services are described in detail in the January 17, 2017 Jones and Henry proposal letter attached to Resolution 07-17.

Mr. Pedro moved to adopt Resolution 07-17. Mr. Valtin seconded the motion, which passed by unanimous voice vote.

Other Business

None

Executive Session

Mrs. Duncan made a motion to move into Executive Session for Conference with the Law Director concerning ORC 121.22(G)(1), Compensation of Public Employees or Officials; ORC 121.22(G)(2), Purchase or Sale of Property for Public Purposes and ORC.22(G)(3), Imminent Court Action, at 8:55 p.m. Mr. Larkins seconded the motion.

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Roll Call: Mr. Larkins – yes, Mrs. Duncan – yes, Mr. Valtin – yes, Mayor Brodie – yes, Mrs. Bruno – yes, Mr. Rozic – yes, Mr. Pedro – yes. The motion passed unanimously.

Return to Regular Session

Mr. Larkins made a motion to come out of Executive Session and resume the regular Council meeting at 10:34 p.m. Mr. Valtin seconded the motion which carried by unanimous voice vote.

Adjournment

There being no further business to come before Council, Mr. Larkins made a motion to close the meeting at 10:34 p.m. Mr. Valtin seconded the motion, which carried by unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Lori Brodie, Mayor