

Regular Council

May 23

16

The regular meeting of the Waterville Council was called to order by Mayor Lori Brodie at 7:30 p.m. in the Council Chambers of the Waterville Municipal Building.

A prayer was offered by Mrs. Bruno. The Pledge of Allegiance was recited.

Present at roll call were Mr. Larkins, Mrs. Bruno, Mr. Valtin, Mayor Brodie, Mr. Rozic Mr. Pedro and Mrs. Duncan.

Also present were Jim Bagdonas, Administrator; Phil Dombey, Law Director; Steve Schult, Treasurer; and Melissa Cook, Recording Secretary.

Staff Present:

Jon Gochenour – Director of Finance and Administration, Clerk of Council
Patrick Wambo – Fire Chief

Citizens Present:

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

Mayor Brodie asked for a moment of silence to honor the late City of Waterville Mayor Charlie Duck who passed away yesterday. She thanked him for his service to Waterville and stated that he taught her a lot about the history of the city. Mr. Pedro stated that he was a man of few words but told it like it was. He was a good person and will be greatly missed. Mrs. Bruno added that Charlie appointed her to the Board of Zoning Appeals 20 years ago. She thanked him for always opening doors, giving opportunities and encouraging people to get involved in the process.

Presentations:

- A. Waterville Fire Association – David Beakas
 1. Waterville Fire Association Scholarships
 - Mitchell Betts
 - Madison Enderle
 - Spencer Kadel
 - Emily May
 2. Carl Conrad Memorial Scholarship
 - Kristen Rockwell

Chief Wambo welcomed everyone to this evenings meeting and then introduced David Beakas. Mr. Beakas, along with members of the Waterville Fire Association, presented the Waterville Fire Association Scholarships as well as the Carl Conrad Memorial Scholarship to the selected recipients.

Approval of Minutes

Mrs. Bruno moved to approve the minutes of the May 9, 2016 Regular Council meeting. Mr. Valtin seconded the motion, which passed by unanimous voice vote.

Citizen's Comments

None

Staff Reports

Administration: Mr. Bagdonas

- Reported that in March the city filed an application for the Local Government Safety Capital Grant Program through the Ohio Development Services Agency. This grant would have covered a portion of the cost to replace the Fire Department standby generator as well as installing a new standby generator at the Police Station/Municipal Building. We were not successful with that grant application.

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He stated that he had nothing more to add to his report that wasn't agenda specific.

Law Director: Mr. Dombey – No report.

Finance Director: Mr. Gochenour

- Reviewed details from the April 2016 Month End Finance Report highlighting fund balances, investments and income tax revenues.

Treasurer: Mr. Schult – No report.

Communications from Council Members/Committees

Mrs. Duncan – No report.

Mr. Pedro –

- Reported that he attended both the Waterville Economic Development Corporation annual spring meeting that was held on May 12 at the Browning Complex and the Waterville Primary School Mock Council Meeting on May 19.

Mr. Rozic – No report.

Mr. Valtin – No report.

Mrs. Bruno –

- Stated that John Henry from Third Street Cigar asked that she convey to Council information on their upcoming events which include the Blues, Brews and Brats event that will be held on July 30 in Downtown Waterville.

Mr. Larkins – No report.

Mayor Brodie –

- Attended the Waterville Economic Development Corporation annual spring meeting held on May 12 at Browning.
- Read a prepared statement aloud responding to a May 15 letter to the editor of the Toledo Blade from a Waterville Township resident. A copy of the statement is attached to the minutes.

OLD BUSINESS:

- A. ORDINANCE 08-16 AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF WATERVILLE BY GRANTING A SPECIAL USE PERMIT TO CONSTRUCT A BUILDING ON A 14.846 ACRE PARCEL OF LAND ON THE SOUTHEAST SIDE OF PRAY BLVD. NORTH OF STATE ROUTE 64 ZONED R-4 FOR A SENIOR LIVING COMMUNITY AND DECLARING AN EMERGENCY

Second Reading

The City received an Application for a Special Use Permit as described above. The property is zoned R-4. At the May 2 meeting, the Planning Commission approved a motion by a vote of 4-0 with one member absent to recommend the granting of this Special Use Permit including three variances as described in the Ordinance and approval of the site plan for this project, subject to the comments noted in the April 28, 2016 letter from Thomas Yurysta, City Engineer.

Mr. Larkins asked that the Police and Fire Chiefs provide Council with their thoughts on how much this new development will impact our infrastructure and the amount of added stress it will place on our first responders. He added that he isn't looking for anything detailed but would like to hear their opinions.

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Mr. Bagdonas stated that Chief Wambo has already been in contact with his counterparts in the other communities where StoryPoint has facilities and is in the process of compiling some data on their number of runs. He stated that he will have this information to share at the next Council meeting for the Public Hearing.

- B. ORDINANCE 09-16 AN ORDINANCE AMENDING THE MUNICIPAL ZONING MAP OF THE CITY OF WATERVILLE TO CHANGE THE ZONING CLASSIFICATION OF A CERTAIN PARCEL OF LAND KNOWN AS 708 SOUTH RIVER ROAD (PARCEL No. 96-03277) from R-1 RESIDENCE DISTRICT TO C-1 COMMERCIAL DISTRICT

Second Reading

The City received an application from Trisun Land Services LLC, Trustee to rezone this property from R-1 to C-1. The next Planning Commission meeting is scheduled for June 6. A second reading of the Ordinance has been scheduled for this meeting. The Public Hearing and third reading would occur at the June 27 Council meeting after Council receives the Planning Commission's recommendation.

NEW BUSINESS:

- A. ORDINANCE 10-16 AN ORDINANCE GRANTING TO THE WATERVILLE GAS & OIL COMPANY, AN OHIO CORPORATION, ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO LAY, CONSTRUCT, MAINTAIN, OPERATE, REPAIR AND REMOVE MAINS, PIPES, REGULATORS AND ALL OTHER NECESSARY FIXTURES, APPLIANCES AND APPURTENANCES IN, OVER, THROUGH AND UNDER THE STREETS, ALLEYS AND PUBLIC GROUNDS OF THE CITY OF WATERVILLE, OHIO, FOR TRANSMISSION AND SUPPLY OF GAS OR THE MANUFACTURING OF GAS FOR LIGHT, FUEL OR POWER PURPOSES FOR SAID CITY AND ITS INHABITANTS FOR A PERIOD OF FIVE (5) YEARS.

First Reading

- B. ORDINANCE 11-16 AN ORDINANCE FIXING THE PRICE AT WHICH GAS SHALL BE FURNISHED TO THE CITY OF WATERVILLE, OHIO, AND ITS INHABITANTS BY THE WATERVILLE GAS & OIL COMPANY, AN OHIO CORPORATION, AFTER ACCEPTANCE HEREOF AND UNTIL FIVE YEARS THEREAFTER

First Reading

Ordinance 10-16 and 11-16 are related to the Waterville Gas Company's five-year franchise agreement with the City. The franchise agreement will expire on September 12, 2016. The Finance Committee has recommended the passage of these Ordinances. The rate Ordinance specifies a customer charge of \$12.50 per month, an increase from the current charge of \$11.00. The Ordinances contain very minor changes from the current franchise, including a provision regarding customers that use large volumes of gas from May to October and provisions addressing the reimbursement of gas facility relocation costs for private developments.

Mr. Bagdonas briefly explained that the franchise agreement process.

- C. ORDINANCE 12-16 AN ORDINANCE AMENDING ORDINANCE NO. 05-16, THE AMENDED FY 2016 ANNUAL APPROPRIATIONS ORDINANCE AND DECLARING AN EMERGENCY

This Ordinance would authorize the second amendment to the 2016 appropriations. Significant items included in this amendment are: a new note and the corresponding

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expenditure related to the Maumee River Water Transmission Main (\$385,865); changes related to tree maintenance, removals and planting (\$25,000); and additional personnel expenditures related to the addition of 24 hours per week of part-time paramedic/emergency medical technician coverage (\$9,100).

Mayor Brodie made a motion to suspend the rules to allow for the passage of Ordinance 12-16 as an emergency measure. Mr. Valtin seconded the motion.

Roll Call: Mayor Brodie – yes, Mr. Valtin – yes, Mr. Larkins – yes, Mrs. Duncan – yes, Mr. Pedro – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

Mayor Brodie made a motion to move for the passage of Ordinance 12-16 as an emergency measure. Mr. Larkins seconded the motion.

Roll Call: Mr. Rozic – yes, Mrs. Bruno – yes, Mr. Pedro – yes, Mrs. Duncan – yes, Mr. Larkins – yes, Mr. Valtin – yes, Mayor Brodie – yes. The motion passed unanimously.

D. RESOLUTION 24-16 A RESOLUTION DECLARING THE NECESSITY OF IMPROVING CERTAIN STREETS BY THE CONSTRUCTION AND/OR REPAIR OF SIDEWALKS; AND APPROVING PLANS, SPECIFICATIONS AND ESTIMATES OF COST OF THE IMPROVEMENT

This is the first piece of legislation needed for our annual sidewalk improvement program. The copy of the legislation has attachments showing the streets included this year, along with estimates of cost and a schedule. The affected property owners will be notified and will be given an opportunity to perform the sidewalk work. If they do not perform the work, by default it will be included in the City's program. The property owners will also be given the choice to pay cash for their portion of the project or to have an annual assessment added to their tax duplicate for 5 years to pay their share. This is the usual procedure in accordance with the City's policy.

Mr. Larkins made a motion to approve Resolution 24-16. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

E. RESOLUTION 25-16 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AWARD A CONTRACT TO HANK'S PLUMBING & HEATING CO., INC. FOR THE MAUMEE RIVER WATER TRANSMISSION MAIN

This Resolution would authorize a contract for the Maumee River Water Transmission Main project. This construction project was advertised and we received three competitive bids, which were opened on April 28. It was determined by the engineering consultant and administrative staff that Hank's Plumbing & Heating Co., Inc. submitted the best and most responsive bid, therefore the recommendation to award them the contract. The engineer's letter with the bid summary and recommendation is included with the copy of the legislation. In reviewing the total cost of this project, the \$2,400,000 bond issued in 2015 for the project will need to be supplemented with a \$385,000 note as a part of the 2016 note issue. The Finance Committee has recommended this additional note. The additional amount is due primarily to increases in: the length of the directional drilling portion of the pipe (from 1,100-feet to 1,889-feet), the unit price for the directional drilling work (from \$750 per foot to \$817 per foot) and the diameter of the bore under the river (from 16-inches to 20-inches) that became known during the preparation of the detail plans after the original estimates were developed in March 2015.

Mr. Ted Bennett of Jones and Henry Engineers was present at the meeting and answered questions from Council regarding the bids.

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Mr. Rozic moved to adopt Resolution 25-16. Mr. Pedro seconded the motion, which passed by unanimous voice vote.

- F. RESOLUTION 26-16 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A CONTRACT WITH JONES & HENRY ENGINEERS, LTD. FOR CONSTRUCTION ENGINEERING SERVICES FOR THE MAUMEE RIVER WATER TRANSMISSION MAIN PROJECT

With the passage Resolution 25-16, construction engineering services will be needed for the project. This Resolution would provide for the inspection of the work by Jones & Henry Engineers, Ltd. in accordance with the proposal attached to the Resolution.

Mr. Larkins moved to adopt Resolution 26-16. Mr. Pedro seconded the motion, which passed by unanimous voice vote.

- G. RESOLUTION 27-16 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A CONTRACT WITH JONES & HENRY ENGINEERS, LTD. FOR THE PREPARATION OF A WATER AND SEWER RATE STUDY

The Village/City has had a longstanding practice of preparing a detailed study of water and sewer rates every four years toward the goal of having self-supporting water and sanitary sewer operations. A water and sewer rate study is needed for the 2017 to 2020 period and it would be appropriate to begin the study at this time now that costs for the Maumee River Water Transmission Main project are more clearly known. This Resolution would authorize the preparation of the study by Jones & Henry Engineers, Ltd. Detailed information on the firm's personnel and their experience in this type of work is attached to the Resolution.

Mr. Pedro moved to adopt Resolution 27-16. Mr. Rozic seconded the motion, which passed by unanimous voice vote.

- H. RESOLUTION 28-16 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO AMEND AN AGREEMENT WITH PROUDFOOT ASSOCIATES INC. TO ADDRESS AN INCREASE IN THE SCOPE OF ENGINEERING SERVICES ASSOCIATED WITH THE PREPARATION OF PLANS, SPECIFICATIONS, COST ESTIMATES AND BID PACKAGE FOR THE IMPROVEMENT OF THE ANTHONY WAYNE TRAIL AND SOUTH RIVER ROAD BETWEEN WATERVILLE-MONCLOVA ROAD AND SOUTH STREET

When the Anthony Wayne Trail/South River Road Improvement Project was started, right-of-way acquisition needed for the project was anticipated to be minor. During the preparation of the plans, it became known that, while still minor, the right-of-way acquisition needed is greater than anticipated and three temporary work agreements will also be needed. This is primarily due to the irregular nature of the existing right-of-way which dates from the building of the canal. This Resolution would authorize additional compensation to Proudfoot Associates for the increase in the scope of their work associated with these right-or-way issues.

Mr. Pedro moved to adopt Resolution 28-16. Mr. Valtin seconded the motion, which passed by unanimous voice vote.

Other Business

None

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Adjournment

There being no further business to come before Council, Mr. Pedro made a motion to close the meeting at 8:20 p.m. Mr. Larkins seconded the motion, which carried by unanimous voice vote.

Jon D. Gochenour, Clerk of Council

Lori Brodie, Mayor