

**City of Waterville**  
**Minutes of Regular Council Meeting of:**  
**March 9, 2015**

The regular meeting of the Waterville Council was called to order by Mayor Lori Brodie at 7:30 p.m. in the Council Chambers of the Waterville Municipal Building.

A prayer was offered by Mr. Pedro. The Pledge of Allegiance was recited.

Present at roll call were Mr. Rozic, Mr. Valtin, Mrs. Krise, Mayor Brodie, Mrs. Bruno, Mr. Larkins and Mr. Pedro.

Also present were Jim Bagdonas, Administrator; Phil Dombey, Law Director; Steve Schult, Treasurer; and Melissa Cook, Recording Secretary.

**Staff Present:**

Dale Knepper – Director of Finance and Administration, Clerk of Council  
David LaGrange – Police Chief  
Patrick Wambo – Fire Chief  
Ken Blair – Public Works Director

**Citizens Present:**

Please see Citizens' Sign-In Sheet, Exhibit A, Page 1 for a list of people present.

Mayor Brodie presented Keith Moosman, who is retiring from the Fire Department with 34 Years of Service, with a Certificate of Commendation and the City's Carruth presentation piece.

**Approval of Minutes:**

Mr. Pedro moved to approve the minutes of the February 23, 2015 Regular Council meeting. Mr. Rozic seconded the motion, which passed by voice vote. Mr. Larkins abstained.

**Citizen's Comments:**

None

**Staff Reports:**

Administration: Mr. Bagdonas –

- Stated that with Council's approval we would like to schedule this year's summer Council meetings on the first Monday of June (June 1 in place of the fourth Monday of May that falls on Memorial Day) and the fourth Mondays of June, July and August (June 22, July 27 and August 24). This schedule works well with the timing of the legislation needed for our annual note issue in early August.

Mayor Brodie moved to set the summer meeting schedule as recommended by the Administrator. Mr. Pedro seconded the motion, which passed by unanimous voice vote.

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Law Director: Mr. Dombey – No report.

Finance Director: Mr. Knepper –

- Reminded Council that the Ohio Ethics Commission Financial Disclosure Statement must be completed and submitted to the State of Ohio by Wednesday, April 15<sup>th</sup>.
- Reviewed details of the January 2015 - Month End Finance Report highlighting Fund Balances, Investments and Income Tax Revenue.

Treasurer: Mr. Schult –

- Reviewed details of the monthly Treasurer's Report for the month of January 2015.

Police Chief: David LaGrange

- Reported that the dates for this year's Safety City are set for June 22<sup>nd</sup> – 26<sup>th</sup>.

Fire Chief: Patrick Wambo

- Thanked Keith Moosman for his service to the City of Waterville.
- Stated that the total run volume for February was 43.
- Reported that three of his personnel are attending the Firefighter One Training Course and one is attending EMT Training.
- Reported that the Fire Department participated in automatic mutual aid runs with Whitehouse and Monclova last month. They also assisted Providence Township with two house fires on Jeffers Road.
- Stated that bid specs have gone out for the new boat.
- Reported that the job announcement for the new Deputy Fire Chief has been advertised in The Blade and also on the Ohio Fire Chief's website. The deadline for applying is March 31<sup>st</sup>.

Public Works Director: Ken Blair

- Thanked Keith Moosman for his years of service.
- Reported that Public Works crews will be out this week making pot-hole repairs.
- Stated that he met with the City Engineer to comprise an up-to-date pavement inventory. He added that N. Fifth St. will be the number one resurfacing project this year.
- Reported that he met with a representative from Strawser Construction to discuss preventive maintenance methods available for pavement preservation.
- Reported that we received a letter from the ODNR stating that the City of Waterville has been named a Tree City USA and also received the Growth Award, which highlights innovative programs and projects in the community. He, along with the Mayor, thanked the Tree Commission members and Rick Meiring, Assistant Public Works Director, for all of their hard work.

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Mrs. Bruno stated that she recently heard that Ohio Department of Transportation purchased a one-person pothole-filling machine. She asked Mr. Blair if he could inquire as to whether ODOT would be willing to share this service/machine with Waterville.

**Communications from Council Members/Committees:**

Mr. Pedro –

- Reminded Council members that Surface Combustion will be holding their 100<sup>th</sup> Anniversary Celebration in Waterville in the near future.

Mr. Larkins – No report.

Mrs. Bruno – No report.

Mrs. Krise – No report.

Mr. Valtin – No report.

Mr. Rozic – No report.

**OLD BUSINESS:**

- A. **ORDINANCE 03-15** - AN ORDINANCE AMENDING SECTIONS 1501.15 AND 1519.02(c) OF THE FIRE PREVENTION CODE WITH RESPECT TO PERMIT FEES

*Third Reading and Legislative Action*

The Village/City over time has removed specific dollar amounts from Codified Ordinance Sections that authorize fines, fees and deposits. The specific amounts have been changed to language such as “a permit fee as determined from time to time by Council.” This allows a more streamlined process to adjust the amounts of fine, fees and deposits by allowing changes to be made by a single Resolution rather than multiple Ordinances and also avoiding the cost of adding more pages to the annual Codified Ordinance updates when changes are made. Sections 1501.15 and 1519.02(c) of the Fire Prevention Code currently contain several \$5 fees and a \$25 permit fee. This Ordinance would remove the specific dollar amounts and replace them with the “fee as determined from time to time by Council” language.

Mr. Larkins moved to adopt Ordinance 03-15. Mr. Rozic seconded the motion.

Roll Call: Mr. Pedro – yes, Mrs. Krise – yes, Mr. Valtin – yes, Mayor Brodie- yes, Mr. Larkins – yes, Mrs. Bruno – yes, Mr. Rozic – yes. The motion passed unanimously.

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- B. **ORDINANCE 04-15** - AN ORDINANCE AMENDING SECTIONS 521.06(b), 521.06(c), 521.061(b) AND 521.061(c) OF THE GENERAL OFFENSES CODE REGARDING THE CLEANING OF SIDEWALKS AND SHARED USE PATHS

*Second Reading*

Codified Ordinance Sections 521.06 and 521.061 both contain language stating that snow must be cleaned from sidewalks and shared use paths “within the first twelve hours after daylight following or during a fall of snow.” A City resident sent a letter pointing out that the “or during” wording results in uncertainty as to when the twelve hour period begins. This matter was referred to the Public Safety Committee which agreed that the language was confusing and also felt that the twelve hour time period should be longer. Ordinance 04-15 would clarify that the time period begins upon the “cessation of the accumulation” and change the time period to twenty-four hours.

**C. DISCUSSION – POTENTIAL CITY REVENUE ENHANCEMENTS**

1. Street Light Assessment
2. Tree Maintenance Assessment
3. Reducing City Income Tax Credit from 1.50% to 1.25%
4. Property Tax Levy for Construction, Reconstruction, Resurfacing, Maintenance and Repair of City Streets
5. Project Specific Special Assessments to Adjacent Property Owners for Street Repairs
6. Other

The Finance Committee has discussed recent trends in the City’s General Fund income and a number of potential revenue enhancements to offset losses and to provide locally controlled revenue sources. The Committee has recommended that Council discuss and consider instituting one or more of the listed enhancements. Each Council member has previously received detailed information related to this issue. Council has asked that this issue remain on the agenda for ongoing discussion.

A copy of Thomas Yurysta’s April 4, 2014 Street Inventory Review was included in the October 27 Council packet. This review recommends the rehabilitation of 30 streets over a 10-year period excluding Fourth St., which will be done this year, and Fifth St., which will be done in 2015. The total cost of the remaining 28 streets is estimated to be \$2,122,000. The average cost of that total over the remaining eight years of the 10-year program is \$265,250 (2016 through 2023). At the City’s current valuation, a 2.3-mill property tax levy would produce the annual amount needed to fund the program. The annual tax on a property with a market value of \$182,200 (Waterville median house price per 2010 census) would be \$144.56 for a 2.3 mill levy. A levy in this amount would allow up to approximately \$125,000 of income tax revenue per year to remain in the General Fund for City operations. Additional information on a page titled “Lost Revenue and What It Takes to Make It Up” prepared by Tom Titus was also provided to Council.

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A memo regarding a possible street improvement levy and an analysis of the 2014 General Fund ending balance was enclosed in the February 23 Council Packet.

Mr. Bagdonas stated that Mr. Knepper was recently in contact with the County Auditor's Office. The deadline for an issue to be placed on the November ballot is August 5<sup>th</sup>. The Council meeting before that is scheduled for July 27<sup>th</sup> and at that time there would need to be a Resolution passed to actually place the issue on the ballot. Prior to that, at the June 22<sup>nd</sup> meeting, a Resolution would need to be passed to request that the County Auditor certify the dollar amount generated by whatever millage we would ask for. To have legislation ready for the June 22<sup>nd</sup> meeting, staff would need direction from Council at the June 1<sup>st</sup> meeting. He wanted to clarify that August 5<sup>th</sup> is the deadline but there are steps that need to be taken prior to prepare.

A short discussion followed.

**NEW BUSINESS:**

- A. **RESOLUTION 14-15** - A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A CONTRACT WITH SOUTHEASTERN EQUIPMENT CO., INC. FOR THE PURCHASE OF A COMPACT EXCAVATOR FOR THE PUBLIC WORKS DEPARTMENT

This item relates to an approved FY2015 5-Year Capital Budget item. The Public Works Department currently operates with two full-size backhoes. The projects undertaken by the Department frequently involve digging in close quarters where it is not practical to use a full-size backhoe. The equipment authorized by this Resolution would be a compact excavator more suitable for use in these conditions. The cost will be split four ways between the Buildings and Grounds, Streets, Water and Sewer areas of the Public Works Department. The purchase will be made using the State of Ohio's Cooperative Purchasing Program. A 1998 Ford backhoe (the older of the two existing units) will be used as a trade-in.

Mayor Brodie moved to adopt Resolution 14-15. Mrs. Bruno seconded the motion, which passed by unanimous voice vote.

**Other Information/Unscheduled Business:**

Mr. Pedro asked when the Easter Egg Hunt will be held this year in Waterville. He was informed that it will be held on Saturday, March 21<sup>st</sup> at 10:30 a.m. in Conrad Park.

**Executive Session:**

Mr. Pedro made a motion to move into Executive Session for a Conference with the Law Director concerning ORC 121.22(G)(2), Purchase or Sale of Property for Public Purposes at 7:56 p.m. Mr. Rozic seconded the motion.

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Roll Call: Mayor Brodie – yes, Mr. Valtin – yes, Mr. Larkins – yes, Mrs. Krise – yes, Mr. Pedro – yes, Mrs. Bruno – yes, Mr. Rozic - yes. The motion passed unanimously.

**Return to Regular Session:**

Mrs. Bruno made a motion to come out of Executive Session and resume the regular Council meeting at 8:32 p.m. Mr. Larkins seconded the motion, which carried by unanimous voice vote.

**Adjournment:**

There being no further business to come before Council, Mrs. Bruno made a motion to close the meeting at 8:32 p.m. Mr. Larkins seconded the motion, which carried by unanimous voice vote.

*Dale D Knepper*  
Clerk of Council

*Lori Brodie*  
Mayor